

ORANGE COUNTY  
CONTINUUM OF CARE BOARD  
MEETING  
Wednesday, January 25, 2023  
2:00 p.m. – 4:00 p.m.

**Location:**  
**County Administration South (CAS) Building**  
**Conference Center**  
**425 West Santa Ana Blvd. Room 104/106**  
**Santa Ana, CA 92701-4599**  
[Click Here](#) for parking information.

## MINUTES

### Board Members

Nichole Gideon, Individual  
Elida Sanchez, OC Department of Education  
Eric Richardson, Volunteers of America  
Nishtha Mohendra, Families Forward  
Judson Brown, City of Santa Ana  
Maricela Rios-Faust, Human Options [Chair]  
Dr. Shauntina Sorrells, Orangewood Foundation  
Christina Weckerly Ramirez, Health Care Agency  
Jason Phillips, Individual

Kelly Bruno-Nelson, CalOptima Health  
Dawn Price, Friendship Shelter  
George Searcy, Jamboree Housing  
Sandra Lozeau, City of Anaheim  
Melanie McQueen, PATH  
Robert “Santa Bob” Morse, Individual  
Ami Rowland, Covenant House California  
Becks Heyhoe, OC United Way [Vice Chair]  
Tim Shaw, Individual

\* In compliance with the Americans with Disabilities Act, and County Language Access Policy, those requiring accommodation and/or interpreter services for this meeting should notify the Office of Care Coordination 72 hours prior to the meeting at (714) 834-5000 or email [CareCoordination@ocgov.com](mailto:CareCoordination@ocgov.com). Requests received less than 72 hours prior to the meeting will still receive every effort to reasonably fulfill within the time provided. \*

**Call to Order** – Maricela Rios-Faust, Chair

Chair Maricela Rios-Faust called the meeting to order at 2:03 p.m.

**Board Member Roll Call** – Becks Heyhoe, Vice Chair

Present: Nichole Gideon, Elida Sanchez, Eric Richardson, Nishtha Mohendra, Judson Brown, Maricela Rios-Faust, Dr. Shauntina Sorrells, Jason Phillips, Kelly Bruno-Nelson, Dawn Price, George Searcy, Sandra Lozeau, Melanie McQueen, Robert “Santa Bob” Morse, Ami Rowland, Becks Heyhoe, Tim Shaw

Absent Excused: Christina Weckerly Ramirez.

**Public Comments:** Members of the public may address the Continuum of Care (CoC) Board on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board. Members of the public may address the CoC Board with public comments on agenda items in the business calendar after the CoC Board member discussion. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes.

To address the CoC Board, members of the public are to complete a Request to Address the CoC Board form prior to the beginning of each agenda item and submit it to CoC Board staff. Staff will call your name in the order received.

Members of the public may also submit public comment by emailing [CareCoordination@ocgov.com](mailto:CareCoordination@ocgov.com). All comments submitted via email at least 60 minutes before the start of the CoC Board meeting will be distributed to the CoC Board members for their consideration and all comments will be added to the administrative records of the meeting. Please include "CoC Board Meeting Comment" in the email subject line.

- Paula Neal Reza from Family Assistance Ministries (FAM) expressed gratitude to the CoC Nominating Committee and CoC for the Board election process and shared that they look forward to participating with CoC Committees. Public comment was submitted via email in advance of the CoC Board Meeting.
- Paul Hyek provided information of a resource in the City of Brea that provides meals and suggested that shuttle drivers acquire commercial licenses.

**Board Member Comments:** Members of the CoC Board may provide comments on matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board.

- Judson Brown shared that with the start of the new year and additional new CoC Board members, he would like to cover three things: 1. encourage public housing authorities (PHAs) to apply for vouchers; 2. Increasing voucher utilization being an important topic; and 3. CalOptima Health's Notice of Funding Opportunity (NOFO) available until January 31, 2023.
- Dr. Shauntina Sorrells emphasized that Transitional Aged Youth (TAY) populations are more than just foster youth and although Foster Youth to Independence (FYI) vouchers support the housing foster youth who have experienced homelessness, there are additional opportunities needed for TAY.

