A G E N D A

REGULAR MEETING BRIDGES AT KRAEMER PLACE COMMUNITY ADVISORY BOARD



Wednesday, June 28, 2023 9:00 A.M.

CITY OF VILLA PARK VILLA PARK CITY HALL COUNCIL CHAMBERS 17855 Santiago Blvd. | Villa Park, CA 92861

Ward Smith - Chair Crystal Miles - Vice Chair Placentia Villa Park

Sandra Lozeau Vacant Sunny Park Anaheim Brea Buena Park

David BurkeRusty KennedyRose EspinozaCypressFullertonLa Habra

Janet Keo ConklinVacantLeslie HardyLa PalmaLos AlamitosOrange

Doug BechtGary TaylorTara CampbellCounty of OrangeStantonYorba Linda

Jorge CisnerosVacantMatt CunninghamLocal Chief of PoliceSchool DistrictLocal Neighborhood Assn.

Monique Davis Wesley Parker
Commission to End Local Business Association
Homelessness

Mercy House Clerk of the Board Timothy Huynh, Chief Program Officer Joanne Golden, Deputy Clerk

Welcome to the meeting of the Bridges at Kraemer Place Community Advisory Board. This agenda contains a brief general description of each item to be considered. Except as provided by law, no action shall be taken on any item not appearing on the agenda. The Advisory Board encourages your participation. If you wish to speak during Public Comments, please complete a Speaker Request Form and deposit it in the Speaker Request box located next to the Clerk, prior to the Public Comments portion of the meeting. Speakers will be given three minutes to speak. When addressing the Board, please state your name (or pseudonym) for the record prior to providing your comments.

A G E N D A

All supporting documentation is available for public review online at https://www.ochealthinfo.com/homeless_serv/shelter_programs and in the office of the Clerk of the Board of Supervisors located in the Hall of Administration Building, 400 W. Civic Center Drive, 6th Floor, Santa Ana, California 92701 during regular business hours, 8:00 a.m. - 5:00 p.m., Monday through Friday.

**In compliance with County Language Access Policy and the Americans with Disabilities Act (ADA), those requiring translation services or ADA accommodation for this meeting should notify the Clerk of the Board's Office 72 hours prior to the meeting at (714) 834-2206. Requests received less than 72 hours prior to the meeting will still receive every effort to reasonably accommodate the request but may not be guaranteed **

Call to Order

Roll Call

PUBLIC COMMENTS

At this time members of the public may address the Community Advisory Board on any item on the agenda or on any matter within the subject matter jurisdiction of the advisory board.

ACTION ITEMS

- 1. Approve minutes of the December 14, 2022 regular meeting
- 2. Approve minutes of the March 22, 2023 regular meeting

PRESENTATION

3. Update on Bridges at Kraemer Place Shelter Operations by Mercy House

DISCUSSION ITEMS

- 4. Discuss Community Advisory Board meeting format and frequency
- 5. Discuss 2023 Meeting Calendar

COMMENTS FROM BOARD MEMBERS

At this time members of the Community Advisory Board may comment regarding any off-agenda items or request future agenda items to be considered at the next or future meetings. No action may be taken on off-agenda items unless authorized by law.

<u>ADJOURNED</u>

NEXT MEETING: Wednesday, September 27, 2023, 9:00 A.M.

AGENDA ITEM #1 December 14, 2022 Minutes



REGULAR MEETING BRIDGES AT KRAEMER PLACE COMMUNITY ADVISORY BOARD



Wednesday, December 14, 2022 9:00 A.M.

CITY OF ANAHEIM | ANAHEIM WEST TOWER 201 S. Anaheim Blvd. | 10th Floor, Large Conference Room Anaheim, CA 92805

Ward Smith - Chair Crystal Miles - Vice Chair

Placentia Villa Park

Sandra Lozeau Vacant Sunny Park Anaheim Brea Buena Park

Vacant Rusty Kennedy Rose Espinoza
Cypress Fullerton La Habra

Janet Keo ConklinVacantLeslie HardyLa PalmaLos AlamitosOrange

Doug Becht Gary Taylor Tara Campbell
County of Orange Stanton Yorba Linda

Jorge CisnerosVacantMatt CunninghamLocal Chief of PoliceSchool DistrictLocal Neighborhood Assn.

