

ORANGE COUNTY
CONTINUUM OF CARE BOARD
Wednesday, November 17, 2021
2 p.m. – 4 p.m.

Webinar:
<https://ocgov.webex.com/ocgov/j.php?MTID=m900950644db1c0fa692a84139879778d>

Dial by Phone:
+1 (213) 306-3065

Access Code:
2464 276 8623

AGENDA

Board Members

Jeanne Awrey, OC Dept. of Education
Matt Bates, City Net
Judson Brown, City of Santa Ana
Natalie Bui, Veteran Affairs CRRC
Donald Dermit, The Rock Church
Becks Heyhoe, OC United Way [Secretary]
Tim Houchen, Hope4Restoration
Patti Long, Mercy House

Dawn Price, Friendship Shelter
Albert Ramirez, City of Anaheim
Maricela Rios-Faust, Human Options [Vice Chair]
Soledad Rivera, Families Together of OC
George Searcy, Jamboree Housing
Tim Shaw, Individual [Chair]
Christina Weckerly Ramirez, Health Care Agency

Call to Order – Tim Shaw, Chair

Board Member Roll Call – Becks Heyhoe, Secretary

Public Comments: Members of the public may address the Continuum of Care (CoC) Board on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board. Members of the public may address the CoC Board with public comments on agenda items in the business calendar after the CoC Board member discussion. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes.

To address the CoC Board, members of the public are to enter their name and agenda item number in the WebEx chat box to be placed in a queue. CoC Board staff will call your name in the order listed in the chat box.

CONSENT CALENDAR

All matters are approved by one motion unless pulled by a Board Member for discussion or separate action. The CoC Board requests that only pertinent information be discussed during this time.

1. Approve Continuum of Care Board Meeting Minutes from October 27, 2021.

BUSINESS CALENDAR

1. **Orange County System of Care Update** – Doug Becht, Acting Director, Office of Care Coordination
2. **Orange County Continuum of Care (CoC) Update** – Zulima Lundy, CoC Manager
3. **Brown Act Update and Determination in accordance with Assembly Bill 361** – Zulima Lundy, CoC Manager
 - a. Determination in accordance with AB 361 Section 3(e)(3) that, while the state of emergency due to the COVID-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and/or state or local officials have imposed or recommended measures to promote social distancing, the Orange County CoC Board has reconsidered the circumstances of the state of emergency and has determined that the state of emergency continues to directly impact the ability of the members to meet safely in person and/or state or local officials continue to impose or recommend measures to promote social distancing.
4. **Emergency Housing Voucher Update** – Zulima Lundy, CoC Manager
5. **OC Housing Finance Trust Advisory Board** – Zulima Lundy, CoC Manager and Adam Eliason, OC Finance Trust
 - a. Appoint a CoC Board Member to the Orange County Housing Finance Trust Advisory Board to advise the OC Housing Finance Trust Board of Directors.
6. **North Service Planning Area Request for Proposal (RFP)** – Zulima Lundy, CoC Manager and Maricela Rios-Faust, Vice Chair
 - a. Approve the release of the COVID-19 Homelessness Response Request For Proposals for the North Service Planning Area
7. **Orange County CoC Leadership Vision for Calendar Year (CY) 2022-24** – Tim Shaw, Chair and CoC Vision Ad Hoc
 - a. Adopt the Orange County CoC Leadership Vision for CY2022-24 as recommended by the CoC Vision Ad Hoc.
8. **Friendship Shelter’s Homeless Management Information System (HMIS) Data Request** – Zulima Lundy, CoC Manager
 - a. Approve Friendship Shelter’s data release request utilizing Homeless Management Information System (HMIS) data.
9. **2022 Orange County Point In Time Count** – Zulima Lundy, CoC Manager and City Net

Next Meeting: Wednesday, December 15, 2021, from 10 a.m – 12 p.m.

ORANGE COUNTY
CONTINUUM OF CARE BOARD
Wednesday, October 27, 2021
2 p.m. – 4 p.m.

Webinar:
<https://ocgov.webex.com/ocgov/j.php?MTID=m78381b0705d5cda70df63e3c20e22480>

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177 169 0705

MINUTES

Board Members

Jeanne Awrey, OC Dept. of Education

Matt Bates, City Net

Judson Brown, City of Santa Ana

Natalie Bui, Veteran Affairs CRRC

Donald Dermit, The Rock Church

Becks Heyhoe, OC United Way [Secretary]

Tim Houchen, Hope4Restoration

Patti Long, Mercy House

Dawn Price, Friendship Shelter

Albert Ramirez, City of Anaheim

Maricela Rios-Faust, Human Options [Vice Chair]

Soledad Rivera, Families Together of OC

George Searcy, Jamboree Housing

Tim Shaw, Individual [Chair]

Christina Weckerly Ramirez, Health Care Agency

Call to Order – Tim Shaw, Chair

Chair Tim Shaw called the meeting to order at 2:02 p.m.

Board Member Roll Call – Becks Heyhoe, Secretary

Present: Jeanne Awrey, Matt Bates, Natalie Bui, Becks Heyhoe, Tim Houchen, Patti Long, Dawn Price, Albert Ramirez, Soledad Rivera, George Searcy, Tim Shaw, and Christina Weckerly-Ramirez.

Absent excused: Judson Brown, Donald Dermit, and Maricela Rios-Faust.

Public Comments: Members of the public may address the Continuum of Care (CoC) Board on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board. Members of the public may address the CoC Board with public comments on agenda items in the business calendar after the CoC Board member discussion. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes.

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- Pat Davis requested guidance on how to best understand the different ‘money arenas’ of American Rescue Plan funding and shared information about hunger and homelessness awareness week from November 13-21, 2021.

CONSENT CALENDAR

All matters are approved by one motion unless pulled by a Board Member for discussion or separate action. The CoC Board requests that only pertinent information be discussed during this time.

1. Approve Continuum of Care Board Meeting Minutes from September 29, 2021.

Tim Houchen motioned to approve the items on the Consent Calendar. Natalie Bui seconded the motion. The motion passed by unanimous consent.

BUSINESS CALENDAR

1. Domestic Violence Awareness Month

a. Presentation on the Intersection of Homelessness and Domestic Violence

Sara Behmerwohld with Human Options gave a presentation on the intersection of homelessness and domestic violence, including the history and goals of the HOME Cohort, Cohort members, information about survivor’s housing rights, and a lease addendum which includes information about current laws and resources to reference.