### **CONSENT CALENDAR**

*All matters are approved by one motion unless pulled by a Board Member for discussion or separate action. The CoC Board requests that only pertinent information be discussed during this time.*

1. **Approve CoC Board Meeting Minutes from November 16, 2022**
2. **Approve CoC Board Meeting Minutes from December 21, 2022**
3. **Agencies and Jurisdictions Approved for Homeless Management Information System (HMIS) Access**
  - a. Receive and file list of agencies and jurisdictions approved for HMIS access from November 10, 2022, through January 20, 2023.

Dawn Price motioned to approve the items on the Consent Calendar. Dr. Shauntina Sorrells seconded the motion. Nichole Gideon, Elida Sanchez, Eric Richardson, Nishtha Mohendra, Judson Brown, Maricela-Rios Faust, Dr. Shauntina Sorrells, Jason Phillips, Kelly Bruno-Nelson, Dawn Price, Robert Morse, Ami Rowland, Becks Heyhoe, and Tim Shaw voted yes. Sandra Lozeau and Melanie McQueen abstained. Motion passed.

### **BUSINESS CALENDAR**

## 1. 2023 CoC Board Appointments – Zulima Lundy, Director of Operations, Office of Care Coordination

The Orange County CoC Board and its committees are chaired by designated representatives to ensure the sustained vision and support of CoC Board initiatives. Zulima Lundy provided an overview of the available CoC Board Officer positions and representatives, as well as a roles and responsibilities. Maricela Rios-Faust provided an overview of the election process rules to elect CoC Board Officers and representatives for the upcoming term.

### Recommended Action A: Elect CoC Board Officers for the upcoming term:

- Becks Heyhoe motioned to nominate Dawn Price to the position of CoC Board Chair. Robert Morse seconded the motion. Dawn Price accepted the nomination. Motion passed unanimously.
- Tim Shaw motioned to appoint Vice Chair Becks Heyhoe to the position of CoC Board Vice Chair. Dr. Shauntina Sorrells seconded the motion. Vice Chair Becks Heyhoe accepted the nomination. Motioned passed unanimously.
- George Searcy motioned to appoint Dr. Shauntina Sorrells to the position of CoC Board Secretary. Dawn Price seconded the motion. Dr. Shauntina Sorrells accepted the nomination. Motioned passed unanimously.

### Recommended Action B: Appoint CoC Committee Chairs to fill current vacancies:

- Tim Shaw motioned to appoint Becks Heyhoe to the position of the Policies, Procedures and Standards (PPS) Committee Chair. Robert Morse seconded the motion. Becks Heyhoe accepted the nomination. Motion passed unanimously.
- Vice Chair Becks Heyhoe motioned to appoint Nichole Gideon to the position of the Lived Experience Advisory Committee Chair. Dr. Shauntina Sorrells seconded the motion. Nichole Gideon accepted the nomination. Motion passed unanimously.
- Tim Shaw motioned to appoint Nishtha Mohendra to the position of Service Provider Forum Chair. Robert Morse seconded the motion. Nishtha Mohendra accepted the nomination. Motion passed unanimously.

### Recommended Action C: Recommend two CoC Board Members to the two CoC Representative seats for the Commission to End Homelessness

