

ORANGE COUNTY
CONTINUUM OF CARE BOARD
Wednesday, September 25, 2024
2:00 p.m. – 5:00 p.m.

Location:

**County Administration South (CAS) Building
Conference Center
425 West Santa Ana Blvd. Room 104/106
Santa Ana, CA 92701-4599
[Click Here](#) for parking information.**

Virtual Meeting Option*:

**Zoom Meeting Link: [Click here for meeting link](#)
Join by phone: +1 669 900 9128
Webinar ID: 963 2370 2539**

****Listen-in option only***

AGENDA

Board Members

Judson Brown, City of Santa Ana
LaVal Brewer, South County Outreach
Dr. Kelly Bruno-Nelson, CalOptima Health
Andrew Crowe, Scholarship Prep
Nichole Gideon, Individual [Secretary]
Becks Heyhoe-Khalil, OC United Way
Sandra Lozeau, City of Anaheim
Melanie McQueen, PATH
Nishtha Mohendra, Families Forward
Robert “Santa Bob” Morse, Individual

Talesha Payne, Individual
Jason Phillips, Individual
Dawn Price, Friendship Shelter
Maricela Rios-Faust, Human Options
Ami Rowland, Covenant House California
George Searcy, Individual
Dr. Shauntina Sorrells, Individual [Vice Chair]
Tim Shaw, Individual [Chair]
Christina Weckerly Ramirez, Health Care Agency

In compliance with the Americans with Disabilities Act, and County Language Access Policy, those requiring accommodation and/or interpreter services for this meeting should notify the Office of Care Coordination 72 hours prior to the meeting at (714) 834-5000 or email CareCoordination@ocgov.com. Requests received less than 72 hours prior to the meeting will still receive every effort to reasonably fulfill within the time provided.

Supporting documentation is available for review by the public at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings of the CoC Board. Those wishing to review supporting documentation can visit the CoC Webpage [here](#) or the lobby of the CAS Building, located 601 N. Ross Street., Santa Ana, CA 92701-4599, and request a copy of the meeting materials from the Office of Care Coordination during normal business hours of 8:00 a.m. – 5:00 p.m. Monday through Friday (excluding holidays).

Call to Order – Tim Shaw, Chair

Board Member Roll Call – Nichole Gideon, Secretary

Public Comments: Members of the public may address the CoC Board on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board. Members of the public may address the CoC Board with public comments on agenda items in the business calendar after the agenda item presentation. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes.

To address the CoC Board, members of the public who are attending in person are to complete a Request to Address the CoC Board form prior to the beginning of each agenda item and submit it to CoC Board staff. Staff will call your name in the order received.

Members of the public, including those listening in via the virtual meeting option, may also submit public comment by emailing CareCoordination@ocgov.com. All comments submitted via email at least 24 hours before the start of the CoC Board meeting will be distributed to the CoC Board members for their consideration and all comments submitted prior to the meeting will be added to the administrative records of the meeting. Please include “CoC Board Meeting Comment” in the email subject line.

Board Member Comments: Members of the CoC Board may provide comments on matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board.

