# SUMMARY ACTION MINUTES

**REGULAR MEETING**
**COMMISSION TO END HOMELESSNESS**

Wednesday, December 13, 2023, 1:00 P.M.

**County Conference Center**
Room 104/106
425 West Santa Ana Boulevard, Santa Ana, CA 92701

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|---|---|
| Vicente Sarmiento, Second District Supervisor | Monique Davis, Business Representative |
| Don Wagner, Third District Supervisor, Chair | Jack Toan, Business Representative |
| James Vanderpool, North Service Planning Area Rep | Jason Ivins, Orange County Sheriff's Department Rep |
| Vacant, Central Service Planning Area | Gina Cunningham, Affordable Housing Industry Rep |
| Debra Rose, South Service Planning Area Representative | Richard Afable, Behavioral Health Representative, Vice Chair |
| Sue Parks, Philanthropic Representative | Paul Wyatt, At Large Member |
| Adam Hawley, Chief of Police Representative | Milo Peinemann, At Large Member |
| Sean DeMetropolis, Municipal Fire Department Rep | Todd Spitzer, District Attorney |
| Christy Cornwall, Hospital Representative | Maricela Rios-Faust, Continuum of Care Board Representative |
| Benjamin Hurst, Faith-Based Community Representative | Robert Morse, Continuum of Care Board Representative |

ATTENDANCE: Commissioners Cornwall, Cunningham, Davis, Hawley, Ivins, Morse, Parks, Peinemann, Sarmiento, Toan, Vanderpool, Wagner and Wyatt

ABSENT: Commissioners Afable, DeMetropolis, Hurst, Rios-Faust, Rose and Spitzer

PRESENT:    EXECUTIVE DIRECTOR    Doug Becht, Director of Care Coordination
                 CLERK OF THE COMMISSION    Joanne Golden, Deputy Clerk

Call to Order
**CHAIRMAN WAGNER CALLED THE MEETING TO ORDER AT 1:03 P.M.**

Pledge of Allegiance
**COMMISSIONER MORSE LED THE PLEDGE OF ALLEGIANCE.**

Roll Call
**THE CLERK CALLED THE ROLL AND CONFIRMED QUORUM WAS MET.**

<h1 style="text-align:center">SUMMARY ACTION MINUTES</h1>

<u>**ACTION ITEMS**</u>

1.  <u>Approve Commission to End Homelessness minutes from the October 18, 2023, regular meeting</u>
    **ON THE MOTION BY COMMISSIONER PARKS, SECONDED BY COMMISSIONER SARMIENTO, THE COMMISSION UNANIMOUSLY APPROVED THE MINUTES OF THE OCTOBER 18, 2023 REGULAR MEETING.**

2.  <u>Receive and file Homelessness Prevention and Stabilization Pilot Program as proposed by Supervisor Vicente Sarmiento, District Two</u>
    **RECEIVED AND FILED**

3.  <u>Nominate and appoint the 2024 Chair and Vice Chair to the Commission to End Homelessness</u>
    **ON THE MOTION OF CHAIRMAN WAGNER, WITH NO SECOND BEING OFFERED, THE COMMISSION NOMINATED AND UNANIMOUSLY APPOINTED COMMISSIONER SARMIENTO AS CHAIRMAN; ON THE MOTION OF COMMISSIONER SARMIENTO AND SECONDED BY COMMISSIONER WAGNER, THE COMMISSION NOMINATED AND UNANIMOUSLY APPOINTED COMMISSIONER TOAN AS VICE CHAIRMAN.**

4.  <u>Membership Recommendations</u>
    a.  <u>Approve recommendations for appointment of the following candidates to serve on the Commission to End Homelessness seat as detailed below to the Board of Supervisors for final approval.</u>
        i.   <u>James Vanderpool, City Manager for the City of Anaheim as the North Service Planning Area Representative for a two-year term</u>
        ii.  <u>Kelly Bruno-Nelson, Executive Director, CalOptima Health, as the Medi-Cal Managed Health Plan Representative for a two-year term</u>
        iii. <u>Lisa Kim, City Manager for the City of Garden Grove, as the Central Service Planning Area Representative for the balance of the two-year term ending August 8, 2024</u>
    **ON THE MOTION OF COMMISSIONER PARKS, SECONDED BY COMMISSIONER DAVIS, THE COMMISSION UNANIMOUSLY APPROVED ITEM AS RECOMMENDED.**