- Dawn Price motioned to recommend Maricela Rios-Faust to serve in one of the CoC Representative seat for the Commission to End Homelessness. Becks Heyhoe seconded the motion. Maricela Rios-Faust accepted the nomination. Nichole Gideon, Elida Sanchez, Eric Richardson, Nishtha Mohendra, Judson Brown, Maricela Rios-Faust, Dr. Shauntina Sorrells, Jason Phillips, Dawn Price, Sandra Lozeau, Melanie McQueen, Ami Rowland, Becks Heyhoe, and Tim Shaw voted yes. Kelly Bruno-Nelson, George Searcy, and Robert Morse abstained. Motioned passed.
- George Searcy motioned to recommend Judson Brown to serve in one of the CoC Representative seat for the Commission to End Homelessness. Dr. Shauntina Sorrells seconded the motion. Judson Brown accepted the nomination. Elida Sanchez, Eric Richardson, Nishtha Mohendra, Judson Brown, Dr. Shauntina Sorrells, Kelly Bruno-Nelson, George Searcy, Sandra Lozeau, and Melanie McQueen voted yes. Nichole Gideon, Maricela Rios-Faust, Jason Phillips, Dawn Price, Robert “Santa Bob” Morse, Ami Rowland, Becks Heyhoe, and Tim Shaw abstained. Motion did not pass.
- Vice Chair Becks Heyhoe motioned to recommend Robert Morse to serve in one of the CoC Representative seat for the Commission to End Homelessness. Dawn Price seconded the motion. Robert Morse accepted the nomination. Nichole Gideon, Maricela Rios-Faust, Jason Phillips, Kelly Bruno-Nelson, Dawn Price, George Searcy, Robert “Santa Bob” Morse, Ami Rowland, Becks Heyhoe, and Tim Shaw voted yes. Elida Sanchez, Eric Richardson, Nishtha Mohendra, Judson Brown, Dr. Shauntina Sorrells, Sandra Lozeau, and Melanie McQueen abstained. Motion passed.

**2. CoC Committee Governance Charters Recommendations** – Zulima Lundy, Director of Operations, Office of Care Coordination

In mid-2022, the Office of Care Coordination and the CoC Committee Chairs met to discuss CoC Committee Governance Charter feedback and recommendations for revisions. Each committee Chair and/or Vice Chair was asked to review the charter for their respective committee and provide feedback on the charter. The Office of Care Coordination consolidated the feedback received from the committee Chairs and/or Vice Chairs and revised each of the committee governance charters, seeking to ensure consistency in the governance structure of the established CoC Committees. A notable recommendation incorporated into the governance charters are the added option for CoC Committee Chairs to appoint a Vice Chair to support with the committee’s efforts. Additionally, all committee governance charters were revised to include language that aligns with the CoC Board Leadership Vision and commitment to racial equity efforts as part of the Racial Equity Roadmap Action Planning implementation.

Recommended Action A: Approve new and revised CoC Committee Governance Charters to align with the CoC Board Leadership Vision, include commitment to racial equity efforts and incorporate CoC Committee Chairs’ and Vice Chairs’ feedback.

- i. Approve Lived Experience Advisory Committee Governance Charter
- ii. Approve Service Provider Forum Committee Governance Charter
- iii. Approve Coordinated Entry System Steering Committee Governance Charter
- iv. Approve Transitional Age Youth Collaborative Committee Governance Charter
- v. Approve revised Policies, Procedures and Standards Committee Governance Charter
- vi. Approve revised Housing Opportunities Committee Governance Charter
- vii. Approve Veterans Committee Governance Charter

Dawn Price motioned to approve the recommended action. Robert Morse seconded the motion. The motion passed unanimously.

CoC Board Member Comments:

- Nishtha Mohendra inquired if the CoC Board has the ability to update the Committee Charters on an annual basis.
- Dr. Shauntina Sorrells asked for clarification regarding the CoC Board Member seats.

**3. CalOptima Health’s HMIS Data Release Updated Request and Housing and Homelessness Incentive Program Update** – Zulima Lundy, Director of Operations, Office of Care Coordination and Danielle Cameron, Director of Program Development, CalAIM at CalOptima Health

Zulima Lundy provided an overview of CalOptima Health’s Homeless Management Information System (HMIS) Data Request including background information on the original request. The California Department of Health Care Services (DHCS) established the Housing and Homelessness Incentive Program (HHIP) to improve health outcomes and access to whole person care services by addressing housing insecurity and instability as a social determinant of health. Incentives earned through this program are to be invested back in the community to address and prevent homelessness – not to CalOptima Health benefit, but to support persons experiencing homeless and organizations on the front lines doing the work. CalOptima Health is returning to the CoC Board to request the full Social Security Number (SSN) be included in the HMIS data request to ensure the member match with HMIS data is as accurate as possible.

