



Office of

CARE COORDINATION

County Executive Office

CoC Board Purpose

Thank you for your interest in serving on the Orange County Continuum of Care (CoC) Board. The Orange County CoC Board is the governing body for the Orange County CoC whose purpose and scope is to implement the Continuum of Care Program. The Continuum of Care Program is authorized by Subtitle C of Title IV of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11381-11389). As noted in CFR 24 Part 578.1, the Continuum of Care program is designed to:

- A. Promote a community-wide commitment to the goal of ending homelessness through Regional Coordination and collaboration.
- B. Advocate for funding and resources to end homelessness and provide funding for proven efforts by nonprofit providers, States, and local governments to quickly rehouse people experiencing homelessness while minimizing the trauma and dislocation caused to individuals and families experiencing homelessness, and the communities impacted by homelessness.
- C. Promote access to and effective utilization of mainstream programs by individuals and families experiencing homelessness.
- D. Promote the implementation of best practices and evidence-based approaches to homeless programming and services.

CoC Board Nomination and Election Process

The annual CoC Board nomination and election process begins in August/September, with the CoC Board's appointment of the CoC Nominating Ad Hoc. After the nomination period is announced the CoC General Membership is given the opportunity to nominate candidates or self-nominate. The Office of Care Coordination, as the Collaborative Applicant for the Orange County CoC, supports by providing the Candidate Interest Form and confirming nominees are CoC General Members. Once the candidates have completed the Candidate Interest Form, the CoC Nominating Ad Hoc proceeds with determining a process to verify all candidates meet minimum qualifications before recommending candidates to move forward in the selection process. In November, candidates are presented to the CoC General Membership for voting. The candidates with the highest votes and that represent identities, experiences, and backgrounds for the CoC Board membership are then presented to the CoC Board membership for ratification at the December CoC Board meeting and seated in January of the following year.

CoC Board Member Responsibilities and Expectations

The Orange County CoC Board is comprised of 17 to 21 members and is charged with responsibilities and authorities on behalf of the General Members of the Orange County CoC. The Orange County CoC is comprised of a governing board that represents the stakeholder groups as detailed in the Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) Act. CoC Board members are expected to:

1. Serve a two-year term on the CoC Board.
2. Consistently attend CoC Board meetings. All CoC Board members must attend at least seventy-five percent (75%) of meetings each year and not be absent for three (3) consecutive meetings in order to remain in good standing.
3. Be CoC General Members who demonstrate a high level of ethical behavior; working knowledge of and compassion about addressing homelessness and furthering equity and inclusion within the CoC Board and across the CoC's work; and leadership and collaborative spirit in the best interest of the Orange County CoC.

4. Conduct hands-on work of creating and facilitating the committees, ad hoc groups of the Orange County CoC, including the CoC Program Notice of Funding Opportunity (NOFO). Every member of the CoC Board must serve on a minimum of one committee and may be appointed to Chair a CoC Committee.
5. Build community awareness of the needs of all homeless and at-risk populations identified in the CoC.
6. Ensure, to the greatest extent possible, access to services for subpopulations of focus identified by the CoC.
7. Ensure relevant organizations and projects serving various homeless and at-risk subpopulations are represented in the planning and decision-making for the overall coordination of homeless services for the CoC.
8. Ensure regional coordination and collaborative work across the CoC through the use of the Homeless Management Information System and Coordinated Entry System.
9. Coordinate the CoC Programs and set goals and priorities for ending homelessness in Orange County.
10. Approve Orange County CoC policies, procedures and standards as recommended by CoC Committees.

Through this nomination and election process, the CoC Board is recruiting for 7 to 11 Board members.

For additional information, please contact the Office of Care Coordination at (714) 834-5000 or via email at CareCoordination@ocgov.com.



Continuum of Care Board Candidate Interest Cover Page

The Orange County Office of Care Coordination is accepting applications for the Orange County Continuum of Care (CoC) Board. Please review information below and complete the Candidate Interest Form (Attachment A) by Thursday, November 7, 2024:

Candidate Interest Form

Please complete this Survey Monkey form by Thursday, November 7. If you have any issues accessing this online form, please contact the Office of Care Coordination at (714) 834-5000 or via email at CareCoordination@ocgov.com.

Candidate Interviews

Candidate interviews may be held to support with verifying candidates meet minimum qualifications before being referred to the CoC General Membership for voting. Interviews are tentatively scheduled from November 12 through November 14, 2024. Those applying are expected to be willing to schedule a 30-minute interview with members of the CoC Nominating Ad Hoc during this time frame.

Candidate Meet and Greet

Candidates who are recommended by the CoC Nominating Ad Hoc for selection by the CoC General Membership will be given an opportunity to share about themselves and their experience at a virtual Candidate Meet and Greet on Monday, November 18, 2024, at [TIME].

For additional information please contact the Office of Care Coordination at (714) 834-5000 or via email at CareCoordination@ocgov.com.