BUSINESS CALENDAR

1. **Good News Story: Friendship Shelter Rapid Re-Housing Program** - Abigail Fluegge, Supportive Services Supervisor, Rapid Re-Housing Program and Megan Tambio, Community Engagement Associate, Friendship Shelter
2. **Advance OC’s Homeless Management Information System (HMIS) Data Request** – Erin DeRycke, Director, Data Analytics, 2-1-1 Orange County (211OC), Orange County United Way; Katie Kalvoda, Founder, Advance OC; and Kate Marr, Executive Director, Community Legal Aid SoCal
 - a. Approve Advance OC’s HMIS data request for the period of October 1, 2016, through December 31, 2023, for a one-time export of data for research purposes to determine any correlation between homelessness and access to justice in Orange County.
3. **CoC Committees General and 2024 Point In Time (PIT) Count Discussion Updates** – CoC Board Officers and Committee Chairs
 - a. Coordinated Entry System Steering Committee General Updates– Andrew Crowe
 - b. Domestic Violence Committee General and PIT Count Discussion Updates – Maricela Rios-Faust
 - c. Housing Opportunities Committee General Updates – Judson Brown
 - d. Lived Experience Advisory Committee General and PIT Count Discussion Updates – Nichole Gideon
 - e. Service Provider Forum General and PIT Count Discussion Updates – Melanie McQueen
 - f. Transitional Aged Youth Collaborative Committee General and PIT Count Discussion Updates – Ami Rowland
 - g. Veterans Committee General and PIT Count Discussion Updates – Becks Heyhoe
 - h. Policies, Procedures and Standards Committee General and PIT Count Discussion Updates – Nishtha Mohendra
 - i. Street Outreach Team Meetings PIT Count Discussion Updates – Dr. Shauntina Sorrells, CoC Board Vice Chair

4. **CoC Notice of Funding Opportunity (NOFO) Updates** – Sarah Jones, CoC Manager, Office of Care Coordination and Felicia Boehringer, CoC Administrator, Office of Care Coordination
 - a. Fiscal Year (FY) 2024 and FY 2025 CoC Program NOFO
 - b. CoC Builds (CoCBUILDS) NOFO
5. **Orange County Homelessness Updates** – Doug Becht, Director of Office of Care Coordination and Sarah Jones, CoC Manager, Office of Care Coordination
 - a. System of Care Update
 - b. CoC Update
6. **Next Meeting:** Special meeting on Wednesday, October 9, 2024, from 3:00 p.m. – 5:00 p.m.

Date: September 25, 2024

Subject: Advance OC's Homeless Management Information System (HMIS) Data Request

Recommended Action:

- a. Approve Advance OC's HMIS data request for the period of October 1, 2016, through December 31, 2023, for a one-time export of data for research purposes to determine any correlation between homelessness and access to justice in Orange County.

Background

In accordance with the [HMIS Policies and Procedures](#), data requests from entities not participating in HMIS are approved by the Continuum of Care (CoC) Board prior to any data being released. Approved requests will be carried out by Orange County United Way's 2-1-1 Orange County (211OC) as the HMIS Lead. On May 14, 2024, 211OC, on behalf of the Orange County CoC, received a data request from Advance OC. This request was presented to the CoC Board for approval at the June 26, 2024, meeting of the Board. The Board had additional questions regarding how Advance OC would use the data and the policies in place for data release and requested that the data request return to the Board with further details before voting. The request is returning to the CoC Board for approval with additional information to address the CoC Board's questions.

As a follow up to the June 20, 2024, Board meeting, Orange County United Way's 211OC, as the HMIS Lead, and the County of Orange's Office of Care Coordination, as the Administrative Entity, consulted with different entities to provide guidance on questions related to client consent. Orange County United Way received guidance from the U.S. Department of Housing and Urban Development (HUD) that data used for research purposes does not require consent nor is there a requirement for a time-bound consent policy. The Office of Care Coordination received guidance from the County of Orange legal Counsel that only data from clients with an active Release of Information should be included in a data release. The Orange County HMIS Release of Information consent forms are valid for seven (7) years. To align with the length of time the consent is valid, the request has been updated to only include seven years of data.

This request includes client-level data for all adults active in any project in HMIS from October 1, 2016, through December 31, 2023, that had an active Release of Information record in HMIS during the reporting period. This data will be used for research and analysis on the legal outcomes of those experiencing homelessness in Orange County and will allow CLA SoCal to identify gaps in service areas. The research will focus on the legal outcomes of three areas of law: domestic violence, consumer debt and eviction. This is an exploratory research request, which means the expected outcomes of the request are not yet known. Depending on the findings of the research and outcomes of the data analysis, it is anticipated to help CLA identify neighborhoods and populations to target their outreach for legal aid services. These interventions will be able to prevent residents who are housing insecure from becoming homeless. Additionally, this data can also illuminate trends and patterns among those experiencing homelessness. The data elements included in the request are listed below.