Danielle Cameron shared background on CalOptima Health's NOFO that is making approximately \$36 million in funding available in three different funding priorities: \$5 million in equity grants, \$10.5 million in capacity building and infrastructure grants, and \$21 million in capital grants. CalOptima Health is prioritizing projects and programs that are trauma-informed, inclusive, non-residency restricted, low barrier, and aligned with housing-first and harm-reduction principles. This includes ensuring the voice of people with lived experience of homelessness is integrated into all phases: design, development, implementation, and evaluation. The NOFO application deadline is on Tuesday, January 31, 2023, at 11:59 p.m. PST.

CoC Board Member Comments:

- Chair Maricela Rios-Faust inquired on how the member-cross matching process has changed since the December 2022 approved request to now and also asked how many other CoCs have approved the data request from Managed Care Plans (MCP). From a licensed clinical social worker standpoint, Chair Maricela Rios-Faust shared that she is not confident that the data request is done in a consistent manner and struggle with the threshold for informed consent.
- Sandra Lozeau inquired on the process of the Release of Information (ROI) and emphasized that considering the homeless deaths rising at high rates, CalOptima Health is a partner, and the approval of this request can benefit regionally. Sandra Lozeau commented that keeping families housed does not just entail homelessness on the street but should also consider prevention and suggested that for community outreach, others can join in.
- Judson Brown commented that with the increasing rates of homeless deaths, he was not sure as to why the data request was being questioned. Judson Brown praised CalOptima Health and shared that he was excited for the priority of placing housing choice voucher holders in permanent housing units.
- Dr. Shauntina Sorrells asked a clarifying question regarding the HMIS data information transfer process. In regard to the NOFO, Dr. Shauntina Sorrells commented that the "no match" requirement opens opportunities for smaller nonprofits and suggested that for the ramp up, nonprofits should partner together as problems are often solved by collaborating together.
- Nichole Gideon stated that as a person with lived experience, in her opinion, if people are adding their information onto HMIS, they would like to get matched to as many opportunities.
- Eric Richardson inquired on what happens to the HMIS data after the transfer.
- Tim Shaw emphasized that the CoC Board should consider the source of who is requesting this information and stated that CalOptima Health has a high threshold. Tim Shaw suggested that when the NOFO process is done, CalOptima Health should return to the CoC Board to provide more information and what was done in the process and maybe form an ad hoc on what projects are coming up in the pipeline.
- George Searcy commented that he trust Health Insurance Portability and Accountability Act (HIPAA) and asked if there is sufficient precedence with other CoCs sharing information with MCPs.
- Dawn Price provided context and clarified information for new CoC Board members.
- Nishtha Mohendra shared that she discussed CalOptima Health's HMIS data request with other staff and gained more knowledge on the process of integration with health providers. In regard to the NOFO, Nishtha Mohendra thanked CalOptima Health for the presentation and asked if the \$36 million from the NOFO is just a one-time homelessness response for Orange County.

Recommended Action A: Approve CalOptima Health's HMIS data updated request to support CalOptima Health's participation in the California Department of Health Care Services Housing and Homelessness Incentive Program.

Nishtha Mohendra motioned to approve the recommended action. George Searcy seconded the motion. Nichole Gideon, Elida Sanchez, Eric Richardson, Nishtha Mohendra, Judson Brown, Dr. Shauntina Sorrells,

Jason Phillips, Kelly Bruno-Nelson, Dawn Price, Sandra Lozeau, Melanie McQueen, Robert “Santa Bob” Morse, Ami Rowland, Becks Heyhoe, and Tim Shaw voted yes. Maricela-Rios Faust abstained. The motion passed.

Public Comments:

- Paul Hyek shared that he got his housing from one of the PHA and suggested that the data request should also provide date of births to accompany the full SSN data. Paul also suggested that shuttle drivers acquire commercial licenses and that all shelters should be walk-in.