The presentation can be found on slides 3-5: <https://www.ochealthinfo.com/sites/hca/files/2021-11/October%202021%20CoC%20Meeting%20Presentation%20-%20Final.pdf>

Public Comments:

- Ugochi Anaebere-Nicholson from the Public Law Center inquired if the lease addendum can be circulated to providers to use in their advocacy efforts. Sara Behmerwohld stated that the document is still in need of approval from the cohort before launching it in the community and will provide an update when the document is approved.
- David Gillanders from Pathways of Hope highlighted that domestic violence is understated within homelessness and additional protections need to be added for survivors served.
- Joy Webb noted that providers and landlords can protect themselves by utilizing this document at the initial time of signing a lease, and that including information about local service providers may not be needed.

2. Orange County System of Care Update – Doug Becht, Acting Director, Office of Care Coordination

Natalie Dempster, on behalf of Doug Becht, provided the following updates:

- **Project Roomkey** - The County of Orange continues to operate temporary isolation shelters for individuals and families experiencing homelessness who are COVID-19 sick or symptomatic.
- **COVID-19 Vaccination Efforts** – The Office of Care Coordination is working with Public Health Services and two Federally Qualified Health Centers (FQHC) on vaccination efforts for those experiencing homelessness. The FQHCs are Families Together of Orange County in Tustin and Share Our Selves in Costa Mesa.
- **State of California’s Emergency Rental Assistance (ERA) Program** – The State of California’s ERA Program is referred to as CA COVID-19 Rent Relief or Housing is Key. Orange County tenants with rental arrears and/or past due utility bills are encouraged to apply for assistance.

Public Comments:

- Ugochi Anaebere-Nicholson from the Public Law Center noted that it would be helpful for advocates assisting in petitioning the eviction process to have documentation verifying application status for the ERA program on formal letterhead.

3. Orange County Continuum of Care (CoC) Update – Zulima Lundy, CoC Manager

- **Training Opportunity: Domestic Violence Training for Service Providers** – The Office of Care Coordination will be hosting a training on domestic violence on October 28, 2021, at 1 p.m.
- **2022 Point in Time Count** – The Office of Care Coordination will be establishing a Planning Committee in partnership with City Net and Covenant House California to carry out the 2022 Point in Time Count of sheltered and unsheltered persons experiencing homelessness in Orange County. Zulima Lundy provided information about the upcoming timeline of activities
- **Racial Equity Analysis** – Zulima Lundy provided information about the kickoff of the Racial Equity Analysis, which will support the Orange County CoC to assess its homeless response system, prioritize areas for action, and implement strategies to achieve more racially equitable outcomes.
- **Youth Advisory Board** – The Office of Care Coordination on behalf of the Orange County CoC is facilitating the Youth Action Board (YAB) recruitment and selection process. Zulima Lundy provided updates on outreach efforts to date.
- **U.S. Interagency Council on Homelessness (USICH) Federal Strategic Plan** – USICH recently started an intensive process to create a new Federal Strategic Plan to Prevent and End Homelessness. The Office of Care Coordination and Orange County CoC are encouraging participation in a survey by the USICH: <https://www.usich.gov/fsp>

CoC Board Member Comments:

- Chair Tim Shaw inquired about the volunteer needs for the Point in Time Count and how interested parties can go about participating. Zulima Lundy stated that the Office of Care Coordination is working with the Public Health Services to finalize the requirements of volunteers, which may include proof of vaccination status or a negative COVID-19 test, to ensure the safety of those participating and being surveyed.
- Matt Bates emphasized that volunteers will be needed to accommodate the volume of work for the 2022 Point in Time Count.
- Jeanne Awrey inquired about the Youth Advisory Board application process and outreach efforts. The Office of Care Coordination will be working on a FAQ guide to streamline the process and encourage participation.

Public Comments:

- Callie Rutter commented that she would like to see recipients of the Point In Time count have access to their own Homeless Management Information System (HMIS) information through an online portal.
- Pat Davis expressed concern about the lengthy questionnaire for those participating in the Point In Time count. She also noted that it may be helpful to engage with local colleges for Youth Advisory Board outreach.

4. Emergency Housing Voucher Update – Zulima Lundy, CoC Manager and Public Housing Authorities

- Zulima Lundy provided an update on the emergency housing vouchers (EHVs), specific to the Move On Strategy aimed at supporting Permanent Supportive Housing participants transition to an EHV to receive ongoing rental assistance without the intensive supportive services. This serves as a unique opportunity for people who may have limited supportive service needs or who are getting their needs met through mainstream supportive services but would still benefit from ongoing rental assistance and creating system flow.

- The following updates were provided from the Public Housing Authorities:
 - Zulima Lundy on behalf of the Orange County Housing Authority reported that five households have leased up and a total of 200 EHV's have been issued to date since July 2021.
 - Nate Robinson on behalf of the Garden Grove Housing Authority reported that 103 EHV out of the 117 vouchers have been matched to eligible households and 8 households have leased up and are now housed.
 - Albert Ramirez on behalf of the Anaheim Housing Authority reported that 95 EHV's have been issued to date and three households have leased up, with more pending unit inspection.

CoC Board Member Comments:

- Tim Houchen stated that he would like to see data about EHV recipients from each Public Housing Authority side by side for easy comparison and expressed concern about the wraparound supportive services. Tim Houchen advised the CoC Board to have oversight on the supportive services to reduce recidivism and recommended that a committee be formed to implement a tool to evaluate how the services are being provided.

Public Comments:

- Callie Rutter expressed concern about available housing inventory. She recognized that there are several barriers for voucher recipients to identify rental units, including credit checks, background checks, and past evictions. She suggested providing vouchers when clients are more likely to be able to successfully use them.
- Nikki Buckstead from the Family Solutions Collaborative emphasized the lack of inventory in the county for families or individuals to move into. She stated it is harder for larger families to get into homes due to high rent costs.
- Rebecca Kovacs shared her experience volunteering to support housing search assistance. She expressed concern over rising rents, which may price out households with an EHV. She expressed concern about awarding vouchers to households with an eviction on their record and requested that the data on voucher utilization be released to the public.

5. FY2021 CoC Program Notice of Funding Opportunity (NOFO) – Zulima Lundy, CoC Manager and CoC NOFO Ad Hoc

The Orange County CoC is eligible to apply for \$1,411,587, in CoC Bonus Funding for eligible project types including Rapid Rehousing and Permanent Supportive Housing. Additional funding may be made available through the reallocation process. The Orange County CoC is eligible to apply for \$2,736,456 in Domestic Violence (DV) Bonus Funding for eligible project types including Rapid Rehousing and Joint Transitional Housing and Permanent Housing - Rapid Rehousing (Joint TH-RRH).