Vacant Wesley Parker
Commission to End Local Business Association

Homelessness

ATTENDANCE: Members Smith, Miles, Lozeau, Campbell, Espinoza, Cisneros, Conklin, and

Hardy

ABSENT: Members Becht, Taylor, Park, Kennedy, Cunningham, and Parker

PRESENT: MERCY HOUSE Yolanda Viramontes, OC Emergency Services

CLERK OF THE BOARD Joanne Golden, Deputy Clerk

Call to Order

CHAIR SMITH CALLED THE MEETING TO ORDER AT 9:15 A.M.

Roll Call

THE CLERK CALLED ROLL AND CONFIRMED A QUORUM OF MEMBERS PRESENT

PUBLIC COMMENTS

None

ACTION ITEMS:

1. Approve minutes of the September 28, 2022 regular meeting

APPROVED AS RECOMMENDED

INFORMATION ITEMS:

2. Update on Bridges at Kraemer Place Shelter Operations by Mercy House

MERCY HOUSE OC EMERGENCY SERVICES REGIONAL DIRECTOR YOLANDA

VIRAMONTES PRESENTED AN UPDATE ON CURRENT SHELTER OPERATIONS AND

METRICS. THERE ARE CURRENTLY 143 INDIVIDUALS AT THE BRIDGES AT KRAEMER

PLACE SHELTER; INTAKES CURRENTLY HALTED DUE TO COVID OUTBREAK. OVER

THE PAST YEAR, OUT OF 267 INDIVIDUALS SERVED, LESS THAN 8% HAVE RETURNED

TO HOMELESSNESS.

DISCUSSION ITEMS:

- Discuss Community Advisory Board meeting format and frequency
 <u>DISCUSSED</u>; <u>MATTER WILL CONTINUE TO BE DISCUSSED IN FUTURE MEETINGS</u>.
 MEMBERS WILL REVIEW ADVISORY BOARD BYLAWS.
- 4. Discuss 2023 Meeting Calendar

 CONTINUED; WILL BE DISCUSSED AT MARCH 22, 2023 MEETING

MEMBER COMMENTS

Vice Chair Miles – Oral Re.: Thanked staff and members for their work and wished everyone Happy Holidays.

Chair Smith – Oral Re.: Noted that coming off of a Point-in-Time count year, as well as a lot of work taking place behind the scenes, a lot of combined efforts are taking place to address homelessness.

Member Espinoza – Oral Re.: Wished everyone Happy Holidays.

Member Lozeau – Oral Re.: Requested Mercy House provide additional demographic information such as age, ethnicity, etc. for both staff and clients; shared that Center of Hope will be opening June 2023 and invited members to reach out to her if they would like a tour, Anaheim has reduced homeless population by 30%; Anaheim will also be launching a program in January geared towards formerly incarcerated individuals to provide resources and follow them in providing services, addressing service resistant individuals while working with the courts and more.

ADJOURNED: 10:17 A.M.

NEXT MEETING: March 22, 2023, 9:00 A.M.

*** VOTE KEY ***

(1st number = Moved by; 2nd number = Seconded by)

1 Ward Smith
2 Crystal Miles
3 Sandra Lozeau
4 Sunny Park
5 Rusty Kennedy
6 Rose Espinoza
7 Janet Keo Conklin
9 Doug Becht
10 Gary Taylor
11 Tara Campbell
12 Jorge Cisneros
13 Matt Cunningham
14 Wesley Parker
15

8 Leslie Hardy

A = Abstained X = Excused N = No Vote B.O. Board Order

Ward Smith
Chair

Joanne L. Golden, Deputy Clerk of the Advisory Board

AGENDA ITEM #2 March 22, 2023 Minutes



REGULAR MEETING BRIDGES AT KRAEMER PLACE COMMUNITY ADVISORY BOARD



Wednesday, March 22, 2023 9:00 A.M.