**4. CoC Board Calendar Year 2023 - 2025 Leadership Vision and Objectives** – Zulima Lundy, Director of Operations, Office of Care Coordination and CoC Vision Ad Hoc Membership

The CoC Vision Ad Hoc and the Office of Care Coordination collaboratively developed drafted objectives under each strategic aim of the vision document, ensuring objectives were specific, measurable, achievable, relevant, time-bound, inclusive, and equitable (SMARTIE). The drafted objectives were shared at the August 12, 2022, meeting of the CoC Vision Ad Hoc and further refined to incorporate feedback and recommendations. The Office of Care Coordination merged the CoC Vision and Objective drafts into one document, for review at the December 9, 2022, meeting of the CoC Vision Ad Hoc. As the ad CoC Vision ad hoc reached consensus on appropriate objectives to include under each strategic aim, the CoC Board Leadership Vision and Objectives document was finalized.

CoC Board Member Comments:

- Sandra Lozeau inquired if there was a specific reason for the Calendar Year 2023–2025 time frame and asked if the document can be kept and reviewed on a bi-annual basis. Sandra Lozeau suggested an amended motion to keep the document as a permanent vision and objectives and do an as-needed review.
- Tim Shaw clarified that with the approval, the recommendation made by Sandra Lozeau can be taken back to the CoC Vision ad hoc for discussion.
- Jason Phillips asked if the vision document will be reviewed in a continuous basis.
- Nishtha Mohendra suggested the collaboration with health care systems.

Recommended Action: Adopt the CoC Board Calendar Year 2023 - 2025 Leadership Vision and Objectives.

Tim Shaw motioned to approve the recommended action. Robert Morse seconded the motion. The motion passed unanimously.

Public Comment:

- Peter Warner suggested that Lutheran Social Services should provide more insight on their shelters in other states and propose to Orange County to get more shelters started. Peter Warner also emphasized that food from shelters should be handled properly with safety to prevent food poisoning.

**5. OC Aging Services Collaborative HMIS Data Release Request**

Zulima Lundy provided an overview OC Aging Services Collaborative’s HMIS Data Request. On January 6, 2023, the OC Aging Services Collaborative submitted a data request to 2-1-1 Orange County (211OC) requesting a single data download of all individuals within the Orange County Continuum of Care’s HMIS who are age 55 and older. The OC Aging Services Collaborative is working to develop a new section in their “Report on Aging in Orange County” specific to housing. The purpose of this HMIS data request is to gather

temporary and permanent housing data on older adults in Orange County which will be used in addition to other information already obtained by the OC Aging Services Collaborative to help create an overview of the current housing climate in Orange County.

CoC Board Member Comments:

- Vice Chair Becks Heyhoe inquired on when the report will be published, how the report data be analyzed, and what context will be provided for the data within the report.
- Melanie McQueen noted that there was not a specific data field being requested for veteran status and suggested that it would be helpful to pull veteran data as part of the request.
- Sandra Lozeau asked for information regarding report format and whether the information will be an overview.
- Chair Maricela Rios-Faust noted that there was not a specific data field being requested for domestic violence and suggested that it would be helpful to pull domestic violence data as part of the request.

Amended Recommended Action A: Approve OC Aging Services Collaborative HMIS data request to support with a report on the current housing climate for older adults in the published Report on Aging in Orange County 2023 and include data on veterans and domestic violence populations.

Kelly Bruno-Nelson left during Agenda Item 5 and did not vote. Robert Morse motioned to approve the recommended action. Tim Shaw seconded the motion. The motion passed unanimously.

**6. Racial Equity Framework Update** – Felicia Boehringer, CoC Administrator, Office of Care Coordination

Item was continued to the next meeting of the CoC Board.

**7. Orange County Homelessness Updates** – Zulima Lundy, Director of Operations, and Felicia Boehringer, CoC Administrator

Item was continued to the next meeting of the CoC Board.

Dr. Shauntina Sorrells motioned to adjourn the meeting. Dawn Price seconded the motion. The motion passed by unanimous consent. Meeting adjourned at 4:02 pm.

**8. Next Meeting:** Wednesday, February 22, 2023, from 2:00 p.m. – 4:00 p.m.