The Office of Care Coordination worked to establish request for Proposal (RFP) Review Panels to review and recommend proposals submitted in response to the DV Bonus and CoC Bonus and Reallocation Funding RFPs. The CoC Bonus and Reallocation RFP Review Panel recommended both projects for inclusion in the Orange County CoC Program Application, as neither requested the maximum amount available under the CoC Bonus and ranked the proposal by Families Forward first and the proposal by Illumination Foundation second. The DV Bonus RFP Review Panel recommended both projects for inclusion in the Orange County CoC Program Application, as neither requested the maximum amount available under the DV Bonus and ranked the proposal by Human Options first and the proposal by Interval House second.

The CoC Notice of Funding Opportunity (NOFO) Ad Hoc is recommending the reallocation of 1736 Family Crisis Center's (1736FCC) renewal project named Rapid Rehousing for Homeless Veterans. The CoC NOFO Ad

Hoc does not come to this recommendation lightly and has considered the various components of the FY 2021 Rating and Ranking Criteria, specifically the project performance measures and thresholds.

The CoC NOFO Ad Hoc recommended that the reallocation funding be utilized to create expansion grants for the highest performing permanent supportive housing programs. The Office of Care Coordination, as the Collaborative Applicant, will be in communication with the agencies with the highest scoring permanent supportive housing renewal projects to explore this possibility and/or option, taking into consideration the agency's capacity and project.

During the September 29, 2021, meeting, the Orange County CoC approved the FY2021 Rating and Ranking Criteria for the FY2021 CoC Program NOFO to evaluate CoC renewal projects. The Office of Care Coordination, as the Collaborative Applicant, prepopulated the scores from the Agency Administrative Review, Project Performance Measures, and unspent funds. The CoC NOFO Ad Hoc scored the remainder of the criteria, such as Coordinated Entry System (CES) participation, housing first/low-barrier implementation, and project effectiveness. Attachment A is the FY2021 CoC Program Priority Listing as recommended by the CoC NOFO Ad Hoc and details the ranking and tiering of renewal projects, reallocation funding, and CoC Bonus and DV Bonus projects for inclusion in the Orange County CoC Program Application. Approval of the recommended action will support the Orange County CoC in fulfilling the requirements of the FY2021 CoC Program NOFO.

To appeal the Orange County CoC Board's decision, the CoC agency must submit a formal appeal by Friday, October 29, 2021, at 12 p.m. The Appeals Committee has the final authority on appeals decisions.

Recommended Actions:

- a. Approve the selection of the proposals submitted in response to the CoC Bonus and Reallocation Request for Proposals (RFP) as recommended by the RFP Review Panel for inclusion in the Orange County CoC Program NOFO collaborative application and ranking in the following order.
 - i. Families Forward
 - ii. Illumination Foundation
- b. Approve the selection of the proposals submitted in response to the Domestic Violence Bonus RFP as recommended by the RFP Review Panel for inclusion in the Orange County CoC Program NOFO collaborative application and ranking in the following order.
 - i. Human Options
 - ii. Interval House
- c. Approve the reallocation of funding for the CoC Renewal Project(s) for the FY 2021 CoC Program NOFO.
 - i. 1736 Family Crisis Center – \$414,065
- d. Approve the CoC NOFO Ad Hoc recommendation to utilize the reallocation funding to expand the highest scoring Permanent Supportive Housing Renewal Project(s).
- e. Approve the CoC Project Ranking and Tiering order as recommended by the CoC NOFO Ad Hoc to be included in the FY 2021 CoC Program Priority Listing.

CoC Board Member Comments:

- Matt Bates questioned if the fact that the amount requested by applicants didn't total the amount of money available means that there could be a capacity issue in the county and a lack of opportunity for homeless individuals. Matt Bates suggested that the CoC Board think about what it would take to attract additional agencies.
- Dawn Price pointed out that the turnaround is too quick to be collaborative and thoughtful. She suggested having the priorities set earlier next year to allow for more time to collaborate.

Patti Long motioned to approve all the recommended actions. George Searcy seconded the motion. Point of Order noted that CoC Board members who have a conflict of interest must abstain from voting on the items for which there is a conflict. No vote was held, motion void.

Patti Long motioned to approve items 5a, 5b, and 5c. George Searcy seconded the motion. The motion passed by unanimous consent.

Tim Houchen motioned to approve items 5d and 5e. Becks Heyhoe seconded the motion. Patti Long and Dawn Price abstained. Jeanne Awrey, Matt Bates, Natalie Bui, Becks Heyhoe, Tim Houchen, Albert Ramirez, Soledad Rivera, George Searcy, Tim Shaw, and Christina Weckerly-Ramirez voted yes. The motion passed.

Chair Tim Shaw requested to move item 8 to the next item.

6. Policies, Procedures and Standards (PPS) Committee Update – Zulima Lundy, CoC Manager

Zulima Lundy provided an overview of the proposed updates to the Anti-Discrimination Policy and CoC Board Membership Composition and Election Process.

Recommended Actions:

- a. Approve the PPS Committee recommendation to adopt an Anti-Discrimination Policy for the Orange County CoC in accordance with guidance from the U.S. Department of Housing and Urban Development.

George Searcy motioned to approve item 6a. Patti Long seconded the motion. Matt Bates, Becks Heyhoe, Tim Houchen, Dawn Price, Albert Ramirez, Soledad Rivera, and Tim Shaw voted yes. Jeanne Awrey, Natalie Bui, and Christina Weckerly-Ramirez were no longer in attendance and did not vote. The motion passed.

- b. Approve the recommended changes to the sections of the Orange County CoC Governance Charter related to the CoC Board Membership Composition and Election Process as proposed by the CoC Nominating and recommended by PPS Committees.

Patti Long motioned to approve item 6b. Dawn Price seconded the motion. Matt Bates, Becks Heyhoe, Tim Houchen, Albert Ramirez, Soledad Rivera, George Searcy, and Tim Shaw voted yes. Jeanne Awrey, Natalie Bui, Christina Weckerly-Ramirez were no longer in attendance and did not vote. The motion passed.

