

ORANGE COUNTY
CONTINUUM OF CARE BOARD
Wednesday, February 26, 2025
2:00 p.m. – 5:00 p.m.

Location:

**County Administration South (CAS) Building
Conference Center
425 West Santa Ana Blvd. Room 104/106
Santa Ana, CA 92701-4599
[Click Here](#) for parking information.**

Virtual Meeting Option*:

**Zoom Meeting Link: [Click here for meeting link](#)
Join by phone: +1 669 444 9171
Webinar ID: 948 5702 2698**

****Listen-in option only***

AGENDA

Board Members

LaVal Brewer, South County Outreach
Judson Brown, City of Santa Ana
Dr. Kelly Bruno-Nelson, CalOptima Health
Andrew Crowe, Scholarship Prep
Nichole Gideon, Individual [Secretary]
Shakoya Green Long, Thomas House Family Shelter
Becks Heyhoe-Khalil, OC United Way
Marisol Johnson, Dayle McIntosh Center
Sandra Lozeau, City of Anaheim
Sammie MarTínez, Individual
Melanie McQueen, PATH

Dr. Tiffany Mitchell, Orangewood Foundation
Nishtha Mohendra, Families Forward [Vice Chair]
Robert “Santa Bob” Morse, Individual
Talesha Payne, Individual
Jason Phillips, Individual
Dawn Price, Friendship Shelter
Maricela Rios-Faust, Human Options
George Searcy, Individual
Tim Shaw, Individual
Dr. Shauntina Sorrells, Individual [Chair]

In compliance with the Americans with Disabilities Act, and County Language Access Policy, those requiring accommodation and/or interpreter services for this meeting should notify the Office of Care Coordination 72 hours prior to the meeting at (714) 834-5000 or email CareCoordination@ocgov.com. Requests received less than 72 hours prior to the meeting will still receive every effort to reasonably fulfill within the time provided.

Supporting documentation is available for review by the public at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings of the CoC Board. Those wishing to review supporting documentation can visit the CoC Webpage [here](#) or the lobby of the CAS Building, located 601 N. Ross Street., Santa Ana, CA 92701-4599, and request a copy of the meeting materials from the Office of Care Coordination during normal business hours of 8:00 a.m. – 5:00 p.m. Monday through Friday (excluding holidays).

Call to Order – Dr. Shauntina Sorrells, Chair

Board Member Roll Call – Nichole Gideon, Secretary

Public Comments: Members of the public may address the CoC Board on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board. Members of the public may address the CoC Board with public comments on agenda items in the business calendar after the agenda item presentation. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes. Members of the public utilizing interpreter services will be given double the amount of time to provide public comment.

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Board Member Comments: Members of the CoC Board may provide comments on matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board.

CONSENT CALENDAR:

1. Approve CoC Board Meeting Minutes from December 18, 2024.
2. Approve Commission to End Homelessness and CoC Board Joint Special Meeting Minutes from January 16, 2025.
3. Approve CoC Board Meeting Minutes from January 22, 2025.
4. Receive and file list of agencies and jurisdictions approved for Homeless Management Information System (HMIS) Access from December 14, 2024, through February 21, 2025.

BUSINESS CALENDAR

1. **Federal Legislation Impacting the Orange County CoC** – Dr. Shauntina Sorrells, Chair; Nichole Gideon, Secretary; and the Office of Care Coordination
 - a. Updates on recent executive orders and administrative actions related to federal funding.
 - b. Discussion on potential impacts to the Orange County CoC.
2. **Homeless Housing, Assistance and Prevention (HHAP) Program** – Sarah Jones, CoC Manager, and Zulima Lundy, Director of Operations, Office of Care Coordination
 - a. Approve the following recommendations for the programming of HHAP funding allocated to the Orange County CoC:
 - 1) Authorize the Office of Care Coordination to renew the current HHAP-CoC funded contracts for Emergency Shelter Operations and Services for a two-year term, from July 1, 2025, to June 30, 2027, utilizing HHAP-CoC Rounds 3, 4 and/or 5, funds under the Operating Subsidies Interim Housing and Operating Subsidies Interim Housing Youth Set-Aside eligible use categories.