LA PALMA COMMUNITY CENTER | FAN PALM ROOM 7821 Walker Street | La Palma, CA 90623

Ward Smith - Chair Crystal Miles - Vice Chair

Placentia Villa Park

Sandra Lozeau Vacant Sunny Park
Anaheim Brea Buena Park

David Burke Rusty Kennedy Rose Espinoza
Cypress Fullerton La Habra

Janet Keo ConklinVacantLeslie HardyLa PalmaLos AlamitosOrange

Doug BechtGary TaylorTara CampbellCounty of OrangeStantonYorba Linda

Jorge CisnerosVacantMatt CunninghamLocal Chief of PoliceSchool DistrictLocal Neighborhood Assn.

Vacant Wesley Parker
Commission to End Local Business Association

Homelessness

ATTENDANCE: Members Burke, Kennedy, Conklin, Miles, and Campbell

ABSENT: Members Smith, Lozeau, Park, Espinoza, Hardy, Becht, Taylor, Cunningham,

Cisneros, and Parker

PRESENT: MERCY HOUSE Timothy Huynh, OC Emergency Services

CLERK OF THE BOARD Joanne Golden, Deputy Clerk

Call to Order

VICE CHAIR MILES CALLED THE MEETING TO ORDER AT 9:07 A.M.

Roll Call

THE CLERK CALLED ROLL AND INFORMED THE VICE CHAIR THAT QUORUM WAS NOT MET

PUBLIC COMMENTS

None

ACTION ITEMS:

1. Approve minutes of the December 14, 2022 regular meeting CONTINUED TO JUNE 28, 2023 REGULAR MEETING

INFORMATION ITEMS:

2. Update on Bridges at Kraemer Place Shelter Operations by Mercy House

MERCY HOUSE CHIEF PROGRAM OFFICER PRESENTED AN UPDATE ON CURRENT

SHELTER OPERATIONS AND METRICS. THERE IS CURRENTLY LIMITED CAPACITY

DUE TO CONSTRUCTION; 130-BED CAPACITY WITH 123 BEDS FILLED, AND 273

UNDUPLICATED CLIENTS SERVED WITHIN THE LAST QUARTER.

DISCUSSION ITEMS:

- 3. Discuss Community Advisory Board meeting format and frequency CONTINUED TO JUNE 28, 2023 REGULAR MEETING
- Discuss 2023 Meeting Calendar
 CONTINUED TO JUNE 28, 2023 REGULAR MEETING

MEMBER COMMENTS

None.

ADJOURNED: 10:17 A.M.

NEXT MEETING: June 28, 2023, 9:00 A.M.

*** VOTE KEY ***

(1st number = Moved by; 2nd number = Seconded by)

1 Ward Smith	9 Leslie Hardy
2 Crystal Miles	10 Doug Becht
3 Sandra Lozeau	11 Gary Taylor
4 Sunny Park	12 Tara Campbell
5 David Burke	13 Jorge Cisneros
6 Rusty Kennedy	14 Matt Cunningham
7 Rose Espinoza	15 Wesley Parker
8 Janet Keo Conklin	

A = Abstained X = Excused N = No Vote B.O. Board Order

> Ward Smith Chair

Joanne L. Golden, Deputy Clerk of the Advisory Board

AGENDA ITEM #3 BCAB Shelter Operations Update





MARCH-MAY 2023



Presented to the Bridges at Kraemer Place Community Advisory Board

Report Period

July 1, 2022 – May 31, 2023 (YTD) March 1, 2023 – May 31, 2023 (Quarter)

Number Served

	Quarter	YTD	FY2021-22
Number of Unduplicated Clients	39	332	474
Number of Exits	49	215	359
% of Service Capacity Goal (480 annual)		69%	99%