5.  <u>Approve proposed Commission to End Homelessness 2024 Meeting Schedule Calendar.</u>
    **ON THE MOTION OF COMMISSIONER SARMIENTO, SECONDED BY COMMISSIONER TOAN, THE COMMISSION UNANIMOUSLY APPROVED ITEM AS RECOMMENDED.**

<u>**DISCUSSION ITEMS**</u>

6.  <u>Office of Care Coordination Update</u>
    a.  <u>Membership Updates</u>
    b.  <u>Cold Weather Emergency Shelter Ad Hoc</u>
    c.  <u>Tiny Homes Ad Hoc</u>
    d.  <u>Homelessness Grant Opportunity</u>
    **COMMISSION EXECUTIVE DIRECTOR BECHT PROVIDED AN UPDATE ON THE COMMISSION MEMBERSHIP, INCLUDING WELCOMING NEW COMMISSION**

# SUMMARY ACTION MINUTES

MEMBERS; THE COLD WEATHER SHELTER AD HOC AND IDENTIFYING POTENTIAL MODELS FOR COMING COLD WEATHER SEASON; THE NEWLY FORMED TINY HOMES AD HOC HAS FIRST MEETING SCHEDULED IN JANUARY 2024; AND THE ENCAMPEMNT REOSLUTION FUNDING, A HOMELESSNESS SERVICES GRANT OPPORTUNITY FROM THE STATE, WITH APPROXIMATELY $300,000,000 AVAILABLE TO CITIES, COUNTIES, AND CONTINUUMS OF CARE WITH AN APPLICTAION DEADLINE OF JUNE 2024. WITH RESPECT TO COLD WEATHER EMERGENCY SHELTER PROGRAM, COMISSIONER IVINS PROVIDED DIRECTION TO STAFF TO FURTHER EXPLORE, NEGOTIATE, AND IMPLEMENT PLANS FOR A COLD WEATHER EMERGENCY SHELTER PROGRAM WITH THE TWO CORRESPONDING CITIES AND THEIR FAITH-BASED COMMUNITES WHILE CONTINUING TO EXPLORE OTHER OPTIONS AS WELL.

## PRESENTATION

7. 2024 Point in Time Count
   MATT BATES, EXECUTIVE VICE PRESIDENT WITH CITY NET PRESENTED AN OVERVIEW OF THE 2024 POINT IN TIME COUNT PROCESS. EMPHASIZED THE POINT IN TIME COUNT (REQUIRED BY THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT) IS INTENDED TO CAPTURE A SNAPSHOT OF HOMELESSNESS DURING A POINT IN TIME RATHER THAN CAPTURING HOMELESSNESS IN ORANGE COUNTY ANNUALLY OR USING ANOTHER TIMEFRAME. SPOKE ABOUT THE IMPORTANCE OF VOLUNTEERS TO ASSIST IN COMPLETING THE POINT IN TIME COUNT IN A VARIETY OF ROLES.

## PUBLIC COMMENTS

Carrie Buck – Oral re: Executive Director of Family Solutions Collaborative; appreciates efforts being made to assist families, prevention is key; about 40 families reach out throughout the year requesting referrals for a second time; data is kept and tells the story; shared two instances of families that Family Solutions could not assist and ultimately fell into homelessness. Appreciates focus on prevention to do everything possible to prevent homelessness.

## COMMISSIONER COMMENTS

Commission Director Doug Becht – Oral re: Thanked Chairman Wagner and Vice Chair Afable for their leadership over the past year.

Chairman Wagner – Oral re: Thanked the Commission for the opportunity to Chair and wished luck to newly appointed Chairman Sarmiento and thanked Vice Chairman Afable for his help and service.

**ADJOURNED:** 2:52 P.M.

**NEXT MEETING:** January 17, 2024, 1:00 P.M.

*Signature on File*
*SUPERVISOR DON WAGNER*
*Chair*

*Signature on File*
*Joanne Golden, Deputy Clerk*
*Clerk of the Commission*

# COMMISSION TO END HOMELESSNESS

WEDNESDAY, DECEMBER 13, 2023

# RECOMMENDED ACTION – ITEM #1

- Approve Commission to End Homelessness minutes from October 18, 2023, regular meeting.

# RECOMMENDED ACTION – ITEM #2

- Receive and file Homelessness Prevention and Stabilization Pilot Program as proposed by Supervisor Vicente Sarmiento, District Two.