- (1) Emergency Shelter Operations and Services for Transitional Aged Youth (TAY) with Covenant House California for \$539,539.56.
 - (2) Emergency Shelter Operations and Services for Families with Family Assistance Ministries for \$400,000.00.
 - (3) Emergency Shelter Operations and Services for Individuals in the South Service Planning Area with Friendship Shelter, Inc. for \$302,063.51.
 - (4) Emergency Shelter Operations and Services for Families with The Illumination Foundation for \$304,600.00.
 - (5) Emergency Shelter Operations and Services for Survivors of Domestic Violence with Interval House for \$151,600.00
 - (6) Emergency Shelter Operations and Services for Individuals in the North Service Planning Area with Mercy House Living Centers for \$191,600.00.
 - (7) Emergency Shelter Operations and Services for Families with Pathways of Hope for \$305,423.08.
 - (8) Family Care Center Operations and Services with Shelter Providers of Orange County, Inc. dba HomeAid Orange County for \$344,600.00.
- b. Establish a HHAP Program ad hoc to be appointed by the CoC Board Officers to support the Office of Care Coordination with the planning and programming of HHAP Program Round 5 funds allocated to the Orange County CoC.
 - c. Update on the CoC Board-approved release of a Request for Proposals to program remaining HHAP CoC Rounds 3 and 4 funds in the following Eligible Use Categories: Services Coordination, Services Coordination Youth Set-Aside, Permanent Housing Delivery, Permanent Housing Delivery Youth Set-Aside and Prevention and Shelter Diversion.
3. **CoC Strategic Plan Updates** – Dr. Shauntina Sorrells, Chair
 - a. Updates regarding the implementation planning for the CoC Strategic Plan, including feedback from the CoC Committee Chairs.
 4. **2025 Homeless Survey Update** – Doug Becht, Director and Zulima Lundy, Director of Operations, Office of Care Coordination
 5. **Orange County Homelessness Updates** – Doug Becht, Director, and Felicia Boehringer, CoC Administrator, Office of Care Coordination
 - a. System of Care Update
 - b. CoC Update
 6. **Next Meeting:** Wednesday, March 26, 2025, from 2:00 p.m. – 5:00 p.m.

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MINUTES

Board Members

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LaVal Brewer, South County Outreach
Dr. Kelly Bruno-Nelson, CalOptima Health
Andrew Crowe, Scholarship Prep
Nichole Gideon, Individual [Secretary]
Becks Heyhoe-Khalil, OC United Way
Sandra Lozeau, City of Anaheim
Melanie McQueen, PATH
Nishtha Mohendra, Families Forward
Robert “Santa Bob” Morse, Individual

Talesha Payne, Individual
Jason Phillips, Individual
Dawn Price, Friendship Shelter
Maricela Rios-Faust, Human Options
Ami Rowland, Covenant House California
George Searcy, Individual
Dr. Shauntina Sorrells, Individual [Vice Chair]
Tim Shaw, Individual [Chair]
Christina Weckerly Ramirez, Health Care Agency

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Call to Order – Tim Shaw, Chair

Chair Tim Shaw called the meeting to order at 2:01 p.m.

Board Member Roll Call – Nichole Gideon, Secretary

Present: Judson Brown, LaVal Brewer, Dr. Kelly Bruno-Nelson, Nichole Gideon, Becks Heyhoe-Khalil, Sandra Lozeau, Melanie McQueen, Nishtha Mohendra, Robert “Santa Bob” Morse, Talesha Payne, Jason Phillips, Maricela Rios-Faust, Ami Rowland, George Searcy, Dr. Shauntina Sorrells, Tim Shaw, and Christina Weckerly Ramirez.

Absent Excused: Andrew Crowe, Dawn Price, and George Searcy.

Christina Weckerly Ramirez arrived during Public Comments. Ami Rowland arrived during Board Member Comments. Becks Heyhoe-Khalil arrived during Business Calendar 1. LaVal Brewer arrived Business Calendar 1. LaVal Brewer left during Business Calendar 4 and did not vote on Business Calendar 4 Recommended Action b. Nichole Gideon left during Business Calendar 5.