7. OC Housing Finance Trust Advisory Board – Zulima Lundy, CoC Manager and Adam Eliason, OC Finance Trust

- a. Appoint a CoC Board Member to the Orange County Housing Finance Trust Advisory Board to advise the OC Housing Finance Trust Board of Directors.

Item was continued to the November 17, 2021 meeting of the Orange County CoC Board.

8. Hunger and Homelessness Awareness Week – Becks Heyhoe, OC United Way

Becks Heyhoe provided information about the efforts OC United Way is leading for Hunger and Homelessness Awareness Week, including the itinerary of events for the week, and how to get involved. This year's awareness week is November 13-21, 2021 and will focus on making sure that everyone in Orange County knows that "Housing Ends Homelessness for Our Neighbors". More information can be found at: Bit.ocuw.org/HHAW

Motion to Adjourn: Meeting was adjourned at 4:19 p.m.

Next Meeting: Wednesday, November 17, 2021, from 2 p.m. to 4 p.m.

Date: November 17, 2021

Subject: Brown Act Update and Determination in accordance with Assembly Bill 361

Recommended Action:

- a. Determination in accordance with AB 361 Section 3(e)(3) that, while the state of emergency due to the COVID-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and/or state or local officials have imposed or recommended measures to promote social distancing, the Orange County CoC Board has reconsidered the circumstances of the state of emergency and has determined that the state of emergency continues to directly impact the ability of the members to meet safely in person and/or state or local officials continue to impose or recommend measures to promote social distancing.

Background

The Ralph M. Brown Act (Gov. Code §§ 54950-54963) requires that most deliberations and actions of public boards, committees, and commissions (“BCCs”) be conducted and taken openly. Prior to the COVID-19 emergency, this required meetings of BCCs to be held in person, with teleconferencing by a member allowed only under limited circumstances. On June 11, 2021, the Governor issued Executive Order N-08-21, waiving certain provisions of the Brown Act and authorizing BCCs to hold public meetings virtually. The Executive Order specified that those waivers remain valid through September 30, 2021.

On September 16, 2021, the Governor signed into law Assembly Bill 361 (AB 361), amending the Brown Act to allow BCCs to continue virtual meetings until January 1, 2024, but with less flexibility than afforded by the Executive Order. AB 361 adds a new subsection (e) to Government Code Section 54953, laying out the requirements for such meetings.

AB 361 notes that virtual meetings must take place during a proclaimed state of emergency where State or local officials have imposed or recommended measures to promote social distancing, or during a proclaimed state of emergency where the BCC determines by majority vote that meeting in person would present imminent risks to the health or safety of attendees. If the BCC determines that holding virtual meetings is in the best interest, it shall make the following findings every 30 days thereafter:

1. Review and reconsider the circumstances of the state of emergency.
2. Find that the state of emergency continues to directly impact the ability of the members to meet safely in person. *[or]* State or local officials continue to impose or recommend measures to promote social distancing.

Analysis

The Orange County CoC has been conducting the Board and Committee meetings in accordance with the waivers as authorized in Executive Order N-908-21. With the waivers coming to an end and in accordance with subsection (e) to Government Code Section 54953, the Orange County CoC will be considering the circumstances of the recommended action to continue teleconferenced meeting for the next 30 days. This

action will support the Orange County CoC in continuing to meet to further the goals of the CoC and ensure continuity of CoC activities. Additionally, it will provide the CoC membership and the Collaborative Applicant ample time to plan for the transition to in-person meetings and implementation of COVID-19 safety protocols.

Date: November 17, 2021

Subject: Orange County Housing Finance Trust Advisory Board

Recommended Action:

- a. Appoint a CoC Board Member to the Orange County Housing Finance Trust Advisory Board to advise the OC Housing Finance Trust Board of Directors.

Background

On September 15, 2021, the Orange County Housing Finance Trust (OCHFT) adopted Bylaws (reference Attachment A) detailing the creation of an Advisory Board. The Advisory Board will consist of seven members and shall advise the Board of Directors with respect to all matters that OCHFT Board of Directors has taken in furtherance of OCHFT's purpose. The Advisory Board membership is entitled to attend all OCHFT regular and special meetings and to fully participate in such meetings but cannot vote on project applications or amendments to OCHFT bylaws, rules, or procedures. It is anticipated that the Advisory Board will meet quarterly.

Terms of office for members of the Advisory Board shall be for two (2) years. An Advisory Board member's seat shall be deemed vacant if he or she fails to attend three consecutive regular or special meetings, or if his or her appointing body removes him or her. Upon a vacancy, the appointing body shall be notified and shall attempt to fill the vacancy within sixty (60) days of the vacancy occurring.

One of the seven members of the Advisory Board will be a member who also serves on the Orange County CoC Board. The CoC Board member shall be appointed by the majority of the Orange County CoC Board to serve as the representative from the Orange County CoC.

The Manager of OCHFT, Adam Eliason, reached out to the CoC Board Chair and the Office of Care Coordination to bring this item to the Orange County CoC Board for consideration.

This item was continued from the October 27, 2021, meeting of the CoC Board.

Analysis

Appointing a CoC Board Member to the Advisory Board will add value, bringing knowledge of funded homeless services and programs into the OCHFT conversation to finance the development of affordable and permanent supportive housing units in a holistic and regional approach of ending homelessness in Orange County advise the OC Housing Finance Trust Board of Directors.

Attachments

Attachment A – Orange County Housing Finance Trust Bylaws updated September 15, 2021

ORANGE COUNTY

HOUSING FINANCE TRUST

Bylaws

**APPROVED BY THE
ORANGE COUNTY HOUSING FINANCE TRUST
BOARD OF DIRECTORS
ON AUGUST 30, 2019
UPDATED SEPTEMBER 15, 2020**

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Part 1 – Introduction to the Orange County Housing Finance Trust (OCHFT)

1.01 Establishment

Chapter 336 of the California Statutes of 2018 (AB 448, 2018, Quirk-Silva, Daly, and Moorlach) was entered into law on September 11, 2018. Chapter 336 authorized the County of Orange and any of the cities within the County of Orange to create a joint powers agency known as the Orange County Housing Finance Trust, which may do any of the following: (1) fund the planning and construction of housing of all types and tenures for the homeless population and persons and families of extremely low, very low, and low income, as defined in Section 50093 of the Health and Safety Code, including, but not limited to, permanent supportive housing; (2) receive public and private financing and funds; and (3) authorize and issue bonds, certificates of participation, or any other debt instrument repayable from funds and financing received and pledged by the Orange County Housing Finance Trust.