**ORANGE COUNTY
CONTINUUM OF CARE BOARD
CANDIDATE INTEREST FORM
ATTACHMENT A**

Name: _____

Pronouns (for example: she/her, he/him, they/them, xe/hir): _____

If you represent a specific organization in Orange County, please list your organization & role:

Email Address: _____

Phone Number: _____

1. What qualities, skills, and experience do you bring that would help the CoC Board to further its work in ending homelessness and furthering equity and inclusion?
2. What qualities or characteristics do you bring to a collaborative environment?
3. While having a conflict of interest does not make you ineligible to serve on the CoC Board, it helps CoC staff for record keeping purposes. Do you have any current conflicts of interest or previous ties to any agency that is a recipient or sub-recipient of CoC funding in the Orange County CoC?

Examples of conflicts might include: Current or former staff, Board member, volunteer or client/participant at a CoC-funded agency, etc.

For further information on what constitutes a conflict of interest, please click [here](#). For a current list of CoC-funded agencies, please click [here](#).

- Yes
- No
- I'm not sure

If yes or not sure, please describe the potential conflict(s) of interest:

4. We want to make sure that people who are elected to the Board have the support from their employer, agency, or group they represent (if applicable) to fully participate in the CoC Board.
 - a. If applicable: is your employer, agency, or the group you represent aware that you plan to run for a CoC Board seat?
 - Yes
 - No

- N/A: I'm not affiliated with or representing a specific employer, agency, or group. I would be participating in the CoC Board on my own time.

b. If applicable: does your employer understand the full commitment that you're making to the CoC Board, including time commitments to meetings, potential time away from work, and responsibilities you'll hold?

- Yes
- No
- N/A: I'm not affiliated with or representing a specific employer, agency, or group. I would be participating in the CoC Board on my own time.

5. The CoC Board aims to accomplish the following goals:

- Permanently House Those Experiencing Homelessness
- Ensure an Efficient, Dignified System
- Promote an Equitable, Just System
- Drive System-Wide Engagement and Collaboration
- Strengthen Regional Leadership and Accountability
- Smartly Allocate Funds to Match the Greatest Needs

Which of these goals resonates with you most, and where would you like to contribute to accomplishing these goals?

6. Please discuss one (1) significant challenge to addressing homelessness in Orange County. If you could wave a magic wand to address this challenge, what would your solution be?

7. Are you able to commit to attending at least 75% of CoC Board meetings each year? The CoC Board meets monthly, currently every fourth Wednesday from 2:00 p.m. - 5:00 p.m., though that time is subject to change.

- Yes
- No
- I'm not sure

8. Are you able to commit to serving on at least one CoC committee, working group, or ad-hoc committee, and to attend at least 75% of that committee, working group, or ad-hoc's meetings? This is usually 1-2 hours per month, though, depending on the group you choose to participate in, the time commitment could be higher.

- Yes
- No
- I'm not sure

9. Do you currently live or work in Orange County? Please select all that apply.

- I live in Orange County
- I work in Orange County
- I do not live or work in Orange County

It is important to the Orange County CoC to ensure that the CoC Board is diverse and representative of the people in our community who tend to experience homelessness. The CoC Board Charter was updated to identify specific identities, experiences, and backgrounds that must be represented on the Board by 2025. To that end, we would like to know more about your personal/professional identities, experiences, and background.

This form will be viewed by the CoC Nominating Ad Hoc members and CoC staff helping to facilitate this process (10 total people). Please only share what you feel comfortable disclosing to this group. Note, however, that any information provided to the County through this form could be required to be disclosed if someone were to file a FOIA request.

The Nominating Ad Hoc will review all completed interest forms and may conduct interviews to determine the full list of qualified candidates who will run for election to the Board. The full CoC general membership will then vote to elect new Board members, and information about those candidates will be posted publicly on the CoC Nomination and Election webpage. If you are included in the list of qualified candidates to participate in the election, you will have an opportunity to choose and consent to the information shared about you publicly. We will not publicly disclose any information included on this form without your consent.

Personal Identities & Experiences

Have you experienced homelessness?

- Yes
- No
- Prefer not to answer

If you answered “yes” to the question above, please check all of the following that apply and that you feel comfortable disclosing.

- I have experienced homelessness in the last 5 years.
- I have experienced homelessness as a person under 25 years old in the last 5 years.
- I have experienced homelessness as an adult on my own or with a partner, but without children in my household
- I have experienced homelessness as an adult with at least one child in my household
- I have experienced homelessness as an older adult
- Prefer not to answer

What is your race and/or ethnicity? Please select all that apply.

- Black or African American
- Indigenous or Native American

- Person of Color (including but not limited to people who are: Asian, Asian-American, Pacific Islander, Native Hawaiian, Latino/a/e/x, Central American, South American, Caribbean, Middle Eastern, North African)
- Mixed race
- White
- Prefer not to answer
- Other: [fill in the blank]

Are you 2SLGBTQQIA+ (2-spirit, lesbian, gay, bisexual, trans, queer, questioning, intersex, asexual/aromantic, +)? Please check all of the following that apply and that you feel comfortable disclosing.

