



**Orange County Continuum of Care (CoC)
Domestic Violence (DV) Committee
December 17, 2024**

Meeting Agenda

1. Coordinated Entry System (CES) for Survivors Assessment Recommendation – Sarah Jones, CoC Manager, Office of Care Coordination
 - a. Approve revised CES Pre-Assessment Screening and CES Survivor Assessment Tools.
2. Domestic Violence Committee Vision Setting – Sarah Jones, CoC Manager, Office of Care Coordination and Maricela Rios-Faust, Chair
 - a. Continued discussion related to goals and vision for the Domestic Violence Committee.
3. CoC Updates – Sarah Jones, CoC Manager, Office of Care Coordination

Next Meeting: To be determined, pending the 2025 CoC Board and Committee Calendar approval.

Public Comments

Consent Calendar

Consent Calendar

Recommended Action

1. Approve the DV Committee Meeting Special Meeting Minutes from August 27, 2024.
2. Approve the DV Committee Meeting Minutes from October 15, 2024.

Business Calendar

**Coordinated Entry System (CES) for
Survivors Assessment Recommendation**

Sarah Jones, CoC Manager,
Office of Care Coordination

Business Calendar – Item #1

CES for Survivors Assessment Changes

- The Office of Care Coordination, as the CES Lead, received feedback from several CES partners and the CES Administrators recommending updates to the CES Pre-Assessment and Survivor Assessment Tools.
- Recommended edits included adding eligibility requirements to the Pre-Assessment Tool and adding additional assessment and accessibility questions to the Survivor Assessment Tool.
- At the **September 4, 2024**, CES Steering Committee, the Office of Care Coordination presented and received feedback on proposed edits to both tools.
- The Office of Care Coordination held a public feedback period from **September 26, 2024 – October 9, 2024**, requesting written feedback be sent via email to CoordinatedEntry@ocgov.com
- The invitation to provide feedback was sent via the CES and CoC email distribution lists, the CoC Board membership, as well as to members of the following CoC committees: Policies, Procedures and Standards (PPS), Domestic Violence (DV) and Lived Experience Advisory.

Business Calendar – Item #1

Feedback Received

Pre-Assessment Screening Tool

- Specify that Survivor CES assessments are currently utilized for DV specific Joint Transitional Housing/Rapid Rehousing (TH/RRH) and CoC funded RRH and Permanent Supportive Housing PSH programs only, to avoid frustration and challenges in linking survivors to appropriate resources when receiving referrals from 2-1-1 and/or housing providers.
- Match the Survivors Eligibility on the Pre-Assessment Screening to be the same as the Survivor Assessment Tool to lessen the confusion on repeat questions (if this is needed).
- Add a statement to say that if a survivor is needing crisis support or emergency shelter resources that calling the 24 hour DV hotlines is the best option.

Survivor Assessment Tool

- Section 3: Consider adding the number of adults in household as well as the minor children in order to get the total household size (as well as options for client doesn't know/refused)
- Consider if there are other Data Quality elements required for annual performance reporting to HUD (ie. gender, race/ethnicity, etc.) that could be added to the assessment

Updated Pre-Assessment Screening

Please see **Item 1. Attachment A** for redlined version, and **Item 1. Attachment B** for clean version.

Pre-Assessment Screening

The goal of the Pre-Assessment Screening is to help the CES Virtual Front Door and access points identify whether the individual or family **may be or may have been** a victim or survivor of domestic violence (as defined by HUD) so that staff can offer a referral to victim service providers and/or CES for survivors.

- These questions are intended for adults over age 18.
- Questions should be asked in a private one-on-one setting.

Introduction

If any urgent safety needs are identified prior to beginning the Pre-Assessment Screening, immediately offer a connection to the local police or a Domestic Violence Hotline. Prior to beginning the Pre-Assessment Screening, provide a brief explanation of the Pre-Assessment Screening.

Sample Script

To learn more about your housing situation, I want to ask you some questions about whether you feel safe or are in danger right now. These are questions that I ask everyone because these issues are very common, and I want to ensure that you are connected to services that best fit your individual needs. Based on your answers, I may offer you referrals to specific resources. It is always your choice where you accept a referral to work with another program or continue talking to me about your housing situation. Your answers will not affect your eligibility for housing assistance. You will have the same ability to access housing as anyone else regardless of how you answer these questions.