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- Melody L. Lark, Ph.D. provided public comment via email in advance of the CoC Board meeting. Melody L. Lark shared an attachment of investigation titled “Evicting from Uninhabitable to Unsheltered Homes: 10 Legal Pits”. Melody L. Lark examined county and city ordinances, landlord-tenant civil procedures and decisions, housing entities, and legal opinions, but the exploration did not answer the following questions: 1. Why do superior courts not assess evidence that tenants provide for uninhabitable conditions during eviction trials? and 2. Why are tenant civil suits against property owners more extensive than civil suits that property owners file to evict tenants?
- Alan Achterberg provided public comment via email in advance of the CoC Board meeting. Alan Achterberg thanked the CoC Board for all the work done over the years to help address homelessness and shared information related to lived experience in Orange County and possibly Los Angeles County. Alan Achterberg shared information related to participation of the Chrysalis Young Professionals Leadership meeting. Alan Achterberg stated that Orange County can showcase with the upcoming International Federation of Association Football (FIFA) and Olympics to draw many international leaders of influence and impress the world with an advanced community. Alan Achterberg suggested the idea of building bridges internationally to help elevate the local economy. As a final note, Alan Achterberg congratulated the Los Angeles Galaxy for winning the Major League Soccer (MLS) cup.

Board Member Comments: Members of the CoC Board may provide comments on matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board.

- Robert “Santa Bob” Morse wished everyone the best Christmas, Hanukkah, and Kwanzaa in the coming weeks.
- Maricela Rios-Faust shared updates from the December 2024 Commission to End Homelessness meeting including revisions to the by-laws that revise the name of the commission to Commission to Address Homelessness (Commission) as a better description and clarity of the work that the commission is doing. The highlight of the by-laws revisions is to revise the membership of the two CoC Board members from non-voting membership to voting membership. Maricela Rios-Faust noted that the membership of the Commission has changed to have fewer members, but it is an intentional change.
- Jason Phillips read the names of people who have passed away without fixed abode in October 2024.

CONSENT CALENDAR

All matters are approved by one motion unless pulled by a Board Member for discussion or separate action. The CoC Board requests that only pertinent information be discussed during this time.

- 1. Approve CoC Board Meeting Minutes from September 25, 2024**
- 2. Approve CoC Board Special Meeting Minutes from October 9, 2024**
- 3. Approve CoC Board Special Meeting Minutes from November 5, 2024**
- 4. Agencies and Jurisdictions Approved for Homeless Management Information System (HMIS) Access**
 - a. Receive and file list of agencies and jurisdictions approved for HMIS access from July 20, 2024, through December 13, 2024.
- 5. Approve the 2025 CoC Board Meeting Calendar, as recommended by the Office of Care Coordination.**

Robert “Santa Bob” Morse motioned to approve items 1 through 5 on the Consent Calendar. Talesha Payne seconded the motion. The motion passed with unanimous consent.

BUSINESS CALENDAR

- 1. CoC Strategic Plan** – Aubrey Sitler, Consultant, AC Strategies; Tim Shaw, Chair; and CoC Vision Ad Hoc Membership

The CoC Board reconvened an Orange County CoC Leadership Vision Ad Hoc (Vision Ad Hoc) to finalize a strategic plan for the Orange County CoC, based on the approved CoC Board 3-Year Leadership Vision and Objectives. Throughout the course of the Vision Ad Hoc’s work in 2024, the group aspired to create a strategic plan framework for the CoC Board to use to finalize the details of its work for the next three years. The proposed CoC Strategic Plan is reflected in the Agenda Packet Attachment A.

Recommended Action a: Approve the CoC Strategic Plan as a living framework to be continually refined in preparation for implementation in July 2025.

Dr. Shauntina Sorrells motioned to approve Recommended Action a. Nishtha Mohendra seconded the motion. The motion passed unanimously.

Public Comments:

- Barry Ross provided public comment via email in advance of the CoC Board meeting. Barry Ross commended the extensive work done to put together a comprehensive strategic plan, specifically the emphasis on deepening partnerships, increasing advocacy for policy change and increasing

transparency of data. Barry Ross provided the following considerations for the plan: Monitoring the impact of the reversal of the Grants Pass decision on persons experiencing homelessness and advocating for the non-criminalization of homelessness in county and city jurisdictions; develop and implement a plan to reduce deaths of persons without fixed abode in Orange County in partnership with OC Health Care Agency, CalOptima Health and others; actively invest in, advocate and support policies and initiatives that move cities and the County to meet their Regional Housing Needs Allocation (RHNA) targets in their housing elements; implement best practice by-name review of persons in HMIS; ensure that there is an inclement cold and hot weather shelter system in Orange County; and increase advocacy and funding on homelessness prevention.