# RECOMMENDED ACTION – ITEM #3

- Nominate and appoint the 2024 Chair and Vice Chair to the Commission to End Homelessness.

# RECOMMENDED ACTION – ITEM #4
# MEMBERSHIP RECOMMENDATIONS

**Recruitment Launch**

- Membership recruitment open from October 23, 2023, to November 24, 2023.

- Candidate applications were reviewed by Membership Ad Hoc on November 30, 2023.

- Recommendation of candidates for vacant seats presented to the Commission to End Homelessness on December 13, 2023.

- Board of Supervisors to approve appointments in February 2024.

- Appointed candidates to participate in his or her first meeting of the Commission to End Homelessness in February 2024.

# RECOMMENDED ACTION – ITEM #4
# MEMBERSHIP RECOMMENDATIONS

- Approve recommendations for appointment of the following candidates to serve on the Commission to End Homelessness seats as detailed below to the Board of Supervisors for final approval.

    - James Vanderpool, City Manager for Anaheim as the North Service Planning Area Representative for a two-year term.

    - Kelly Bruno-Nelson, Executive Director, CalOptima Health as the Medi-Cal Managed Health Plan Representative for a two-year term.

    - Lisa Kim, City Manager for Garden Grove as the Central Service Planning Area Presentative for the balance of the two-year term ending August 8, 2024.

# RECOMMENDED ACTION – ITEM #5

- Approve proposed Commission to End Homelessness 2024 Meeting Schedule Calendar.

# DISCUSSION – ITEM #6
# OFFICE OF CARE COORDINATION UPDATE

## Membership Updates

Welcome:

- Milo Peinemann, Executive Director for American Family Housing as the At Large Member
- Adam Hawley, Chief of Police for the City of Brea as the Chief of Police Representative
- Gina Cunningham, Executive Director for HomeAid Orange County as the Affordable Housing Development Industry Representative
- Benjamin Hurst, Director of Operations for The Salvation Army as the Faith-Based Community Representative

# DISCUSSION – ITEM #6
# OFFICE OF CARE COORDINATION UPDATE

## Cold Weather Emergency Shelter Ad Hoc

- The Ad Hoc was established and is comprised of a member of the Board of Supervisors, city managers from two Orange County cities, and local law enforcement leaders.

- The Ad Hoc recognized the impacts of hosting large congregate shelter sites and the opportunity for multiple smaller sites to operate during the cold weather months.

- The Ad Hoc discussed various Cold Weather Emergency Shelter models and as part of the evaluation process is interested in hearing from each Orange County Mayor and City Manager on the following:
  - The needs of the city during the winter months, and
  - Potential model or site where a city is willing to host a Cold Weather Emergency Shelter that is proportionate to the need of their city.

- A letter has been sent to all 34 cities to explore available options and operational models for the Cold Weather Emergency Shelter.

# DISCUSSION – ITEM #6
# OFFICE OF CARE COORDINATION UPDATE

**Cold Weather Emergency Shelter Ad Hoc**

- Following the October 2023 meeting, the Commissioners have taken steps to follow up with the cities.

- Six cities have responded to the Office of Care Coordination.

# DISCUSSION – ITEM #6
# OFFICE OF CARE COORDINATION UPDATE

## Tiny Homes Ad Hoc

- The goal of the Ad Hoc is to evaluate alternative housing solutions, including studying, defining and identifying potential applications for Tiny Homes.

- The first meeting has been scheduled for January 2024.

# DISCUSSION – ITEM #6
# OFFICE OF CARE COORDINATION UPDATE

## Homelessness Grant Opportunity

- The California Interagency Council on Homelessness (Cal ICH) is accepting applications for $299 million in the Encampment Resolution Funding (ERF) Round 3 grants.

- The goal of ERF is to assist Local Jurisdictions in ensuring the safety and wellness of people experiencing homelessness in encampments; resolve critical encampment concerns and transition individuals into safe and stable housing; and encourage a data-informed, coordinated approach to address encampment concerns.

- These competitive grants are available to cities, counties and Continuums of Care, and applications will be accepted on a rolling basis until June 30, 2024, or until funds are exhausted.