*Anything you share today remains confidential. I will not call the police or do anything with this information that you don't want me to do. **DISCLOSE ANY MANDATED REPORTER EXCEPTIONS***

Do you have any questions for me?

Pre-Assessment Screening

Some people find themselves feeling unsafe at home or the place they are currently staying. Do any of the following apply to you or anyone in your household?

- Currently staying with, trying to leave, or used to stay with someone who threatens you or another family member; OR
- Anyone you stay with or used to stay with has hit, choked, or physically hurt you or a family member; OR
- **Anyone you stay with or used to stay with has emotionally, psychologically, or verbally abused you or family member (see page 3); OR**
- Anyone you stay with or used to stay with has forced you or a family member to do something sexually that you did not want to do; OR
- Anyone you stay with or used to stay with controls your access to money; OR
- Anyone you stay with or used to stay with controls, monitors, or harms you using any form of technology (social media, text message, email, location monitoring, etc.)

Yes No Client refused Client doesn't know Data not collected

If yes, offer help calling one of the 24 hour Domestic Violence hotlines below:

Human Options (877)854-3594	Laura's House (866)498-1511
Interval House (714)891-8121	Radiant Futures (877)531-5522

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Tenant Self - Assessment

Some people are being forced by others to trade sex in exchange for money, shelter, or other items. Is this something **that is** happening to you?

Yes No Client refused Client doesn't know Data not collected

If yes, offer help calling one of the 24 hour Domestic Violence hotlines below:

Human Options (877)854-3594	Laura's House (866)498-1511
Interval House (714)891-8121	Waymakers (949) 250-0488
	Radiant Futures (877)531-5522

Some people are being forced by others to trade work in exchange for shelter or other items. Is this something **that is** happening to you?

Yes No Client refused Client doesn't know Data not collected

If yes, offer help calling one of the 24 hour Domestic Violence hotlines below:

Human Options (877)854-3594	Laura's House (866)498-1511
Interval House (714)891-8121	Waymakers (949) 250-0488
	Radiant Futures (877)531-5522

ATTENTION

Before proceeding, CES for Survivors is only for transitional/permanent housing. If the survivor is interested in getting resources for emergency shelter or other crisis support resources, offer help calling one of the 24 hour Domestic Violence hotlines referenced above.

CES for Survivors Eligibility

CES for Survivors is a program that provides potential transitional and/or permanent housing resources to the most vulnerable survivors who are fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking. Any information shared will be deidentified and only shared with consent.

1. Are you fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking (as defined by HUD, see definition on page 3)? Yes No
If YES, continue to the next question. If NO, you are not eligible for CES for Survivors.
2. Do you have no other safe place to stay? Yes No
If YES, continue to the next question. If NO, you are not eligible for CES for Survivors.
3. Do you have any resources to obtain a safe place to stay? Yes No
If No, you are eligible to be enrolled in CES for Survivors and can be referred to a partnering victim service provider. If YES, you are not eligible for CES for Survivors.

Is there anything else you would like to share about your safety at home or the place where you're currently staying?

For responses to the eligibility questions that did not meet the requirements for CES for Survivors, please end the assessment and provide a warm hand-off to another CES partnering agency.

CES for Survivors Victim Service Provider Partners include:

WISEPlace (714) 542-3577 ext 200	Human Options (877) 854-3594	Interval House (714) 891-8121 ext 300
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SURVIVOR ASSESSMENT TOOL

This tool will help determine risk and prioritize resources to the most vulnerable survivors. When used for prioritization, information shared in this assessment tool will be de-identified and only shared with consent.

1 SURVIVOR INFORMATION

FULL NAME: _____ UNIQUE ID: _____

VICTIM SERVICE PROVIDER INFORMATION

STAFF NAME: _____ PHONE NUMBER: _____

AGENCY NAME: _____ EMAIL: _____

ELIGIBILITY REQUIREMENT

Y / N ~~Is survivor~~ Are you fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking as defined by HUD?