Coordinated Entry System Statistics

Number of Active Clients on Community Queue	104
% of Active Clients on Community Queue	94%
Number of Active Clients Matched to a Housing Opportunity	30
% of Active Clients Matched to a Housing Opportunity	27%
Total number of unduplicated clients served <u>year-to-date</u> who have received Permanent Supportive Housing (PSH) or Housing Choice Voucher through the Coordinated Entry System	30
Total number of unduplicated clients served <u>year-to-date</u> who have received Rapid Re-Housing (RRH) through the Coordinated Entry System	23

^{*}Represents clients active at the end of the report period

Program Exits – Summary

	Quarter	YTD	FY2021-22
Positive Exits <i>Permanent Housing, Temporary Housing, Institutions except Jail/Prison</i>	17	53	59
Negative Exits Emergency Shelter, Streets, Jail/Prison	9	37	199
Unknown Exits Unknown, Deceased	23	125	101

Program Exits – Destination Detail

Benchmark: 30% of clients who exit to a known destination will exit to permanent housing.

Progress toward benchmark: 49% of clients who have exited to a known destination have exited to permanent housing.

Exits to Permanent Housing	Quarter	YTD	FY2021-22
	14	44	45
Rental by client, no ongoing housing subsidy	0	3	3
Rental by client, with VASH housing subsidy	0	0	1
Rental by client, with other ongoing housing subsidy	0	0	5
Permanent housing (other than RRH) for formerly homeless persons	1	1	0
Rental by client, with Housing Choice Voucher (tenant or project based)	11	29	22
Staying or living with family, permanent tenure	1	8	7
Staying or living with friends, permanent tenure	1	3	2
Rental by client, with RRH or equivalent subsidy	0	0	3
Rental by client in a public housing unit	0	0	2

Exits to Temporary Housing	Quarter	YTD	FY2021-22
	1	6	9
Staying or living with family, temporary tenure	0	1	1
Staying or living with friends, temporary tenure	0	1	2
Host Home (non-crisis)	0	0	0
Transitional housing for homeless persons	1	3	4
Hotel or motel paid for without emergency shelter voucher	0	0	2
Residential project or halfway house with no homeless criteria	0	1	0

Exits to Institutions	Quarter	YTD	FY2021-22
	2	3	6
Foster care home or group foster care home	0	0	1
Psychiatric hospital or other psychiatric facility	0	0	1
Substance abuse treatment facility or detox center	0	1	1
Hospital or other residential non-psychiatric medical facility	0	0	1
Jail, prison, or juvenile detention facility	0	0	1
Long-term care facility or nursing home	2	2	1

Exits to Homelessness	Quarter	YTD	FY2021-22
	9	37	198
Emergency shelter, including hotel or motel paid for with emergency shelter voucher or third-party	2	5	11
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus / train / subway station / airport or anywhere outside)	7	32	187

Exits to Other Destinations	Quarter	YTD	FY2021-22
	23	125	101
Deceased	0	2	5
Client Doesn't Know/Client Refused	4	6	15
Data Not Collected (no exit interview completed)	19	117	81

Increased Income

	Quarter	YTD	FY2021-22
Clients with Increased Income (at Annual	10	26	10
Assessment)			

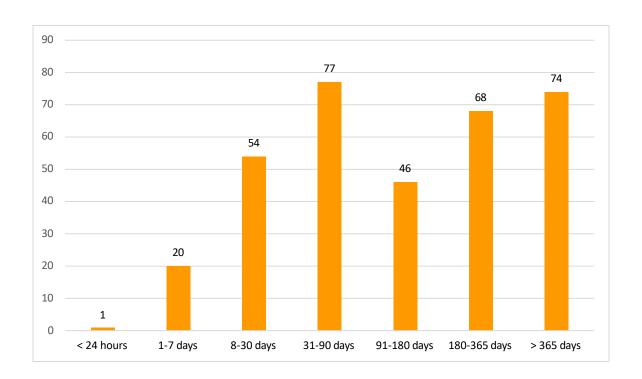
Length of Stay – Year to Date

Benchmark: National average length of stay for emergency shelter stays is 151 days.

