



**Continuum of Care Board Nominating
and Election Process Overview
November 21, 2022**

Session Overview

1. Continuum of Care (CoC) Program Overview
2. CoC Board Members Responsibilities
3. Current CoC Board Expiring Seats and Seat Vacancy
4. CoC Board Seat Nominating and Selection Process
5. CoC General Membership Reminder

Purpose of the Continuum of Care

The Orange County Continuum of Care (CoC) Board serves as the locally-designated primary decision-making group whose purpose and scope is to implement the Continuum of Care program, which is authorized by subtitle C of title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11381-11389).

The Orange County CoC is designed to:

1. Promote communitywide commitment to the goal of ending homelessness through regional coordination and collaboration;
2. Advocate for funding and resources to end homelessness and provide funding for proven efforts by nonprofit providers and local governments to quickly rehouse people experiencing homelessness, while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness;
3. Promote access to and effective utilization of mainstream programs by homeless individuals and families; and
4. Promote implementation of best practices and evidence-based approaches to homeless programing and services.

CoC Program: Key Responsibilities

The County of Orange, Office of Care Coordination acts as the Collaborative Applicant for the Orange County CoC. The Collaborative Applicant supports the Orange County CoC with the following responsibilities:

- Conducting monthly CoC meetings
- Establishing committees, subcommittees and ad hoc groups
- Consulting with recipients and subrecipients to establish performance targets, monitor and take corrective action when needed
- Operating a Coordinated Entry System (CES)
- Designating a single Homeless Management Information System (HMIS)
- Ensuring consistent participation of recipients and subrecipients in the HMIS, including policies and procedures

CoC Program: Key Responsibilities

The County of Orange, Office of Care Coordination acts as the Collaborative Applicant for the Orange County CoC. The Collaborative Applicant supports the Orange County CoC with the following responsibilities:

- Engaging the public in policy and standards development and/or revisions
- Coordinating the implementation of a housing and service system
- Planning for and conducting an annual shelter homeless count and a biannual unsheltered homeless count
- Designing and operating the response to a Notice of Funding Opportunity (NOFO) published by the U.S. Department of Housing and Urban Development (HUD)
- Establishing priorities for funding proposals to meet needs
- Strategic planning for the homeless service system

CoC Board Members: Key Responsibilities

CoC Board members are responsible for:

- Conducting the hands-on work and facilitate the committees, subcommittees and ad hoc groups of the Orange County CoC. Every member of the CoC Board must serve on a minimum of one committee.
- Building community awareness of the needs of all homeless and at-risk populations
- Planning and decision-making for the overall coordination of homeless services Continuum of Care
- Ensuring Regional Coordination and collaborative work across the CoC through the use of the Coordinated Entry System (CES)
- Coordinating the CoC Programs and setting goals and priorities for ending homelessness in Orange County.
- Approving Orange County CoC policies as recommended by service providers and/or Committees.
- Creating committees, subcommittees and ad hoc groups necessary for the proper and efficient functioning of the Orange County CoC, including the CoC program Notice of Funding Opportunity (NOFO)

CoC Board Expiring Seats and Seat Vacancy

- The Office of Care Coordination, on behalf of the Orange County CoC, facilitates the annual CoC Board seat nominating and selection process for expiring CoC Board seats.
- On November 16, 2022, the CoC Board membership approved the recommended action to:
 - i. Approve the revisions to the Orange County CoC Governance Charter as recommended by the CoC Nominating Committee and approved by the Policy, Procedures, and Standards (PPS) Committee, which included a designated seat for the expertise on homeless services of families.
 - ii. Assign Nikki Buckstead's now vacant At Large Seat term with Homeless Service Expertise for Families to the new designated seat for the expertise on homeless services for Families

CoC Board Expiring Seats and Seat Vacancy

Rather than holding a special election for the seat vacancy, the CoC Board determined it would be most helpful to facilitate the nominating and selection process for the expiring seats and seat vacancy simultaneously.