- To date, 66 communities have been awarded $414 million from the ERF since its inception in 2021.
  - Talbert Regional Park
  - City of Garden Grove

- For additional details, visit: ERF-3-R Notice of Funding Availability (ca.gov)

# PRESENTATION
# OFFICE OF CARE COORDINATION

**2024 Point in Time Count**

County of Orange California — Everyone Counts — 2024 Point In Time

# What is a Point In Time Count?

**A National Movement.** Everyone Counts OC is part of a national effort to better understand homelessness. The U.S. Department of Housing and Urban Development (HUD) requires all 400+ Continuum of Care jurisdictions across the nation to complete a biennial unsheltered count and an annual sheltered count of all individuals experiencing homelessness in the community at a single "point in time".

# Why do a Point In Time Count?

Everyone Counts OC is an opportunity to collect current information on homelessness in our community, including:

- Number of people experiencing homelessness in Orange County

- Where homeless neighbors are located

- Robust demographic information

- Subpopulation information on groups such as Veterans, Transitional Aged Youth, and Families.

# The Data is Useful

The survey data helps the Orange County CoC and the County of Orange respond more effectively to homelessness in Orange County.

With the collected data, the homeless service system can:
- Accurately assess the demographics and locations of those in need
- Make informed decisions on housing and shelter interventions (where, what types, and how many)
- Collaborate more closely—from coordinating street outreach and engagement to partnering on case management to shelter operation to housing and supportive services
- Advocate for state and federal dollars to fund interventions

# Who is Involved?

- **County of Orange** – including County Executive Office, Health Care Agency, Social Services Agency, OC Community Resources, OC Parks, OC Public Works, OC Information & Technology, OC Sheriff's Department

- **City Net** – lead agency for unsheltered count

- **OC United Way (211OC)** – HMIS lead agency for sheltered count

- **Hub for Urban Initiatives** – HUD methodology and survey tool design

- **Orange County CoC**

# Collaborative Effort





- **City and County government**
  - County of Orange
  - Local Law Enforcement
  - All 34 cities

- **Elected Officials**
  - Board of Supervisors
  - Mayors and City Council members
  - State and federal representatives

- **Homeless Service Providers**

# Sheltered and Unsheltered Count

- **Sheltered Count**: sunset on Monday, January 22, 2024, to sunrise on Tuesday, January 23, 2024

- **Unsheltered Count**: Tuesday, January 23, 2024, to Thursday, January 25, 2024

  - Survey-based count, goal is to survey all people experiencing unsheltered homelessness

  - Volunteer surveyors visit pre-identified "hotspots" where people experiencing homelessness are expected to gather

  - Surveyors deployed from local deployment centers to all 34 cities, plus unincorporated areas (~400 maps in all)

  - Access centers for Families and Transitional Age Youth

# Subpopulation Efforts

- **Families**
  - ✓ Family service provider participation
  - ✓ Supporting hotspot data collection
  - ✓ Specialized efforts – "Come and Be Counted" events at Family Access Centers during event

- **Veterans**
  - ✓ CoC Committee participation
  - ✓ Supporting hotspot data collection

- **Domestic Violence**
  - ✓ CoC Committee participation
  - ✓ Supporting hotspot data collection

- **Transitional Age Youth**
  - ✓ CoC Committee participation scheduled for December 14, 2023
  - ✓ Supporting hotspot data collection
  - ✓ Specialized efforts – "Come and Be Counted" events at TAY Access Centers during event

EVERYONE COUNTS
2024 Point In Time

# Everyone Counts OC Dates

| Central Service Planning Area | North Service Planning Area | South Service Planning Area |
|---|---|---|
| Tuesday, Jan 23, 2024 | Wednesday, Jan 24, 2024 | Thursday, Jan 25, 2024 |

# Morning Timeline

- 3:30 am: **Set-Up Deployment Center Volunteers arrive**
  - Check-in, support with setup processes
- 4:15 am: Parking lot attendants set for arrivals
- 4:30 am: **Team Captain & Field Surveyors arrive**
  - Support with assignments
- 5:00 am: Survey Teams deploy into the community
- 5:30 am: **Set-Up Deployment Center Volunteers end shift**