Progress toward benchmark: Bridges at Kraemer Place's average length of stay is 223 days for the year.

The average length of stay for a positive exit is currently: 297 days

Total number of shelter bed nights provided year-to-date: 43,956



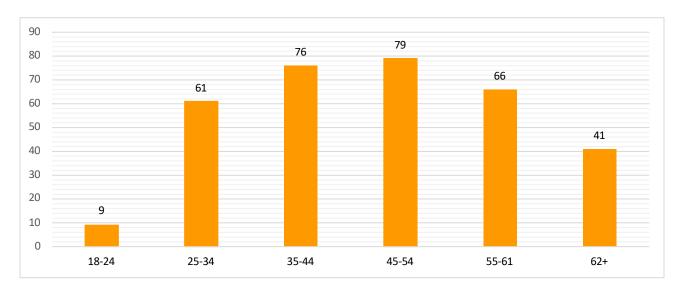
^{*}The chart above includes duplicate client enrollments

Set Aside Beds

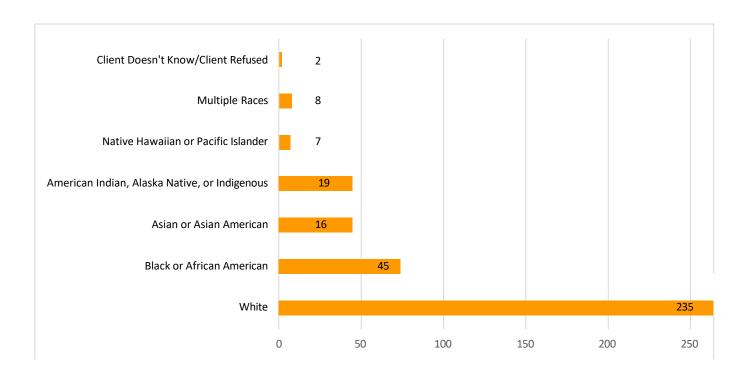
	Beds Available	Monthly Average Utilization
MHSA Beds	10	97%
Law Enforcement Beds	20	68%