- Yes - I'm 2SLGBTQQIA+ based on my sexual and/or romantic orientation (e.g., I'm lesbian, gay, bi, pan, queer+)
- Yes - I'm 2SLGBTQQIA+ based on my gender identity and/or expression (e.g., I'm trans, non-binary, intersex, gender fluid, 2-spirit, gender non-conforming+)
- No, I'm not 2SLGBTQQIA+
- Prefer not to answer

Do any of the following identities or experiences apply to you?

- I have a disability or disabling condition (could be any type of disability including mental, physical, etc.)
- I'm neurodivergent (e.g., I have ADHD or am autistic)
- I have served in the military or armed forces
- Someone in my immediate family has served in the military or armed forces
- I have experienced domestic violence or intimate partner violence
- I'm an older adult
- No, none of these apply to me
- Prefer not to answer

Personal or Professional Background & Experiences

We are seeking people with an array of meaningful connections, whether personal or professional, to key partners and systems in our community. For example, you could have been employed by one of these types of partners, you could have participated in services from one of these types of partners, you could have volunteered consistently with one of these types of agencies, or you could have been a direct service-provider for populations or fields listed.

Please select all of the entities or areas with which you have a personal or professional background or experience.

- Veteran/military service-focused agency or programming
- Emergency Solutions Grant (ESG) Program funded agency or recipient agency
- Public Housing Agency (PHA)
- Domestic violence agency or programming
- Education field / McKinney-Vento liaison
- Behavioral health field
- Faith-based organization or community
- Health care field

- Affordable housing development background
- Homeless system programs:
 - Diversion
 - Street Outreach
 - Prevention
 - Emergency Shelter
 - Rapid Rehousing
 - Permanent Supportive Housing
 - Transition-Aged Youth (TAY) Agency
 - Family Agency
- I have no personal or professional connections to any of these

Last Page:

Thank you for completing the Candidate Interest Form. To allow the CoC General Membership to get to know candidates more, Candidate Interest Forms will be posted publicly on the CoC Nomination and Election webpage.

If you are selected by the CoC Nominating Ad Hoc to proceed as a qualified candidate for the voting period, this form will be posted for public review. Your contact information, such as email address and phone number will not be shared publicly by default, but please let us if there is other information you would like to omit. Note, however, that any information provided to the County through this form could be required to be disclosed if someone were to file a FOIA request.

Q19. Interest Form: Part One. If you proceed in the nomination and election process, is there any information you would like **excluded** when your Interest Form is posted publicly? Please select all that apply. If you are comfortable sharing responses to all questions in Part One, please continue to the next question.

- Q1. CoC General Member Information: Organization
- Q2. What qualities, skills, and experience do you bring that would help the CoC Board to further its work in ending homelessness and furthering equity and inclusion?
- Q3. What qualities or characteristics do you bring to a collaborative environment?
- Q4. While having a conflict of interest does not make you ineligible to serve on the CoC Board, it helps CoC staff for record keeping purposes. Do you have any current conflicts of interest or previous ties to any agency that is a recipient or sub-recipient of Continuum of Care (CoC) funding in the Orange County CoC?
- Q5. If yes or unsure, please describe the potential conflict(s) of interest:
- Q6. We want to make sure that people who are elected to the Board have the support from their employer, agency, or group they represent (if applicable) to fully participate in the CoC Board.
- Q7. If applicable: does your employer understand the full commitment that you are making to the CoC Board, including time commitments to meetings, potential time away from work, and responsibilities you'll hold?
- Q8. The CoC Board aims to accomplish the following goals: Permanently House Those Experiencing Homelessness, Ensure an Efficient, Dignified System, Promote an Equitable, Just System, Drive System-Wide Engagement and Collaboration, Strengthen Regional Leadership and Accountability, Smartly Allocate Funds to Match the Greatest Needs. Which of these goals resonates with you most, and where would you like to contribute to accomplishing these goals?
- Q9. Please discuss one (1) significant challenge to addressing homelessness in Orange County. If you could wave a magic wand to address this challenge, what would your solution be?
- Q10. Are you able to commit to attending at least 75% of CoC Board meetings each year?

- Q11. Are you able to commit to serving on at least one CoC committee, working group, or ad-hoc committee, and to attend at least 75% of that committee, working group, or ad-hoc's meetings?
- Q12. Do you currently live or work in Orange County?

Q20. Interest Form: Part Two. If you proceed in the nomination and election process, is there any information related to your identities and/or experiences you would **excluded** when your Interest Form is posted publicly? Please select all that apply. If you are comfortable sharing responses to all questions in Part Two, please continue to the end of the Interest Form.

- Q13. Have you experienced homelessness?
- Q14. If you answered "yes" to the question above, please check all of the following that apply and that you feel comfortable disclosing.
- Q15. What is your race and/or ethnicity?
- Q16. Are you 2SLGBTQQIA+ (2-spirit, lesbian, gay, bisexual, trans, queer, questioning, intersex, asexual/aromantic, +)?
- Q17. Do any of the following identities or experiences apply to you?
- Q18. Please select all of the entities or areas with which you have a personal or professional background or experience.

if you selected Q17 or Q18, please detail if you would like all identities/experiences removed, or if you would like any to remain available for public posting: