



**Policies, Procedures and Standards  
Committee Meeting  
January 14, 2025**

# **Welcome and Introductions**

## Judson Brown, Acting Chair

# Public Comments

# Consent Calendar

# Consent Calendar – Item #1

## Recommended Actions

1. Approve the PPS Committee Meeting Minutes from December 17, 2024.
2. Approve the 2025 PPS Committee Meeting Calendar.

# Business Calendar

**Coordinated Entry System (CES) for Survivors  
Assessment Tools Recommendation**

Sarah Jones, Continuum of Care (CoC) Manager  
and Daniel Garcia, CES Administrator,  
Office of Care Coordination

# Business Calendar – Item #1

## CES for Survivors Assessment Tools

- The Office of Care Coordination, as the CES Lead for the Orange County CoC, received feedback from several CES partners and the CES Administrators recommending adding eligibility requirements to the CES Pre-Assessment tool and adding additional assessment and accessibility questions to the Survivor Assessment tool.
- In response to the feedback received, the CES Lead reviewed and revised both CES Assessment tools.
- **September 4, 2024 | CES Steering Committee Meeting:**
  - ❖ CES Lead presented the revised tools and received feedback on proposed edits to both the CES Pre-Assessment and Survivor Assessment.
  - ❖ CES Steering Committee **approved** the recommended revisions, providing feedback to edit the language of the eligibility requirement questions to make it easier to determine eligibility for CES for Survivors by mirroring the language used by the Department of Housing and Urban Development (HUD). The feedback also suggested including a reference page of definitions as defined by HUD.



# Business Calendar – Item #1

## CES for Survivors Assessment Tools

- **September 26 - October 9, 2024 | Public Feedback Period:**
  - ❖ Requested written feedback be sent via email to [CoordinatedEntry@ocgov.com](mailto:CoordinatedEntry@ocgov.com).
  - ❖ Invitation to provide feedback was sent via the CES and CoC email distribution lists, CoC Board, and to members of the following CoC committees: Policies, Procedures and Standards (PPS) Committee, Domestic Violence (DV) Committee and Lived Experience Advisory Committee.
- **October 15, 2024 | DV Committee Meeting:**
  - ❖ Updated CES Pre-Assessment and Survivor Assessment tools were presented to the DV Committee for review and feedback.
  - ❖ Because quorum was not reached at the October 2024 DV Committee meeting, the Office of Care Coordination committed to review feedback received and bring proposed revisions to each assessment tool to the next DV Committee meeting.
- **December 17, 2024 | DV Committee Meeting:**
  - ❖ Revised CES Pre-Assessment tool (**Attachment A**) and CES Survivor Assessment tool (**Attachment C**) were reviewed and **approved**.

# Business Calendar – Item #1

## Pre-Assessment Tool Summarized Revisions

- Section added to include three Yes/No questions to determine CES for Survivors Eligibility; questions were arranged to reflect HUD definitions of determining if someone is fleeing or attempting to flee domestic violence, dating violence, sexual assault, or stalking.
- Question 1: “Are you fleeing, or attempting to flee, domestic violence, dating violence, sexual assault, or stalking (as defined by HUD, see definition on page 3)? If YES, continue to the next question. If NO, you are not eligible for CES for Survivors.”
- Question 2: “Do you have no other safe place to stay? If YES, continue to the next question. If NO, you are not eligible for CES for Survivors.”
- Question 3: “Do you have any resources to obtain a safe place to stay? If No, you are eligible to be enrolled in CES for Survivors and can be referred to a partnering victim service provider. If YES, you are not eligible for CES for Survivors.”
- Added Definition of Emotional, Verbal, and Psychological Abuse as defined by HUD on page 3.
- Removed Laura’s House and phone number and added Waymakers and phone number under the “24-hour Domestic Violence hotlines” section on page 2.