Client Demographics - YTD

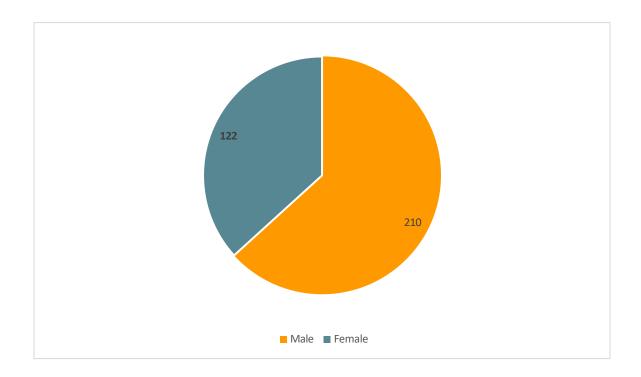
Age



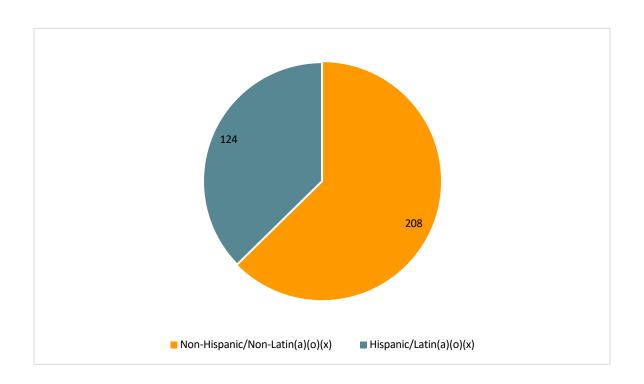
Race



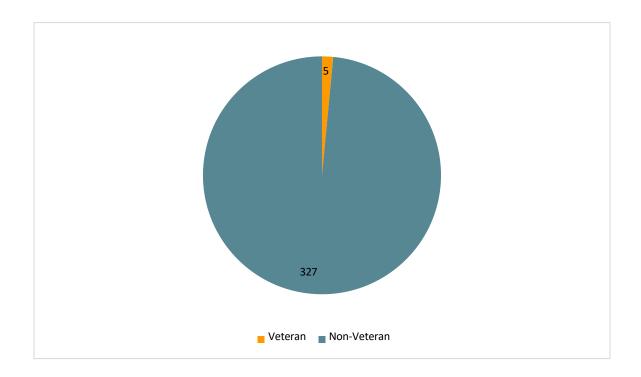
Gender



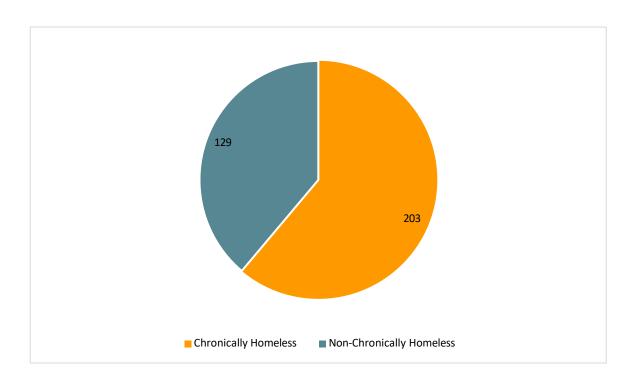
Ethnicity



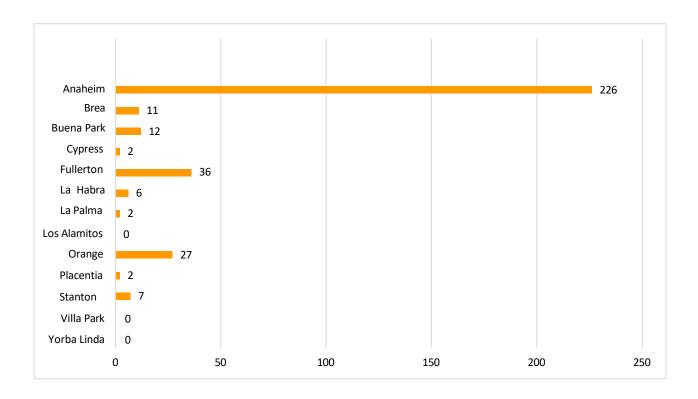
Veteran Status



Chronically Homeless



City Prior to Entry



AGENDA ITEM #4

Discuss Community Advisory Board Meeting Format & Frequency

Bridges at Kraemer Place Community Advisory Board Bylaws

ARTICLE I: NAME, PURPOSE AND FUNCTIONS

- A. The name of this organization shall be the Bridges at Kraemer Place Community Advisory Board, hereinafter referred to as "CAB." It is established pursuant to Resolution # 18-011 approved by the Board of Supervisors.
- B. The purpose of the CAB is to:
 - 1. Act as an advisory body to the shelter operator, having no independent authority to act on matters such as legislation or lobbying.
 - Provide review of the operations of the Year Round Emergency Shelter Bridges at Kraemer Place as provided for in the Board of Supervisors approved Scope of Services in the Shelter Operator Agreement, but having no authority to make contractual or financial decisions concerning the operation of the Year Round Emergency Shelter at Kraemer Place.
- C. The functions of the CAB are as follows:
 - 1. Provide review of the operations of the Bridges at Kraemer Place Year Round Emergency Shelter Program and Multi-Service Center.
 - 2. Enhance community relations
 - 3. Receive and address information of any strengths and concerns from the neighborhood, local businesses, city and county entities, service provider partners and shelter clients about the operation of Bridges at Kraemer Place Year Round Emergency Shelter Program and Multi-Service Center, and communicate that information to the County
- D. In the performance of its responsibilities, the CAB shall not engage nor employ any discriminatory practices in the provision of services or benefits, assignment of accommodations, treatment, employment of personnel or in any other respect on the basis of sex, race, color, ethnicity, national origin, ancestry, religion, age, marital status, medical condition, sexual orientation, physical or mental disability or any other protected group in accordance with the requirements of all applicable County, State or Federal laws, regulations or ordinances.

