

Policies, Procedures and Standards Committee

Meeting Date: November 8, 2022

Meeting Time: 3:30 p.m. – 5:00 p.m.

Meeting Link: [Click here to join the meeting](#)

Meeting ID: 255 961 398 574

Passcode: Va85iy

Or call in (audio only): +1 949-543-0845

Phone Conference ID: 355 139 686#

Committee Chair: Becks Heyhoe

Committee Members: Matt Bates, Judson Brown, Patti Long, Dawn Price, Christina Weckerly-Ramirez

MINUTES

Welcome and Introductions – Becks Heyhoe, Committee Chair

- a. Chair Becks Heyhoe called the meeting to order at 3:32 p.m.
- b. Roll Call
 - i. Present: Chair Becks Heyhoe, Matt Bates, Judson Brown, Dawn Price, Christina Weckerly-Ramirez
 - ii. Absent Excused: Patti Long

Public Comments – Members of the public may address the Policies, Procedures and Standards (PPS) Committee on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the PPS Committee. Members of the public may address the PPS Committee with public comments on agenda items after the PPS Committee member discussion. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes. In order to address the PPS Committee, members of the public are to enter their name and agenda item number in the chat box to be placed in a queue. PPS Committee staff will call your name in the order listed in the chat box.

No public comments.

CONSENT CALENDAR

1. **Approve the PPS Committee Meeting Minutes from September 13, 2022.**

Dawn Price motioned to approve the item on the Consent Calendar. Chair Becks Heyhoe seconded the motion. Chair Becks Heyhoe, Matt Bates, Judson Brown, Dawn Price, and Christina Weckerly-Ramirez voted yes. Motion passed unanimously.

BUSINESS CALENDAR

1. **Continuum of Care (CoC) Racial Equity Data Dashboard** – Zulima Lundy, Director of Operations, Office of Care Coordination and Erin DeRycke, Vice President, Data Analytics, 211OC

Zulima Lundy provided background on the process that led to the creation of the CoC Racial Equity Data Dashboard. The Office of Care Coordination, 2-1-1 Orange County (211OC) and C4 Innovations have discussed how the Orange County CoC has reviewed data and the best way to promote racial equity in the community and in the homeless service delivery and provision.

Erin DeRycke gave an overview on how the CoC Racial Equity Data Dashboard would be used and what data would be included in the dashboard in support of the Racial Equity Framework that the Orange County CoC is developing. 211OC created both an agency-level and CoC-wide racial equity dashboard. The agency dashboard allows agencies to see what their own data looks like in HMIS, which is currently available. 211OC first worked on the agency dashboard and shared with the Data and Performance Management Committee in July 2022 with the publication in HMIS in August 2022.

Amended Recommended Action: Recommend the CoC Racial Equity Data Dashboard for review and approval by the Orange County CoC Board, with understanding that the document will be improved upon for the chart labels and descriptors to make it more user friendly.

Dawn Price motioned to move the motion. Matt Bates seconded the motion. Chair Becks Heyhoe, Matt Bates, Judson Brown, Dawn Price, and Christina Weckerly-Ramirez voted yes. Motion passed unanimously.

PPS Committee Member Comments:

- Dawn Price shared that the dashboard should be revised to place descriptors for the chart labels and data presented in order to allow the general public to better understand the information.
- Becks Heyhoe stated that the category in Coordinated Entry System, (CES) Referral can be updated to make the term clearer to others.

Public Comments:

- John Underwood inquired on the public viewing of the chart and asked if the information will be made available to the public in the near future.

2. **CoC Governance Charter Recommendations** – Zulima Lundy, Director of Operations, Office of Care Coordination and CoC Nominating Committee

Zulima Lundy provided a brief background on the CoC Nominating Committee, which was approved by the CoC Board on the September 28, 2022. The CoC Nominating Committee was tasked with ensuring that the CoC Governance Charter is compliant with U.S. Department of Housing and Urban Development (HUD) and Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act regulations, reviewing and recommending changes to the CoC Governance Charter and facilitating the CoC Board election process for the expiring seats. The CoC Nominating Committee reviewed the relevant sections of the CoC Governance Charter in detail and are recommending the proposed revisions. Chair Becks Heyhoe and David Gillanders, both members of the CoC Nominating Committee provided an overview of the proposed revisions and some of the reasoning behind the recommendations.

Recommended Action: Approve the recommended changes to the CoC Governance Charter as recommended by the CoC Nominating Committee and recommend the revised CoC Governance Charter for approval by the Orange County CoC Board.

Matt Bates motioned to move the motion. Dawn Price seconded the motion. Chair Becks Heyhoe, Matt Bates, Judson Brown, Dawn Price, and Christina Weckerly-Ramirez voted yes. Motion passed unanimously.

PPS Committee Member Comments:

- Dawn Price commented on the great job Completed to improve the CoC Board Election Process.

Public Comments:

- David Gillanders expressed his gratitude for allowing him the opportunity to serve on the CoC Nominating Committee.

3. **Coordinated Entry System (CES) Prioritization Policy and Procedures** – Zulima Lundy, Director of Operations, Office of Care Coordination

Item moved to December 13, 2022, meeting.

4. **Adjournment to:** Regular meeting on December 13, 2022, 3:30 p.m. – 5:00 p.m.