Data Elements Included in Request:

- 2.01 Organization Information
 - Organization Name
- 2.02 Project Information
 - Project Name
 - Project Type
 - RRH Subsidy Type
- 2.03 Continuum of Care Information
 - Project Address
 - Project City
 - Project Zip Code
- 3.03 Date of Birth
- 3.04 Race and Ethnicity
- 3.06 Gender
- 3.07 Veteran Status
- 3.08 Disabling Condition
- 3.10 Project Start Date
- 3.11 Project Exit Date
- 3.12 Destination
- 3.15 Relationship to Head of Household
- 3.20 Housing Move In Date
- 3.917 Prior Living Situation
- 4.02 Income And Sources
- 4.03 Non-Cash Benefits
- 4.04 Health Insurance
- 4.05 Physical Disability
- 4.06 Developmental Disability
- 4.07 Chronic Health Condition
- 4.08 HIV/AIDS
- 4.09 Mental Health Disorder
- 4.10 Substance Use Disorder
- 4.11 Domestic Violence
- 4.12 Current Living Situation
- 4.20 Coordinated Entry Event
- C2 Moving On Assistance Provided
- C4 Translation Assistance Needed
- V1 Veteran's Information
- V8 HUD-VASH Voucher Tracking
- R3 Sexual Orientation
- R4 Last Grade Completed
- R6 Employment Status (including housing eligibility)
- R11 Formerly a Ward of Child Welfare/Foster Care Agency
- R12 Formerly a Ward of Juvenile Justice System
- R15 Commercial Sexual Exploitation/Sex Trafficking
- R16 Labor Exploitation/Trafficking
- 5.06 Enrollment Identifier
- 5.08 Personal Identifier
- 5.09 Household Identifier
- Custom field - What city were you in immediately prior to entry into this project?
- Custom field – City of Last Permanent Address

Analysis

Advance OC has partnered with Community Legal Aid SoCal (CLA SoCal) on the Social Determinants of Justice (SDJ) Project, the first of its kind in Orange County. The Project would allow CLA SoCal to utilize equity mapping to better understand the justice gaps in the communities they currently serve, illustrate their impact, and contribute to a regional understanding of the interconnection between social determinants of health and the civil justice system. The HMIS data would allow Advance OC to determine any correlation between homelessness and access to justice, the lack thereof, and legal outcomes. Individual data records will not be shared with CLA SoCal; only results at an aggregate level will be shared.

Advance OC created the Orange County Equity Map in 2021 to show disparities in neighborhoods across multiple dimensions with specific focus on the impact from COVID-19. The interactive map visualizes Orange County into 580 census tracts and displays the scores from the Social Progress Index, CDC Health

Indicators, and population demographic data, as well as overlays additional information that can be customized for a variety of different use cases.

Through the SDJ Project, CLA SoCal will layer its data with Advance OC's existing socioeconomic and health determinant data, to eventually develop the "social determinants of justice" metrics to address communities' legal needs and justice gaps. This data will be available to the public in a de-identified manner that is to be determined. A release date for the results is also to be determined. The methodology used for this project will be peer-reviewed for scientific integrity prior to publishing.

Personally identifiable information (PII) will be completely removed from any and all analysis external to Advance OC. Internally, Advance OC will have the data delivered by 211OC to a multi-factor authentication (MFA) password-protected HIPAA-compliant Dropbox folder where only one user has access. Only the addresses and geocode them to census tracts, which will then get matched back to the original data file. All other PII will be scrubbed and reformatted to completely de-identify the records using scripts. For example, Advance OC will convert birthdays (month/date/year) to a number corresponding to their age. After the data has been completely scrubbed and de-identified, the original file will be destroyed leaving no trace of the data with PII anywhere on our server or hard drive.

The CoC Board is being asked to review and approve the Advance OC HMIS data request for research purposes.