ARTICLE II: APPOINTMENT AND MEMBERSHIP

- A. Membership of the CAB is to be composed of nineteen (19) voting seats.
- B. The membership of the Community Advisory Board shall be comprised of the following categories of community stakeholders:
 - One (1) representative appointed by the Orange County Board of Supervisors

Community Advisory Board

- Thirteen (13) representatives appointed by the local City Councils of the North County Service Planning Area (SPA). Appointments shall represent each of the currently existing cities in the SPA
- One (1) representative appointed by the local Chief of Police
- One (1) representative appointed by the local Neighborhood Association
- One (1) representative appointed from the local business association or Chamber of Commerce
- One (1) representative appointed by the local school district
- One (1) representative appointed by the Commission to End Homelessness

ARTICLE III: TERMS OF MEMBERSHIP

The categories listed above are intended to run with the Advisory Board so long as it is operational. The representatives serve at the will of the entity that appoints them until or unless they are replaced by the appointing entity.

ARTICLE IV: STAFFING SUPPORT

Staff support from Orange County Clerk of the Board shall be provided to support the CAB in conjunction with assigned shelter operator staff and will be responsible to facilitate Brown Act requirements.

ARTICLE V: OFFICERS

CAB officers shall consist of:

1. Chairperson

- (a) The Chairperson shall be the appointed by the members of the CAB. The duties of the Chairperson shall be to preside at meetings, decide points of order, announce all business, entertain motions, put motions to vote and announce vote results.
- (b) The Chairperson may call special meetings of the CAB.
- (c) The Chairperson or his or her designee may represent the CAB at public functions

2. Vice-Chairperson

- (a) The Vice-Chairperson shall perform the duties of the Chairperson in his or her absence.
- (b) If the Chair becomes vacant, the Vice-Chairperson shall succeed to the Chair until the CAB members have appointed its replacement for the Chair.

ARTICLE VI: REMOVAL OF MEMBERS AND MEETING ATTENDANCE

- Removal for Cause Cause shall be defined as the member is unable effectively to represent the categorical seat to which he/she is appointed due to change of employment or status or, other reasons that substantially alters the member's qualifications which were present and considered in making the initial appointment or interfere with the individual's ability to properly function as a member of the CAB.
- 2. Removal for Absenteeism Members may be removed from membership of the CAB if the member is absent from more than three (3) consecutive regular CAB meetings.
- 3. Removal of a member for cause or absenteeism shall require a majority vote of the CAB, a quorum being present.
 - (a) Upon removal, the shelter operator or designated staff will notify OC Community Resources within 30 days. The appointing organization will then appoint a new representative.
- 4. Resignation of CAB members shall be effected by a written letter of resignation submitted to the shelter operator.

ARTICLE VII: AD HOC COMMITTEES

Ad Hoc Committees may be established in coordination with OC Community Resources to support the goals of the CAB.

ARTICLE VIII: MEETINGS AND ACTIONS

The CAB shall meet no less than bi-annually (two times per year). The initial meeting shall take place once the bylaws have been approved by the BOS. As a matter of public business during the first meeting, the CAB shall set its meeting schedule. All meeting agendas shall be posted and distributed no less than 72 hours prior to the meeting.

- A. The CAB shall, at its first meeting of each year, adopt a schedule of regular meetings and transmit that schedule in writing to members, the County, and the public at large.
- B. All CAB meetings shall be open, public and noticed in conformance with the provisions of the Ralph M. Brown Act, California Government Code Section 54950 et seq., as amended and held at a location within Orange County, California that satisfies the access requirements of the Americans with Disabilities Act.
- C. Special meetings of the CAB may be called either by the shelter operator, the County or at the request of a majority of CAB members.
 - 1. Notice of special meetings shall be delivered to members personally, by mail or electronically, and must be received no later than twenty-four hours in advance of the meeting.
 - 2. Said notice must state the business to be considered and whether alternative technological means may be used such as telephone or video conferencing, as

Community Advisory Board

technological resource availability permits and as permissible by the Ralph M. Brown Act.