If YES, continue to the next question.

Y / N ~~Does survivor~~ Do you not have any other safe residence have no other safe place to stay?

If YES, continue to the next question.

Y / N ~~Does survivor~~ Do you lack the have any resources to obtain other safe permanent housing a safe place to stay?

If NO, continue to the Tenant Self-Assessment section.

If all eligibility questions are "Y", please complete the assessment below. For responses to the eligibility questions that did not move forward, please end the assessment and provide a warm hand-off to another CES partnering agency.

2 TENANT SELF - ASSESSMENT

	1	2	3	SCORE
Current Housing Situation	Stably housed	Unstable/Temporary housing	Homeless or currently in a shelter-based program	
Other Barriers	0-1 additional barriers	2 additional barriers	3 or more additional barriers	
Support System	Substantial support system	Moderate support system	Low/non-existent support system	
TOTAL				

Description of other barriers and extenuating circumstances that make this referral a high priority per the staff's professional recommendation: _____

ASSESSMENT COMPLETED BY: _____ ASSESSMENT DATE: _____

ASSESSMENT TYPE: Phone Virtual In-Person

Updated Survivor Assessment Tool

3 CLIENT INTAKE

Age 18-24 yrs old 25-54 yrs old 55-61 yrs old 62+ yrs Client doesn't know Client refused

Gender Woman Non-Binary Questioning Culturally Specific Identity Client Refused
 Man Transgender Different Identity Client doesn't know Data Not Collected

Race/Ethnicity

American Indian, Alaska Native, or Indigenous Black, African American, or African American Middle Eastern or North African Client doesn't know
 Asian or Asian American Hispanic/Latin/e/o Native Hawaiian or Pacific Islander Client Refused
 White Data Not Collected

Social Security Number (optional) - -

Veteran

Have you or anyone in your household served in the United States Armed Forces (Army, Navy, Air Force, Marine Corps, or Coast Guard) or ever called into active duty as a member of the National Guard or as a Reservist? No Yes Client doesn't know Client refused

Does your household include any minor children? Yes No Client doesn't know Client Refused

Is anyone in the household currently pregnant? Yes No Client doesn't know Client Refused

Are you in the process of reunifying with any minor children? Yes No
 If YES, how many? _____

Total Number of minor children (17 or younger) in household? _____

Total Household Size (Including yourself, how many people are in your household?) _____

PRIOR LIVING SITUATION

Type of Residence 3.917A (Type of living arrangement on the night before entering this project)

HOMELESS SITUATION

- Place not meant for human habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)
- Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or RHY-funded Host Home shelter
- Safe Haven

INSTITUTIONAL SITUATION

- Foster care home or foster care group home
- Hospital or other residential non-psychiatric medical facility
- Jail, prison or juvenile detention facility
- Long-term care facility or nursing home
- Psychiatric hospital or other psychiatric facility
- Substance abuse treatment facility or detox center

TRANSITIONAL & PERMANENT HOUSING SITUATION

- Residential project or halfway house with no homeless criteria
- Hotel or motel paid for without emergency shelter voucher
- Transitional housing for homeless persons (including Homeless Youth)
- Host Home (non-crisis)
- Staying or living in a friend's room, apartment, or house
- Staying or living in a family member's room, apartment, or house
- Rental by client, with GPD TIP subsidy
- Rental by client, with VASH housing subsidy
- Permanent housing (other than RRH) for formerly homeless persons
- Rental by client, with RRH or equivalent subsidy
- Rental by client, with HCV voucher (tenant or project based)
- Rental by client in a public housing unit
- Rental by client, no ongoing housing subsidy
- Rental by client, with other ongoing housing subsidy
- Owned by client, with ongoing housing subsidy
- Owned by client, no ongoing housing subsidy
- Client doesn't know
- Client refused
- Data not collected

Please see **Item 1. Attachment C** for redlined version, and **Item 1. Attachment D** for clean version.

Updated Survivor Assessment Tool

4 HOUSING INTERESTS

Of the housing opportunities the household is eligible for, which of the following housing types is the household interested in?

