

**ORANGE COUNTY CONTINUUM OF CARE
LIVED EXPERIENCE ADVISORY COMMITTEE**

Wednesday, November 6, 2024

10:00 a.m. – 11:30 a.m.

Location:

**County Administration South (CAS) Building
Conference Center Room 104
425 W. Santa Ana Blvd., Santa Ana, CA 92701**

[Click here](#) for parking instructions.

Virtual Meeting Option*:

Zoom Meeting Link: [Click here for meeting link](#)

Join by phone: +1 669 444 9171

Webinar ID: 944 5349 6548

****Listen-in option only***

Committee Chair: Nichole Gideon, Individual

Committee Vice Chair: Paul Kaiser, Individual

Committee Members:

Reha Agar, Individual

Elizabeth Flores, Individual

Deborah Kraft, Individual

Miranda Mears, Individual

Jason Mercado, Individual

Robert "Santa Bob" Morse, Individual

Larry "Smitty" Smith, Individual

Vinny Zarrella, Individual

AGENDA

Welcome and Meeting Overview – Nichole Gideon, Chair

Public Comments – Members of the public may address the Lived Experience Advisory Committee (LEAC) on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the LEAC. Public comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes.

To address the LEAC during the Public Comment period, members of the public are to complete a Request to Address the Committee form prior to the beginning of each agenda item and submit it to Continuum of Care (CoC) staff. Staff will call your name in the order received.

Members of the public may also submit public comment by emailing CareCoordination@ocgov.com. All comments submitted via email at least 24 hours before the start of the meeting will be distributed to the LEAC members, and all comments will be added to the administrative records of the meeting. Please include "LEAC Meeting Comment" in the email subject line.

LEAC Member Comments – Members of the LEAC may provide comments on matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the LEAC. Comments will be limited to three minutes. If there are more than five members wishing to speak, this time will be reduced to two minutes.

BUSINESS CALENDAR

- 1. LEAC Chair and CoC Board Member Nomination and Selection Update** – Felicia Boehringer, CoC Administrator, Office of Care Coordination
 - a. LEAC Chair nomination and selection process overview.
 - b. LEAC-appointed CoC Board member nomination and selection process overview.
 - c. Introduction and time of sharing for current nominees.
- 2. Collaborative Agenda Setting Discussion** – Felicia Boehringer, CoC Administrator, Office of Care Coordination and Nichole Gideon, Chair
 - a. Discuss process for committee members to communicate requests for LEAC agenda item consideration.
- 3. Coordinated Entry System (CES) Policies and Procedures** – Felicia Boehringer, CoC Administrator, Office of Care Coordination; Sarah Jones, CoC Manager, Office of Care Coordination; and Paul Kaiser, Vice Chair
 - a. Discuss CES policy stating that CES participants will be made inactive in CES after 90 days of nonengagement and potential next steps for recommended a policy revision.
 - b. Review CES Policies and Procedures recommendation from Paul Kaiser.
- 4. CoC Updates** – Felicia Boehringer, CoC Administrator, Office of Care Coordination

Next Meeting: Wednesday, December 4, 2024, 10:00 a.m. to 11:30 a.m., Location: Orange County Housing Authority (OCHA) Large Conference Room, 1501 East Saint Andrew Place, Santa Ana, CA 92705

Item 3. Attachment A

Lived Experience Advisory Committee Member Recommendation for Discussion

Date: November 6, 2024

Subject: Coordinated Entry System (CES) Policies and Procedures

- a. Discuss CES policy stating that CES participants will be made inactive in CES after 90 days of nonengagement and potential next steps for recommended a policy revision.
- b. Review CES Policies and Procedures recommendation from Paul Kaiser.

Background and Analysis

Recommendation a. for discussion is based upon the information in the [CES Policies and Procedures](#) on Page 15, Paragraph 2 which states the following: “Participants remain enrolled in CES until the participant is permanently housed, opts out of participating in CES, or becomes inactive. Participants will be made inactive in CES when exited from access point services or after 90 days of non-engagement with access points or HMIS participating agencies as documented in HMIS or the comparable database for victim service providers.”

The current expectation is that CES Partners are making efforts to make weekly contact with participants, by a variety of efforts, including by phone, email, meeting them at the shelter they are enrolled in, finding them in the community of they are experiencing unsheltered homelessness. If after weekly attempts over the course of a 90-day period, the CES partner was not able to make contact with the participant they will then be exited from CES and made inactive. At any point should the participant contact any CES Partner or any CES Partner make contact with the participant they can be re-activated and enrolled in CES again.

Committee Member Providing Discussion Recommendations: Paul Kaiser

Discussion Recommendations:

Recommendation to train CES Partners to advise and inform participants of the 90-day inactivity policy and the importance of maintaining contact within 90 days so that they may remain active in CES and can have the opportunity to be matched to a housing opportunity as quickly as possible.

Recommendation to extend the 90-day inactivity policy for participants enrolled in CES, to ensure participants continue to remain active in Orange County CES.