- D. Quorum and voting requirements for meetings are as follows:
 - 1. Quorum: A quorum shall consist of the majority of the currently appointed/seated members of the CAB.
 - 2. Conflict of Interest Members of the CAB shall abstain from voting on any issue in which they may be personally interested to avoid a conflict of interest in accordance with County, State and Federal laws, regulations and ordinances and shall refrain from engaging in any behavior that conflicts with the best interest of County.
 - (a) Members of the CAB shall not vote nor attempt to influence any other CAB member on a matter under consideration by the CAB as follows:
 - (1) Regarding the provision of services by such member (or by an entity that such member represents); or
 - (2) By providing direct financial benefit to such member or the immediate family of such member; or
 - (3) Engaging in any other activity determined by County, State or Federal law, regulations and ordinances to constitute a conflict of interest.
 - (b) If a question arises as to whether a conflict exists that may prevent a member from voting, the operator or designee may consult with designated County Staff to assist them in making that determination.
 - (c) Neither CAB nor any of its members shall promote, directly or indirectly, any political party, political candidate or political activity using the name, emblem or any other identifier of CAB or County.
 - (d) No assets or assistance provided by County to the CAB shall be used for sectarian worship, instruction, or proselytization, except as otherwise permitted by law.

ARTICLE V: AUTHORITY

A. Authority of the CAB is enacted by the County of Orange Board of Supervisors through the Shelter Operator and Agreement and authorizing Resolution # 18-011

ARTICLE VI: ADOPTION AND AMENDMENT OF BYLAWS

- A. Adoption Affirmative vote of at least fifty percent + 1 of active members, a quorum being present, shall be required to propose changes to these Bylaws.
- B. Amendments
 - 1. Any member of the CAB may propose amendments to these Bylaws.

Community Advisory Board

- 2. Proposed amendments shall be submitted in writing and made available to each member of the CAB no less than five (5) days prior to consideration before a vote can be taken.
- B. Bylaws and any amendments to the Bylaws must be approved by the Board of Supervisors.

ARTICLE XII: ESTABLISHMENT AND ADOPTION OF OPERATING PROCEDURES

The CAB will establish and adopt operating procedures pertaining to the routine business of the Commission (i.e. meeting dates, order of business, etc.)

ARTICLE XIII: SEVERABILITY

Should any part, term, portion or provision of these Bylaws be determined to be in conflict with any law, regulation or ordinance or otherwise unenforceable or ineffectual, the remaining parts, terms, portions or provisions shall be deemed severable and their validity shall not be affected thereby provided such remaining portions or provisions can be construed in substance to constitute the provisions that the members intended to enact in the first instance.

AGENDA ITEM #5 2023 BCAB Meeting Calendar

BRIDGES AT KRAEMER PLACE COMMUNITY ADVISORY BOARD

2023

Meetings are held 9:00 A.M. - 10:00 A.M.

Regular Meeting

January						
Su	Мо	Tu	We	Th	Fr	Sa
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29	30	31				

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July								
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30	31							

October							
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DRAFT

	February								
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	May							
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28	20	30	31					

	August								
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20	21	22	23	24	25	26			
27	28	29	30	31					

	November							
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19	20	21	22	×	×	25		
26	27	28	29	30				

County Holiday

	March							
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26	27	28	29	30	31			

June							
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25	26	27	28	29	30		

	September						
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3	\nearrow	5	6	7	8	9	
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17	18	19	20	21	22	23	
24	25	26	27	28	29	30	

	December							
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17	18	19	20	21	22	23		
24	25	26	27	28	29	30		
31								