Expiring Seats (Term: January 2023 – December 2024)

- One (1) Public Housing Authority (PHA) Representative
- One (1) Homeless or Formerly Homeless Individual Representative
- One (1) Domestic Violence Agency Representative
- One (1) At-Large Seat: Behavioral Health Expertise
- One (1) At-Large Seat: Faith-Based Representation
- One (1) At-Large Seat: Health Care Expertise
- Four (4) At-Large Seats with Expertise on Homeless Services and/or Subpopulation focus:
 - ❖ Black, Indigenous, and People of Color (BIPOC)
 - ❖ Diversion
 - ❖ LGBTQ
 - ❖ People with disabilities
 - ❖ Prevention
 - ❖ Rapid Rehousing
 - ❖ Older Adults (NEWLY ADDED)

Seat Vacancy (Term: January 2023 – December 2023)

- One (1) seat for Expertise on Homeless Services of Families.

CoC Nominating Process

Now Accepting Nominations

- If you are interested in nominating someone or self-nominating you may email the Office of Care Coordination at CareCoordination@ocgov.com and include “CoC Board Nomination” in the email subject line.
- In your email, identify the following details for the person(s) you are nominating:
 - ❖ Name
 - ❖ Email
 - ❖ Phone Number
 - ❖ Have you alerted this person you are nominating them? (Yes/No)
- The Office of Care Coordination will provide nominee with Candidate Interest Form and process for confirming CoC general membership.

The nominating period opened

Friday, November 18, 2022, and closes Monday, November 28, 2022.

