

Orange County Continuum of Care
Service Provider Forum
Governance Charter

The Continuum of Care (CoC) Board approved the creation of the Orange County Service Provider Forum, previously named the Orange County Homeless Provider Forum. The Orange County Service Provider Forum was created to convene the CoC General Membership semiannually, recruit additional members for the Orange County CoC and promote information and resource sharing for service providers and community partners working on the frontlines of the homeless response system.

1. Name

The technical name is the Orange County Service Provider Forum hereinafter referred to as the “Service Provider Forum”.

2. Purpose:

Service Provider Forum meetings will function as spaces for the CoC General Membership, local service providers and community partners to receive information related to the Orange County CoC, participating in relevant trainings, and share resources to promote a collaborative approach for the Orange County homeless response system. Additionally, the Service Provider Forum will align its efforts to those of the Orange County CoC Board Vision.

3. Responsibilities

The Service Provider Forum is responsible for exercising the following functions:

- a. Convening the CoC General Membership, local service providers, and community partners;
- b. Sharing updates on efforts of the Orange County CoC, CoC Board and Office of Care Coordination, as the CoC Collaborative Applicant;
- c. Providing trainings that support organizations and community partners in being knowledgeable on evidence-based practices, as well as trainings required by the U.S. Department of Housing and Urban Development (HUD);
- d. Creating opportunities for service providers and community partners to share information and resources to better assist individuals and families at-risk of or experiencing homelessness;
- e. Recruiting additional members for the Orange County CoC; and
- f. Committing to advancing equity in the Orange County CoC, specifically addressing veteran populations who have been most disproportionately impacted by homelessness, to ensure all people in Orange County experiencing homelessness and those at-risk will have equitable access to navigation, housing, and supportive services in ways that ensure equitable outcomes including overall well-being and long-term housing stability.

4. Chair and Vice Chair

The Service Provider Forum shall be chaired by a member of the CoC Board and shall serve for the duration of their term on the CoC Board. The Chair may appoint a Vice Chair to support with the Service Provider Forum functions and assist with planning, facilitation, and coordination of the Service Provider Forum meetings. The Vice Chair shall serve for the duration of the Chair’s term.

5. Membership

The Service Provider Forum is open to the CoC General membership, local service providers and community partners for active and ongoing participation. All meeting participants will be invited and encouraged to actively participate in the discussion, dialogue and sharing of relevant information and resources.

6. Meeting Schedule

The Service Provider Forum shall meet on a quarterly basis and meetings will be open to the public. Any person who attends a meeting may be asked by the Chair to leave if the person is disruptive or if an agenda item(s) is deemed by the Chair to be of such nature that it involves only Orange County CoC closed session business.

7. Voting and Quorum

The Service Provider Forum is non-voting entity. Any recommendations raised during the Service Provider Forum will be noted and redirected for public comment at the CoC Board meeting or appropriate CoC Committee meeting.