The OCHFT was established on March 12, 2019 by the execution of the Joint Exercise of Powers Agreement (the “Agreement”) by and between the Cities of Fullerton, Newport Beach, Garden Grove, San Juan Capistrano, and Costa Mesa (collectively, the “Cities”) and the County of Orange (the “County”). These Bylaws were adopted by OCHFT’s Board of Directors and provide for the organization and administration of OCHFT. These By-Laws supplement the Agreement.

1.02 OCHFT Guiding Vision and Mission

Following the passage of AB 448, the County of Orange and ACC-OC formed a collaborative working group to establish the OCHFT. As such, the working group, comprised of elected officials and staff from both the County and Cities worked to create the guiding vision and mission as follows:

The vision of OCHFT is to provide innovative financial solutions for the humanitarian crisis of homelessness in our local communities.

The mission of OCHFT is to strengthen the communities in Orange County by financing the development of housing for homeless and low-income individuals and families.

1.03 - OCHFT Guiding Principles

The guiding principles of the OCHFT:

1. Implement the findings and declarations of AB 448.
2. Provide funding based on principles of fiscal responsibility and demonstrated value to the taxpayer and funder.

Item V. Attachment A

3. Retain local control and the ability for local governments to use OCHFT funding for housing solutions when needed, or to participate within the region as a whole.
4. Demonstrate accountability and transparency for members of the JPA and the public.
5. Promote public-private partnerships, nonprofit collaborations, and community building to maximize sources of funds public and private, when available, and to efficiently accelerate housing for low, very low and extremely low income individuals and families.
6. Provide opportunities to strengthen local partnerships and increase capacity of local cities and agencies engaged in fulfilling housing goals.
7. Commit to innovation and best practices in financing, production, and service delivery in supportive housing.
8. Serve the region's needs geographically by (1) extremely low, very low, low income, and supportive housing types and (2) by population.
9. Foster collaborative planning to allow for project prioritization and establish a pipeline of projects.
10. Provide access to funding to ensure that Orange County receives the maximum benefit for the resources provided.
11. Incorporate County's Coordinated Entry System in conjunction with the cities' locally-driven protocols to ensure that the developed housing resources has appropriately targeted and prioritized eligible homeless populations for each project.

Part 2 – Bylaws of the OC Housing Finance Trust

ARTICLE I - Name

The name of this entity shall be the “Orange County Housing Finance Trust” or “OCHFT” in these Bylaws.

ARTICLE II – Membership and Purpose

Section A: OCHFT Membership

Item V. Attachment A

OCHFT is comprised of the County of Orange and the cities have executed OCHFT's Joint Powers Agreement (see Exhibit __). The Agreement may be amended from time to time, as needed, and is incorporated herein subject to those amendments.

Section B: Purposes, Functions and Preclusions

The vision of OCHFT shall be to provide innovative financial solutions for the humanitarian crisis of homelessness in our local communities, in furtherance of OCHFT's mission as stated in *Part 1, Introduction*. More specifically, the purpose and functions of OCHFT shall be:

1. To fund the planning and construction of housing for the homeless population and persons and families of extremely low, very low, and low income, as defined in Section 50093 of the Health and Safety Code, including, but not limited to, housing that includes supportive services;
2. To receive public and private financing and funds;
3. To follow annual financial reporting and auditing requirements that maximize transparency and maximize public information as to the receipt and use of funds by the agency. The annual financial report shall show how the funds have furthered the purposes of the Orange County Housing Finance Trust; and
4. To comply with the regulatory guidelines of each specific state and federal funding source received.

OCHFT is specifically precluded from:

1. Regulating land use in cities or in the unincorporated area of the County of Orange.
2. Serving as an owner or operator of housing units.
3. Exercising any authority to levy, or advocate or incentivize the levying of, any fee, charge, dedication, reservation, tax assessment, or other exaction related to development projects.
4. Requiring or incentivizing inclusionary zoning requirements. The power to adopt inclusionary zoning ordinances remain with the entities that possess land use and planning authority.

Item V. Attachment A

5. Providing OCHFT funding for a project that is opposed by the elected body (if within an incorporated area, the City Council, or if in an unincorporated area, the Orange County Board of Supervisors) in which the project is proposed to be located.

ARTICLE III – Board of Directors

Section A: OCHFT Board of Directors

1. All members of the Board of Directors must be from a member of the governing board of a party to the Agreement.
2. Board of Directors. The nine (9) voting members of the Board of Directors of OCHFT shall be as described below. Each member shall be entitled to one (1) vote on the Board:

a) County Representatives (4):

- i. Two members of the Board of Supervisors of the County of Orange, selected by the Board of Supervisors; and
- ii. Two countywide elected officials selected from the following six Orange County elected officials: Assessor, Auditor-Controller, Clerk-Recorder, District Attorney-Public Administrator, Sheriff-Coroner, and the Treasurer Tax-Collector by the Board of Supervisors of the County of Orange.

A city member within each Service Planning Area with a population larger than a current appointee under Section A.2 (b)(i)-(iii), shall be seated to the Board of Directors at the end of the term of the currently seated Director for that Service Planning Area.

b) City Representatives (5):

- i. One City Council member for the city member with the greatest population in the North Region Service Planning Area as measured in the most recent decennial census.
- ii. One City Council member for the city member with the greatest population in the Central Region Service Planning Area as measured in the most recent decennial census.
- iii. One City Council member for the city member with the greatest

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population in the South Region Service Planning Area as measured in the most recent decennial census.

iv. One City Council member from a city member with a population of over 60,000 persons as measured in the most recent decennial census; and

v. One City Council member from a city member with a population of under 60,000 persons as measured in the most recent decennial census.

The selection of Directors under categories iv. and v., above, shall be made by the City Selection Committee from votes cast by eligible city members in each respective category on a one-city-one-vote basis and who are not already represented pursuant to Section A.2, subdivisions (b) (i), (b) (ii), and (b) (iii).

3. Advisory Board (7). An advisory board consisting of the following members shall advise the Board of Directors with respect to all matters that OCHFT Board of Directors has taken in furtherance of OCHFT's purpose as expressed in the Agreement:

- a) One Member who also serves on the Orange County Continuum of Care Board;
- b) Three (3) members who are city managers or assistant city managers, whose cities are not represented on the Board of Directors, with these three members representing cities in each of the three Service Planning Areas or their successor delineation;
- c) The Chief Executive Officer of the County of Orange, or his or her designee;
- d) A police chief (or his or her designee); and
- e) A city from a Housing Authority in Orange County, which receives Housing Choice Voucher funding and which is not otherwise represented as a city on the Board of Directors.