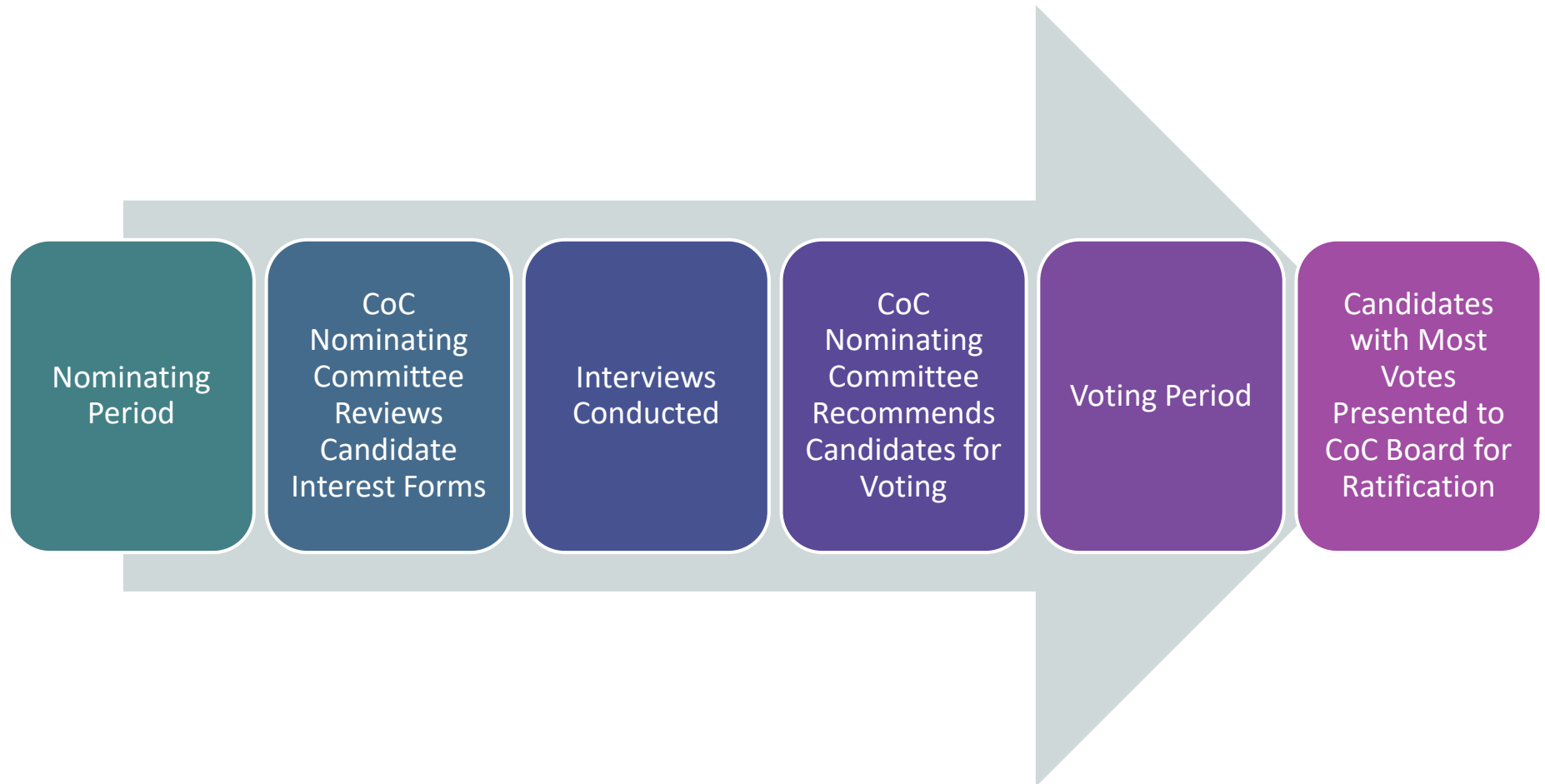
Candidate Interest Form

- The following elements are covered in the [CoC Board Candidate Interest Form](#).
- Candidate Interest Forms of candidates recommended by the CoC Nominating Committee will be posted publicly on the [CoC webpage](#) for people to review.
 - ❖ Interest in serving on the CoC Board
 - ❖ Summary of experience with the CoC
 - ❖ Experience working in specific Orange County Service Planning Area(s)
 - ❖ Experience collaborating with local partners
 - ❖ Experience in evaluating project outcomes, grants and reporting
 - ❖ Experience and perspective on homeless system of care and policies relevant to the Continuum of Care
 - ❖ Summary of Coordinated Entry System and HMIS experience/knowledge
 - ❖ Overview of leadership roles held relevant to homeless services
 - ❖ Disclosure for any potential future conflicts of interest

Completed Candidate Interest Forms are due by Friday, December 2, 2022

CoC Nominating and Selection Process

Nominating and Selection Process



Timeline

DATE*	TIMELINE ACTIVITY
November 18, 2022	Nomination period opens
November 21, 2022	Virtual overview of nomination and selection process to the CoC General Membership.
November 28, 2022	Nomination period closes
December 2, 2022	Candidate Interest Forms are due New and Updated CoC General Membership Forms due
December 5 – 7, 2022	Nominee Interviews facilitated by CoC Nominating Committee
December 8, 2022	CoC Nominating Committee to recommend candidates for selection by the CoC General Membership
December 12, 2022	Virtual Candidate Meet and Greet Voting period opens
December 16, 2022	Voting period closes at 12pm
December 21, 2022	Candidates with the most votes are presented to the CoC Board for ratification

*Note: Dates are subject to change

CoC General Membership

Remember to Keep your Individual and Agency General Membership Updated!

- The CoC Governance Charter identifies that each Individual Member and Agency that is a General Member of the CoC will be allowed one vote for the CoC Board election.
- As approved by the CoC Board on November 16, 2022, the revised CoC Governance Charter states that a CoC Board member must be CoC General Member, either as an agency or individual.
- You can view the [CoC General Membership roster](#) on the [CoC General Membership webpage](#)
- If you or your agency is not a General Member and wants to become one you have until **Friday, December 2, 2022**, to inform the Office of Care Coordination of your interest and fill out the [application](#).
- If your agency needs to update your authorized representatives for your agency, please submit an updated [application](#) to the Office of Care Coordination by **Friday, December 2, 2022**.
- Please contact the Office of Care Coordination with any questions at CareCoordination@ocgov.com or 714-834-5000

Questions?

If you have additional questions regarding this process, please reach out to the Office of Care Coordination at CareCoordination@ocgov.com.