Transitional Housing-Rapid Re-Housing (TH-RRH) provides transitional housing operated by a victim service provider agency and/or time-limited rental assistance paired with time-limited supportive services. There is no minimum income requirement for participating in TH-RRH. The goal of TH-RRH is to increase or maintain income to be able to keep paying rent after the rental assistance ends. *This is the only survivor specific housing resource available through CES.*

Transitional Housing-Rapid Re-Housing Yes No

Rapid Re-Housing (RRH) provides time-limited rental assistance paired with time-limited supportive services. There is no minimum income requirement for participating in RRH. The goal of RRH is to increase or maintain income to be able to keep paying rent after the rental assistance ends.

Rapid Re-Housing Yes No

Other Permanent Housing (OPH) includes ongoing rental assistance with tenant paying 30% of their income towards housing. This housing assistance comes with limited to no supportive services.

Other Permanent Housing Yes No

Permanent Supportive Housing provides ongoing rental assistance with intensive ongoing supportive services. Participation in supportive services is voluntary. Household experiencing chronic homelessness are primarily prioritized for PSH.

Permanent Supportive Housing Yes No

Is there anything else we should know about you or your needs? _____

ACCESSIBILITY NEEDS

If you, or anyone in your household, have a disability, you may need accessible housing. This may mean you need ramps or wider entrances, space for medical equipment or a wheelchair, or special light switches, electrical outlets, and other fixtures.

These questions are about some common needs. If you have needs not covered by these questions, please list them at the end of the assessment.

1. Do you require a mobility accessible unit due to a physical disability? Yes No
2. Do you require a sensory accessible unit due to loss of hearing or sight? Yes No
3. Do you require some accommodations but not all the features of an accessible unit? Yes No

Please indicate your needs below:

- a. no stairs Yes No
- b. grab bars Yes No
- c. seat in tub or shower Yes No
- d. other Yes No

If other, please specify _____

4. Is there anything else about you or your accessibility needs that we should know?

Please submit the completed assessment information to this form to <https://forms.office.com/g/4hXx6LwLfB>.

Please email coordinatedentry@ocgov.com with any questions.

Please see **Item 1. Attachment C** for redlined version, and **Item 1. Attachment D** for clean version.

Business Calendar – Item #1

Survivor Assessment Tool Guide

- Additionally, following the feedback received during the October 9, 2024 meeting, the Office of Care Coordination made updates to the Survivor Assessment Tool Guide, to ensure instructions for the survivor assessments include disclosing any agency mandated reporting requirements.

Business Calendar – Item #1

Proposed Timeline for Review and Approval

- **September 4, 2024:** CES Steering Committee
- **September 26, 2024 – October 9, 2024:** Public Feedback Period
- **October 15, 2024:** DV Committee
- **December 17, 2024:** DV Committee
- **January 2025:** PPS Committee
- **January 2025:** CoC Board for final review and approval

Business Calendar – Item #1

Recommended Action

- a. Approve revised CES Pre-Assessment Screening and CES Survivor Assessment Tools.

**Domestic Violence Committee
Vision Setting**

Sarah Jones, CoC Manager,
Office of Care Coordination and
Maricela Rios-Faust, Chair

Domestic Violence Committee Vision Setting

- At the August 27, 2024, meeting, the committee began a discussion related to the purpose, goals and vision for the Domestic Violence Committee.
- Some themes highlighted:
 - ❖ Recommendations for resource allocation
 - ❖ Advocacy for system change, centering survivors' needs
 - ❖ Ideas for service integration
 - ❖ Space for learning about work of other community partners serving survivors

Business Calendar – Item #2

Domestic Violence Committee Vision Setting

- Additionally, the committee discussed the meeting schedule/cadence.
- As written in the committee Governance Charter, the committee will meet quarterly and/or as needed.
- The following schedule is the proposed 2025 meeting schedule:
 - ❖ Tuesday, February 18, 2025, from 9:00 a.m. – 10:30 a.m.
 - ❖ Tuesday, May 20, 2025, from 9:00 a.m. – 10:30 a.m.
 - ❖ Tuesday, August 19, 2025, from 9:00 a.m. – 10:30 a.m.
 - ❖ Tuesday, November 18, 2025, from 9:00 a.m. – 10:30 a.m.