4. All Advisory Board members are entitled to attend all OCHFT regular and special meetings and to fully participate in such meetings, but cannot vote on project applications or amendments to OCHFT bylaws, rules, or procedures.

5. Advisory Board members need not be elected officials.

Section B: Selection of Advisory Board Members

Appointments to the Advisory Board shall be as follows:

1. A majority of the Orange County Continuum of Care Board shall appoint the representative from the Orange County Continuum of Care Board;

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2. The Orange County City Managers Association shall select the three City Manager or Assistant City Manager representatives; and
3. The Orange County Police Chiefs Association shall select the Police Chief representative.
4. The Trust Manager, with ratification by a majority of the Orange County Housing Finance Trust Board, shall select a representative from a City member, whose Housing Authority receives Housing Choice Voucher funding and which is not otherwise represented on the Board of Directors.

Section C: Terms and Vacancies

1. Board of Directors: Terms of office for members of the Board of Directors shall be for two (2) years. A Board of Director's seat shall be deemed vacant if he or she leaves elected office, or if his or her appointing body removes him or her. Upon a vacancy, the appointing body shall be notified and shall attempt to fill the vacancy within sixty (60) days of the vacancy occurring.
2. Advisory Board: Terms of office for members of the Advisory Board shall be for two (2) years. An Advisory Board member's seat shall be deemed vacant if he or she fails to attend three consecutive regular or special meetings, or if his or her appointing body removes him or her. Upon a vacancy, the appointing body shall be notified and shall attempt to fill the vacancy within sixty (60) days of the vacancy occurring.

Section D. Board of Director Officers

The Board of Directors shall select a Chair and a Vice-Chair on an annual basis at the first meeting after the start of the fiscal year. Only members of the Board of Directors may serve as Chair or Vice-Chair. If a County representative is the Chair for any one period, a City representative shall serve as Vice-Chair. If a City representative is Chair for any one period, a County representative shall serve as Vice-Chair.

ARTICLE IV – Duties of Officers and Board Members

Section A: Duties of the Chair and Vice-Chair

It shall be the duty of the Chair to preside at the meetings of the OCHFT. In the Chair's absence, the Vice-Chair shall preside at the meetings of the OCHFT.

Section B: Duties of the Board of Director Members:

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1. Meet when called by the Chair to plan and coordinate the business and proposed activities of OCHFT;
2. Review and consider applications for project funding;
3. Review and consider OCHFT's financial information, including the Annual Financial Report, any related independent audit, and the OCHFT's annual budget; and
4. Serve on subcommittees or task forces when appropriate.

Section C: Formation of Subcommittees

The Board may create subcommittees or task forces to accomplish the goals and purposes of OCHFT.

ARTICLE V – Meetings

Section A: Regular Meetings

Regular meetings of OCHFT's Board shall be held once every two (2) months, unless otherwise called by the Chair. Meeting notice, agenda, and public comment procedures shall comply with the provisions of the Ralph M Brown Act. The Clerk of the Board shall prepare meeting agendas and handle noticing requirements.

Section B: Special Meetings

Special meetings of OCHFT may be held at any time upon call of the Chair, provided that the special meetings' noticing and agenda complies with the Ralph M. Brown Act.

Section C: Quorum

A majority of the seated members of the Board of Directors shall constitute a quorum at any meeting of the Board except that less than a quorum may adjourn a meeting to another time and place.

Section D: Voting on Project Funding

1. The Board should strive to attain a unanimous decision on all projects which receive funding from OCHFT; however
2. Every act or decision done or made by a majority of the Directors present at any meeting at which a quorum is present shall be the act of the Board of Directors.

Section E: Voting on Amending OCHFT's Bylaws, Principles, or Procedures

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1. Amendments to OCHFT's Bylaws, Principles or Procedures shall be considered at a regular meeting, and shall comply with the Ralph M. Brown Act.
2. An amendment to these Bylaws is deemed approved following a majority vote of the Board of Directors.

Section F: Minutes

The Clerk of the Board shall take minutes for OCHFT. A previous meeting's minutes shall be considered and approved at a subsequent meeting by a majority vote of the Board of Directors.

Section G: Meeting Procedure

The conduct of meetings shall be governed by Robert's Rules of Order (most recent published edition) where the question at issue is not determined by these Bylaws.

Section H: Location of Meetings

The Board must meet in publicly-accessible places typical for hosting public meetings, such as Council Chambers, city community rooms, or County board or conference rooms.

ARTICLE VI – Financial Review and Oversight

Section A: Annual Financial Report

1. The Board shall ensure that an Annual Financial Report is prepared, reviewed, adopted and made public annually, to ensure transparency and demonstrate actions that have furthered the purposes of OCHFT.
2. As a part of the development of the Annual Financial Report, the Board shall engage an independent auditor to complete an independent financial audit of OCHFT's operations. The audit must be provided to the public, and the auditor must report all findings to the Board in a public meeting.

Section B: Budget

The Annual Budget of OCHFT shall be reviewed and approved by the Board of Directors in May or June of each year, in advance of the start of OCHFT's next Fiscal Year.

Section C: OCHFT Fiscal Year

The fiscal year of OCHFT shall be from July 1 to June 30 of each year.

ARTICLE VII – OCHFT Board Code of Conduct

This OCHFT Board Code of Conduct represents OCHFT’s commitment to high standards of ethics, public service, collegiality, and transparency. The following standards should be regarded as minimum expectations for conduct. OCHFT Board Members will act in accordance with and maintain the highest standards of professional integrity, impartiality, diligence, creativity and productivity. OCHFT will act in accordance with federal, state, and local laws and regulations.

Section A: Compliance with Policies

1. Members of the Board of Directors and Advisory Board will conduct the OCHFT business in accordance with the Agreement and the bylaws of OCHFT, including conflict of interest policies.

Section B: Conflicts of Interest

4. The Board of Directors may not have a conflict of interest as determined by the California Political Reform Act (the “Act”), inclusive of the Levine Act, California Government Code section 81000, et. seq., and the regulations promulgated to effectuate the Act. Nor shall the Board of Directors have a conflict of interest under California Government Code section 1090.
3. Members of the Board of Directors and Advisory Board are required to file a Statement of Economic Interest (Form 700) in the disclosure category as designated on the OCHFT Conflict of Interest Code.