- A member of the public, who requested to stay anonymous provided a public comment via email in advance of the CoC Board meeting. The member of the public stated the quality and depth of the strategic plan is impressive and comprehensive and provided the following considerations for the plan: To find creative ways to drive engagement of the affected population into the solution by promoting and rewarding their participation throughout the committees. For all open meetings, the member of the public suggested that any member of the homeless system that is participating in the HMIS be provided with transportation to the meetings, while promoting the group travel or carpooling, as well as enhanced training to HMIS members who participate in the meetings. They stated that the suggestions could help create and promote new paths of career enhancement and community engagement that could also reduce recidivism. The member of the public shared that there are resources in homeless shelters that have not found the faith to utilize their skills to help themselves and there are also legal resources in senior living and assisted living centers who can help directly with Legal Aid and other issues where skills can be used. They also shared that District 2 will be going through an audit and review of the reason for the resignation of a Commissioner that appeared to be caused by cultural differences. The member of the public stated that there could be an opportunity for participants across each CoC Zone (Service Planning Area) in the CoC to help develop a broader community understanding and appreciation of the cultural differences, involving the CoC's Lived Experience Advisory Committee as well.
- Marisol Johnson shared the advocacy efforts regarding Americans with Disabilities Act (ADA) units and shared that assistance with CalOptima Health's Home Modifications community supports is not enough. Marisol Johnson emphasized that the community is getting older and not just people with disabilities need accessibility, but also the people who are getting older. Marisol Johnson stated that there are not enough accessible units now and hopes that there is more advocacy for units that are accessible.
- Sammie MarTinez shared the barriers of obtaining a housing voucher such as barriers with the leasing companies when leasing terms are changed or price gouging when companies find out that an individual has a voucher. Sammie MarTinez stated that it is difficult for people to maneuver the housing system and asked how advocacy can be done regarding housing developers.

Board Member Discussion:

- Talesha Payne inquired if the SMARTIE goals will come back to the CoC Board for approval.
- Chair Tim Shaw confirmed that the SMARTIE goals will come back to the CoC Board for approval. Chair Tim Shaw noted that some areas may have had strategic abandonment as there are pieces that the CoC cannot control but some of those pieces can still be aspirational.
- Maricela Rios-Faust asked if there will be check in points through the plan implementation to continue looking to see if the goals are the right goals. Maricela Rios-Faust asked if a webinar of the strategic vision framework can be made so that the different committees are able to access the information.
- Nishtha Mohendra shared appreciation for the dialogue of a consensus framework and noted that comments from Barry Ross has valuable information. Nishtha Mohendra stated that there are really

good ideas outlined and there are still things to keep learning and gaining from. Nishtha Mohendra thanked Aubrey and Tim for leading through the work. As a member of the Domestic Violence committee, Nishtha Mohendra stated that the focus of survivors of domestic violence and human trafficking will be kept front and centered.

- Judson Brown provided kudos to the Vision ad hoc and Aubrey for the work and for being specific with the actions. Judson Brown suggested that Objective 1C should be revised to focus on units of people experiencing homelessness and units for families and individuals at extremely low income of 30% Area Median Income (AMI). Judson Brown explained that there is a big misconception of affordable housing across the country as most people think that when an affordable housing development is approved, that it will have substantial impact in homelessness, however, in most projects, there are thousands of applicants for the units and most individuals experiencing homelessness will not be on that list unless there is a homeless set aside designated for the project.
- Becks Heyhoe-Khalil shared that background on previous reiterations of the Vision ad hoc and shared that there were aims of reaching functional zero for subpopulations and inquired on what happened to the information. Becks Heyhoe-Khalil asked to make a request in Strategic Aim 2 to include the veterans' system as it was not called out.

2. CoC Board Recommendations – Sarah Jones, CoC Manager, Office of Care Coordination and CoC Nominating Ad Hoc

Sarah Jones provided an overview of the CoC Board nomination and election process, including CoC Board seats to be filled, and the timeline of activities from August 2024 to present. The Orange County CoC and the Nominating Ad Hoc has identified eleven (11) candidates to serve on the CoC Board. As noted in the CoC Governance Charter, the Lived Experience Advisory Committee selected one person to represent them on the CoC Board.