Business Calendar – Item #2

Domestic Violence Committee Vision Setting

- The Domestic Violence Committee Governance Charter also states that the committee will align its efforts with the existing Orange County CoC Board vision.
- In November 2024, the Office of Care Coordination reached out to the committee requesting and feedback on the Orange County CoC Strategic Plan, developed by the CoC Vision Ad Hoc in partnership with consultant Aubrey Sitler of AC Strategies.
- The Vision Ad Hoc has some notes and ideas about key collaborators who need to be part of most pieces of the vision work (e.g., people with lived expertise, specific organizations to pull in, etc.) and requested input from the CoC Board, Committees, and Working Group members.
- More information on the Orange County CoC Strategic Plan will be provided as updates arise.

Business Calendar – Item #2

Domestic Violence Committee Vision Setting: Continued Discussion

- Building off previous discussions, what purpose and role do you see the Domestic Violence Committee having in addressing needs of survivors in Orange County?
- What does the committee seek to prioritize in 2025?



CoC Updates

**Sarah Jones, CoC Manager,
Office of Care Coordination**

Business Calendar – Item #3

2025 Sheltered Point In Time Count and Housing Inventory Count

- The Orange County CoC's 2025 Sheltered Point In Time (PIT) Count will be taking place the night of **Monday, January 27, 2025.**
- Orange County United Way's 211OC will be facilitating training for agencies that are required to submit data as part of the Sheltered PIT Count and Housing Inventory Count (HIC).
- If your agency is required to participate in the Sheltered PIT and/or HIC, please note email communication from 211OC and the Office of Care Coordination will be forthcoming.

Business Calendar – Item #3

Upcoming Meetings

- **CoC Board:** Wednesday, December 18, 2024, from 2:00 p.m. – 5:00 p.m.
 - ❖ Location: County Administration South (CAS) County Conference Center Rooms 104/106, 601 N Ross St, Santa Ana, CA 92701

Business Calendar – Item #3

The Office of Care Coordination is Hiring!

- The Office of Care Coordination is currently recruiting to fill **one (1) Staff Specialist – Extra Help positions** to support with CoC and CES projects and initiatives being led by the Office of Care Coordination.
- Please note, Extra Help or temporary/seasonal positions are estimated to last six months up to one year.
- The Staff Specialist – Extra Help position responsibilities and job duties include, but are not limited to the following:
 - Analyzing, organizing and presenting data through various reporting tools.
 - Knowledge and understanding of the CoC, its structure and policies and procedures.
 - Knowledge and experience using the Homeless Management Information System (HMIS).
 - Knowledge and understanding of the CES.
- If you have any questions pertaining to this recruitment or if you are interested in the employment opportunity, please contact or submit your resume to Aida Lomeli at aida.lomeli@ocgov.com.

Please assist us in sharing this employment opportunity with others!

Business Calendar – Item #3

CoC Board Nomination and Election: Timeline

Date*	Timeline Activity
October 29, 2024	Nomination period opens
November 5, 2024	Nomination period closes
November 13, 2023	Candidate Interest Forms are due; New & updated CoC Board General Membership Forms due
November 15, 2024	CoC Nominating Ad Hoc to recommend candidates for election by CoC General Membership
November 18, 2024	Candidate Meet and Greet; Voting Period Opens
November 27, 2024	Voting period closes at 5:00 p.m.
December 6, 2024	CoC Nominating Ad Hoc to finalize election results; Candidates notified of CoC Board Election results
December 18, 2024	CoC Board Meeting: Selected candidates are presented to the CoC Board for ratification
January 2024	CoC Board seating takes place. Outgoing CoC Board and Board staff will provide training and orientation for incoming CoC Board

Next Meeting:

To be determined,
pending the 2025 CoC Board
and Committee Calendar approval.

CoC Board and CoC Committee Materials can be found
on the CoC webpage located at:

<https://ceo.ocgov.com/continuum-care>

For other inquiries, please contact the Office of Care
Coordination at CareCoordination@ocgov.com