# Business Calendar – Item #1

## Survivor Assessment Tool Summarized Revisions

- Updated the three eligibility requirement questions to reflect the questions as stated in the CES Pre-Assessment.
- Added a question to determine Assessment Type (Phone, Virtual, or In-Person).
- Added check box options for Gender and Race/Ethnicity under the Client Intake section on page 3.
- Revised the Veteran question to “Have you or anyone in your household served in the United States Armed Forces (Army, Navy, Air Force, Marine Corps, or Coast Guard) or ever called into active duty as a member of the National Guard or as a Reservist?”
- Added two follow-up questions to the question of “Are you in the process of reunifying with any minor children?”: “If YES, how many?” and “Total number of minor children (17 or younger) in household?”
- Removed “Of the housing opportunities the household is eligible for, which of the following housing types is the household interested in?”
- Removed question “Is there anything else we should know about you or your needs?” on page 4.
- Added the Accessibility Needs section to determine potential Americans with Disability Act (ADA) compliance for housing opportunities.

# Business Calendar – Item #1

## CES for Survivors Assessment Tools

- The feedback received throughout the collaborative process of review of the revised tools can be referenced in **Attachment E**.
- The PPS Committee is being asked to review and approve the revised CES Pre-Assessment and Survivor Assessment tools, as recommended by the DV Committee, for approval by the CoC Board.

# Business Calendar – Item #1

## Recommended Action

- a. Recommend the revised CES Pre-Assessment Screening and CES Survivor Assessment tools for approval by the CoC Board, as recommended by the Domestic Violence Committee.

## **CoC Updates**

**Felicia Boehringer, CoC Administrator,  
Office of Care Coordination**

# Business Calendar – Item #2

## 2025 Sheltered Point In Time Count and Housing Inventory Count

- The Orange County CoC's 2025 Sheltered Point In Time (PIT) Count will be taking place the night of **Monday, January 27, 2025**.
- Orange County United Way's 211OC will be facilitating training for agencies that are required to submit data as part of the Sheltered PIT Count and Housing Inventory Count (HIC).
- If your agency is required to participate in the Sheltered PIT and/or HIC, please note that email communication from 211OC and the Office of Care Coordination will be forthcoming.

# Business Calendar – Item #2

## 2024 Annual Homelessness Assessment Report: Part 1 Released

- The Annual Homelessness Assessment Report (AHAR) is a Department of Housing and Urban Development (HUD) report to the U.S. Congress that provides nationwide estimates of homelessness, including information about the demographic characteristics of homeless persons, service use patterns, and the capacity to house homeless persons.
- The report is based on Homeless Management Information Systems (HMIS) data about persons who experience homelessness during a 12-month period, point-in-time counts of people experiencing homelessness on one day in January, and data about the inventory of shelter and housing available in a community.
- The 2024 AHAR: Part 1 outlines the key findings of the Point-In-Time (PIT) count and Housing Inventory Count (HIC) conducted in January 2024. Specifically, this report provides 2024 national, state, and CoC-level PIT and HIC estimates of homelessness, as well as estimates of chronically homeless persons, homeless veterans, and homeless children and youth.
- Review the report here: [2024 AHAR: Part 1 – PIT Estimates of Homelessness in the U.S.](#)



# Business Calendar – Item #2

## Upcoming Meetings

- **CoC Board:** Wednesday, January 22, 2025, from 2:00 p.m. – 5:00 p.m.
  - ❖ Location: County Administration South (CAS) County Conference Center Rooms 104/106, 601 N Ross St, Santa Ana, CA 92701
- **Lived Experience Advisory Committee Meeting:** Wednesday, February 5, 2025, from 10:00 a.m. – 11:30 a.m.
  - ❖ Location: County Administration North (CAN) Multipurpose Room 101, 400 W. Civic Center Drive, Santa Ana, CA 92701

## **Next Meeting:**

*Regular meeting on February 11, 2025,  
from 3:30 p.m. to 5:00 p.m.,  
location to be determined*