Section C: Confidentiality

Members of the Board of Directors and Advisory Board must maintain the highest standards of confidentiality regarding information obtained directly or indirectly through their involvement with the OCHFT. This includes but is not limited to information about applications for funding, OCHFT members and their organizations and funded agencies. Members must also avoid inadvertent disclosure of confidential information through casual public discussion, which may be overheard or misinterpreted. Notwithstanding the foregoing, when applicable, the California Public Records Act and Ralph M. Brown Act apply to the OCHFT.

Section D: Gifts or Honoraria

It is not permissible for members of the Board of Directors and Advisory Board to offer or accept gifts, gratuities, excessive favors or personal rewards intended to influence OCHFT decisions or activities.

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Section G: Harassment

Harassment, interpreted as unwelcome conduct, comment, gesture, contact, or intimidating and offensive behavior likely to cause offense or humiliation, will not be tolerated and may result in disciplinary measures up to and including removal from OCHFT Board.

Section H: Laws and Regulations

OCHFT business will be conducted in a manner that reflects the highest standards and in accordance with all federal, state, and local laws and regulations.

Date: November 17, 2021

Subject: North Service Planning Area Request for Proposals Recommendation

Recommended Action:

- a. Approve the release of the COVID-19 Homelessness Response Request For Proposals for the North Service Planning Area.

Background:

On July 22, 2020, the Orange County Continuum of Care (CoC) Board appointed an ad hoc of non-conflicted members to work with the Office of Care Coordination to release a request for proposals (RFP) for the COVID-19 Response Funding. After meeting with the ad hoc, on August 5, 2020 the CoC Board authorized the Office of Care Coordination to release an RFP to solicit proposals for COVID-19 Response Homeless and Prevention Response.

On September 9, 2020, the Office of Care Coordination issued a Request for Proposal (RFP) to seek qualified providers for COVID-19 Homeless and Prevention Response Services, with three separate projects types identified within: Homeless Prevention Services, Rapid Rehousing Services and COVID-19 Responsive Services.

On March 24, 2021, the Orange County CoC Board approved the selection of Project C – COVID-19 Response Homeless Service Vendor recommendation, as recommended by the COVID-19 Homeless and Prevention Response RFP Panel for the North, Central and South Service Planning Area. However, the Project C – COVID-19 Response Homeless Service for the North Service Planning Area did not move forward in contracting or implementation.

The Office of Care Coordination worked with cities, law enforcement, and other homeless service agencies and stakeholders to better understand the service needs in the North Service Planning Area. The Office of Care Coordination recommended the release of the COVID-19 Homelessness Response RFP for the North Service Planning Area to identify proposals that will coordinate and collaborate with the Homeless Outreach and Proactive Engagement (HOPE) Center being developed by the North Orange County Public Safety Task Force during the July 28, 2021 meeting of the CoC Board. The recommended action was not approved. The CoC Board requested additional information about the HOPE Center and the work of the North Orange County Public Safety Task Force.

On September 29, 2021, Soo Kang from the City of Stanton and Kelle Fritzel from the City of Fullerton provided a presentation to the CoC Board on the HOPE Center. The HOPE Center will create a centralized location for stakeholders and homeless service providers to co-locate services thus creating a synergy of collaboration and innovation where those experiencing homelessness could be better served.

The Office of Care Coordination is recommending the release of the COVID-19 Homelessness Response RFP for the North Service Planning Area. The RFP will make available up to \$500,000 in Homelessness Housing, Assistance and Prevention (HHAP) Program Round 1 funding available. The RFP will solicit projects that can provide street-based case management and housing navigation services to assist individuals and families

experiencing unsheltered homelessness in accessing available housing and supportive services. The proposals will be required to describe how the project will collaborate and coordinate with the regional efforts in the North Service Planning Area. Request to describe collaboration with regional efforts is consistent with other RFP previously issued, for example describe how the proposed project will work with Coordinated Entry System (CES) is often a requirement.

Analysis:

Approval of the recommended action will allow the release of the COVID-19 Homelessness Response RFP for the North Service Planning Area and make available up to \$500,000 in HHAP Round 1 funding allocated to the Orange County CoC. Additionally, it would expand the available homeless service programs and resources available to those experiencing homelessness in the North Service Planning Area and will provide the necessary supports to access permanent housing resources.

Date: November 17, 2021

Subject: Orange County Continuum of Care (CoC) Leadership Vision for Calendar Years (CY) 2022-24

Recommended Action:

- a. Adopt the Orange County CoC Leadership Vision for CY2022-24 as recommended by the CoC Vision Ad Hoc.

Background and Analysis

On February 20, 2021, the Orange County CoC Board approved the creation of a CoC Vision Ad Hoc. The CoC Vision Ad Hoc was comprised of Tim Shaw, Patti Long, Becks Heyhoe and the Office of Care Coordination.

The CoC Vision Ad Hoc met a number of times to review the available data of the Orange County CoC including the Housing Inventory Chart (HIC), Point Time (PIT), Longitudinal System Analysis (LSA), System Performance Measures (SPM) Report and Quarterly CoC Data Dashboard. This data provided a foundational understanding of the Orange County CoC, its needs and function.

The CoC Vision Ad Hoc developed a draft of a three-year Leadership Vision for the Orange County CoC Board aimed at clearly articulating the Orange County CoC's story of the future in five key areas for the CoC Board. This includes the framework in which the Orange County CoC will continue to work and align related measurable goals, objectives, systems, processes, policies, strategies and tactics. The intention is that by the end of Calendar Year 2024, the CoC Board will confidently be able to make the statements about the CoC's impact as described in the CoC Leadership Vision.

Additionally, the CoC Leadership Vision was shared with the various chairs of the CoC Committees for feedback and input.

Adoption of the Orange County CoC Leadership Vision for CY2022-24 as recommended by the CoC Vision Ad Hoc will support the Orange County CoC, Board and committees in focusing efforts that:

- Permanently house those experiencing homelessness;
- Ensuring an efficient, dignified system;
- Promote an equitable and just system;
- Drive systemwide engagement and collaboration; and
- Strengthen regional leadership and accountability.