- 8:00 am: Clean-Up Deployment Center Volunteers arrive
  - Check-in, prepare for return of Survey Teams
- 8:45 am: Survey Teams begin returning to Deployment Center
- 9:00 - 9:30 am: **Survey Teams check out at Deployment Center**
- 10:00 am: All remaining Deployment Center Volunteers and Survey Teams - **end shift**
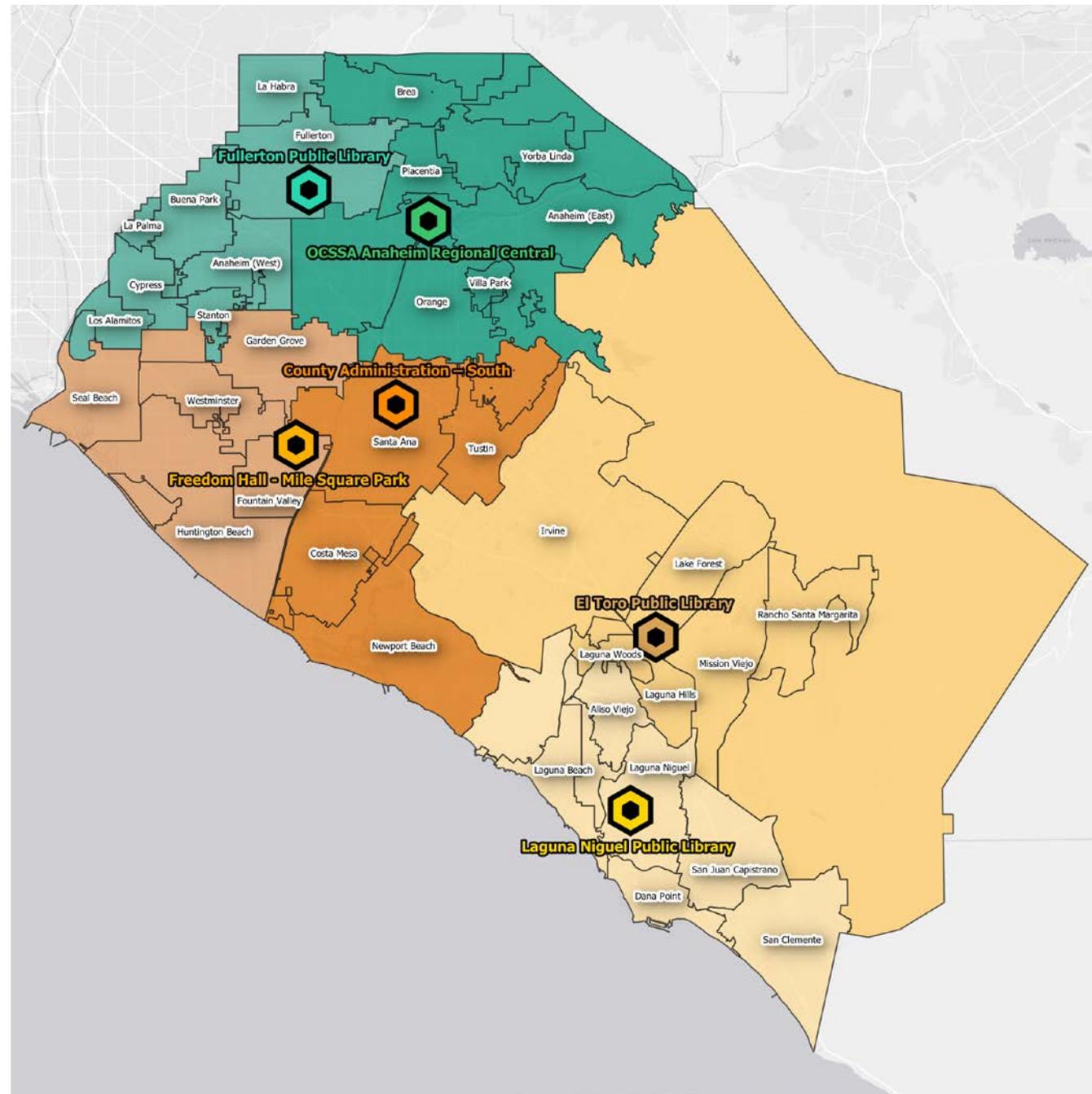
# Evening Timeline

- 5:30 pm: **Set-Up Deployment Center Volunteers arrive**
  - Check-in, support with setup processes
- 6:15 am: Parking lot attendants set for arrivals
- 6:30 pm: **Team Captain & Field Surveyors arrive**
  - Support with assignments
- 7:00 pm: Survey Team deployment into the community
- 7:30 pm: **Set-Up Deployment Center Volunteers end shift**

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- 8:00 pm: Clean-Up Deployment Center Volunteers arrive
  - Check-in, prepare for return of Survey Teams
- 10:45 pm: Survey Teams begin returning to Deployment Center
- 11:00 - 11:30 pm: **Survey Teams check out at Deployment Center**
- 12:00 am: All remaining Deployment Center Volunteers Teams and Survey Teams - **end shift**