Attachments

Attachment A – Orange County Continuum of Care (CoC) Leadership Vision for Calendar Years (CY) 2022-

Orange County Continuum of Care Board

Leadership Vision CY 2022-2024

The Orange County Continuum of Care Board's (CoC) three-year Leadership Vision articulates the story of the future in five key areas for the CoC Board. By the end of Calendar Year 2024, the CoC Board will confidently make the following statements about the CoC's impact:

- **Permanently House those Experiencing Homelessness:** The CoC has led the collaborative effort to build and sustain a fluid system to prevent homelessness and quickly intervene with solutions to end homelessness among veterans, Transitional Aged Youth (TAY), and families, while making significant, measurable progress for all populations experiencing homelessness.
- **Ensure an Efficient, Dignified System:** The regional homelessness response system provides multiple points of access for all populations experiencing homelessness, reduces length of stay in shelters through more housing opportunities, creates fluidity among interventions in the Coordinated Entry System, promotes long-term housing stability, and measurably reduces returns to homelessness.
- **Promote an Equitable, Just System:** The CoC has assessed the homelessness response system and implemented policies, procedures and practices rooted in deep understanding of historical, systemic inequities and injustices in housing and homeless services for people of color and LGBTQ+ people to promote more equitable outcomes.
- **Drive System-Wide Engagement and Collaboration:** The CoC is a model for community education and engagement, creating broad and better understanding of the CoC's role, aligning with cities, the County and private resources, partnering to reimagine law enforcement's role in homelessness response, strengthening policy agenda partnerships with other CoCs, and centering the voices of those with lived experience in decision-making.
- **Strengthen Regional Leadership and Accountability:** The CoC is primarily accountable for the strategy to end homelessness in Orange County, and promote a human right to shelter, aligned with the state action plan and federal programs, and recognized as the model for innovative approaches through decision-making processes undeterred by politics or bureaucracy, with decisions and strategy set by experts, practitioners, and those with lived experience.
- **Smartly Allocate Funds to Match the Greatest Needs:** The CoC partners with all relevant stakeholders on comprehensive fiscal and resource mapping as well as analysis of data to inform funding decisions and priorities, ensure clear performance metrics, maximize pooled resources, and allocate funding in a fiscally accountable way.

Date: November 17, 2021

Subject: Friendship Shelter's Homeless Management Information System (HMIS) Data Request

Recommended Action:

- a. Approve Friendship Shelter's data release request utilizing Homeless Management Information System (HMIS) data.

Background and Analysis

On August 26, 2021, Friendship Shelter submitted a data request to 2-1-1 Orange County (211OC) requesting a de-identified client level list of individuals and adult only households experiencing homelessness in the North and Central Service Planning Area and who are active in Street Outreach, Emergency Shelter, Transitional Housing Projects and Supportive Services Only projects from the Homeless Management Information System (HMIS). The data request is for the reporting period from December 1, 2020, to December 31, 2021.

The following client-level data points were detailed in the request:

- Clients Unique Identifier
- Enrollments Enrollment ID
- Enrollments Project Start Date
- Enrollments Project Exit Date
- Entry Screen Head of Household (Yes / No)
- Clients Current Age
- Clients Ethnicity
- Clients Gender
- Clients Race
- Clients Veteran Status
- Program Sites City
- Chronically Homeless at PIT/Current Date - Individual (Yes / No)
 - Disabling Condition
 - Approx. Date Homelessness Started
 - Project Start Date
 - Number of Times Homeless
 - Number of Months Homeless
 - Prior Living Situation
 - Did you stay less than 90 Days?
 - On the night before did you stay on the streets, ES or SH?
 - Did you stay less than 7 nights?
- Entry Screen Residence Prior to Project Entry

- Entry Screen Approximate Date Homelessness Started Date
- Entry Screen City
- Entry Custom What city were you in immediately prior to entry into this project?
- Update/Exit Screen Destination
- Entry Screen Disabling Condition
- Entry Screen Chronic Health
- Entry Screen Developmental
- Entry Screen HIV/AIDS
- Entry Screen Mental Health
- Entry Screen Physical
- Entry Screen Substance Abuse
- Agency Code
- Program Code
- Programs Project Type Code
- Entry Custom Which city are you currently homeless in?

Given that the data request is focused on outcomes, Friendship Shelter would like to request that agencies and programs be designated a code or serial number so that there is no identification of specific projects but instead provides an understanding of who may have enrolled in a single program multiple times, or who may be engaged with more than one agency simultaneously. In the event that additional information or project-identifying information is needed to support data analysis, Friendship Shelter will return to the CoC Board to request approval for the disclosure of information.

In 2019, Friendship Shelter submitted a similar data request for the South Service Planning Area. This data request was approved and a By Name List of the South Service Planning Area is provided to Friendship Shelter on a bi-monthly basis. Friendship Shelter has utilized the By Name List to hold regional case conferencing meetings with all homeless service providers in the South Service Planning Area and develop best practices to facilitate coordination amongst service providers.

Friendship Shelter is interested in conducting a comparison of housing outcomes (binary yes/no) between the population that received collaborative case conferencing as a service in the South Service Planning Area and those that did not receive this service. Friendship Shelter intends for the comparison to be made across Service Planning Areas within the same population as well as across populations within the same Service Planning Area. The comparison within Service Planning Areas and across Service Planning Areas is intended to analyze the outcomes from multiple perspectives and to help prevent lurking variables like housing market differences from skewing any findings. Findings will also be used to better understand the efficacy of the program. As it is Friendship Shelter's intent to begin operating similar programs in Central and North Service Planning Areas, this will provide valuable feedback and allow the program model to be better honed to meet the needs of the community

Friendship Shelter currently plans on utilizing a Chi Square Test of Independence to conduct the comparison since the outcomes are binary, the variables are categorical, the observations are independent, and the population sizes are relatively large. If a change in statistical testing is needed, Friendship Shelter is committed to ensuring the comparison will be the same.

Friendship Shelter is interested in publishing the findings and related manuscript in an academic journal in mid to late 2022. Please note that while there is an interest to publish, there is no guarantee that the article will be published as academic journals are selective in the review and approval process.

Based on the approval from the HMIS Policies and Procedures, requests for HMIS data must be reviewed and approved by the CoC Board prior to the data being released if the request meets any of the criteria below:

Data Request Criteria	HMIS Participating Agency		Entity Does not Participate in HMIS		CoC Board Sub-Committee	
	Approved	Needs Approval	Approved	Needs Approval	Approved	Needs Approval
Aggregate system level data	X			X	X	
De-identified client level data		X		X	X	
Ongoing data requests	X			X		X
For use as research		X		X	X	
For media release		X		X		X
For other public use		X		X		X