# Deployment Centers by SPA

# Deployment Centers

| | |
|---|---|
| **Fullerton Public Library**<br>353 W Commonwealth Ave, Fullerton, CA 92832 | Anaheim (West), Buena Park, Cypress, Fullerton, La Habra, La Palma, Los Alamitos, Stanton, and County Unincorporated |
| **OCSSA Anaheim Regional Central**<br>3320 E La Palma Ave, Anaheim, CA 92806 | Anaheim (Central & East), Brea, Orange, Placentia, Villa Park, Yorba Linda, and County Unincorporated |
| **Freedom Hall-Mile Square Park**<br>16801 Euclid St, Fountain Valley, CA 92708 | Fountain Valley, Garden Grove, Huntington Beach, Seal Beach, Westminster, and County Unincorporated |
| **County Administration – South**<br>601 N Ross St, Santa Ana, CA 92701 | Costa Mesa, Newport Beach, Santa Ana, Tustin, and County Unincorporated |
| **El Toro Public Library**<br>24672 Raymond Way, Lake Forest, CA 92630 | Irvine, Laguna Hills, Laguna Woods, Lake Forest, Mission Viejo, Rancho Santa Margarita, and County Unincorporated |
| **Laguna Niguel Public Library**<br>30341 Crown Valley Pkwy, Laguna Niguel, CA 92677 | Aliso Viejo, Dana Point, Laguna Beach, Laguna Niguel, San Clemente, San Juan Capistrano, and County Unincorporated |

# Volunteer Opportunities

**Team Captains:**

- Responsible for building and leading a team of two to three surveyors in the field.
- Responsible for navigating maps, knowing emergency and safety protocols, and understanding the Survey123 smartphone application and Survey/forms.
- Required to attend a two-hour live or video conference training.

**Field Surveyors:**

- To be placed within a team consisting of a Team Captain and up to three additional Field Surveyors.
- Required to complete training either live or via pre-recorded training.

**Deployment Center Volunteers:**

- Will assist with setting up or cleaning up the Deployment Center in increments of two-hour shifts.
- Will assist with greeting field volunteers and guests, providing vehicle traffic control, distributing T-shirts and mapping supplies, receiving supplies when field volunteers return from their shift and help with clean-up duties.

# Live, In-Person Training Sessions

In-person trainings will be hosted in each Service Planning Area (SPA).

## South SPA

**Date:** Wednesday, January 10, 2024
**Time:** 12:00p.m. – 2:00 p.m.
**Location:** El Toro Public Library – 24672 Raymond Way, Lake Forest, CA 92630

## North SPA

**Date:** Thursday, January 11, 2024
**Time:** 5:00 p.m. – 7:00 p.m.
**Location:** Fullerton Public Library – 353 W Commonwealth Ave, Fullerton, CA 92832

## Central SPA

**Date:** Saturday - January 13, 2024
**Time:** 9:00 a.m. – 11:00 a.m.
**Location:** Norma Hertzog Community Center
1845 Park Ave, Costa Mesa, CA 92627

EVERYONE COUNTS
2024 Point In Time

# Virtual Training Sessions

- Live, online training will be hosted on the following dates and times.

  - Tuesday, January 16, 2024, 12:00 p.m. – 2:00 p.m.
  - Wednesday, January 17, 2024, 5:00 p.m. – 7:00 p.m.

- The online training sessions above will be recorded and posted for volunteers to access via the Everyone Counts OC website  beginning Thursday, January 18, 2024

# How You Can Help

## Volunteer Recruitment

- Spread the word about the event

- Encourage your staff to volunteer during the event

- Sign up early

## Volunteer Sign-Up:

- To volunteer to count in the Central Service Planning Area count: **Click here**

- To volunteer to count in the North Service Planning Area: **Click here**

- To volunteer to count in the South Service Planning Area: **Click here**



www.EveryoneCountsOC.org

EVERYONE COUNTS
2024 Point In Time

# How You Can Help

**Donations**

- We are looking for the following donations:

  o  Snack or hygiene kit donations

  o  Gift card or incentive donations

  o  Other donations

- Contact Erin Kaufman, Community Resource Mobilization Manager, at **erin.kaufman@citynet.org** if you are interested in supporting with donations.

www.EveryoneCountsOC.org

EVERYONE COUNTS
2024 Point In Time

# City Net Contacts

**Matt Bates**
*Executive Vice President*
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