Recommended Action a: Ratify the results from the CoC Board election to appoint the following candidates to the CoC Board for the term of January 1, 2025, through December 31, 2026.

- (1) Judson Brown
- (2) Dr. Kelly Bruno-Nelson
- (3) Shakoya Green Long
- (4) Marisol Johnson
- (5) Sandra Lozeau
- (6) Sammie MarTínez
- (7) Melanie McQueen
- (8) Dr. Tiffany Mitchell
- (9) Robert “Santa Bob” Morse
- (10) Jason Phillips
- (11) Maricela Rios Faust

Talesha Payne motioned to approve Recommended Action a. Nishtha Mohendra seconded the motion. The motion passed unanimously.

Recommended Action b: Accept the appointment of Nichole Gideon to the CoC Board seat for an individual with lived experience of homelessness for the term of January 1, 2025, to December 31, 2026, as recommended by the Lived Experience Advisory Committee.

Maricela Rios-Faust motioned to approve Recommended Action b. Dr. Shauntina Sorrells seconded the motion. The motion passed unanimously.

Board Member Discussion:

- Vice Chair Dr. Shauntina Sorrells thanked Christina Weckerly Ramirez and Ami Rowland for their contributions and all the work throughout their terms on the CoC Board.
- Becks Heyhoe-Khalil also thanked Christina Weckerly Ramirez and Ami Rowland
- Christina Weckerly Ramirez stated that it has been a pleasure to be part of the CoC Board and shared appreciation for the CoC Board nomination and election process, as well as appreciation for the new folks coming on board.
- Ami Rowland shared appreciation for the opportunity to have served on the CoC Board and noted that she will continue to still participate at the Transitional Age Youth Collaborative Committee meetings.
- Chair Tim Shaw thanked the returning CoC Board members.

3. Policies, Procedures and Standards (PPS) Committee Recommendations – Sarah Jones, CoC Manager, Office of Care Coordination and Nishtha Mohendra, PPS Committee Chair

As recommended by the PPS Committee, given the PPS Committee's role in recommending critical CoC policies and procedures to the CoC Board for final approval, PPS Committee's membership will continue to reflect CoC Committee Chairs. However, recognizing that CoC Committee Chairs may not always have the capacity to dedicate their time and expertise to an additional committee, it is being recommended to allow for a representative to be appointed from a CoC Committee as an alternative. The Collaborative Applicant will work with CoC Committee Chairs, as desired, to further build out and implement this process if a CoC Committee representative is appointed to the PPS Committee.

Recommended Action a: Approve recommended changes to the PPS Committee Charter, specifically Section 6 detailing Membership, to allow for a CoC Committee representative to be appointed as a PPS Committee member should a CoC Committee Chair be unable to participate, as recommended by the PPS Committee.

Talesha Payne motioned to approve Recommended Action a. Becks Heyhoe-Khalil seconded the motion. The motion passed unanimously.

Public Comments:

- A member of the public, who requested to stay anonymous provided public comment via email in advance of the CoC Board meeting. The member of the public stated that in the Orange County CoC supported by CES and HMIS, patients cannot get their data and get denied for requesting simple copies of dashboards and case notes while asking for changes in behavior and "nudging" a participant along a plan that is within the agenda of the agency and Case Manager. They explained that it is a slipper slope for effective trafficking and can lead a private healthcare provider to direct a high-end consultant struggling to get access to resources to work developing research for the Private Equity company for as little as \$17.50 an hour just so the participant could "be compliant". The member of the public stated any participant should be able to identify those agencies that are listed as active on the dashboard without any question or hesitation and explained that participant needing to file an unlimited claim in superior court is quite a high hurdle just to get a copy of a dashboard or case notes and stated that there can be some work done to sort out the issue.
- Alan Achterberg thanked everyone, including Christina Weckerly Ramirez and Ami Rowland, and provided thanks for the strategic plan.

Board Member Discussion:

- Judson Brown shared the understanding that the preference is to have Committee Chairs serve on the PPS Committee.
- Nishtha Mohendra shared appreciation for the process.

4. Homeless Management Information System (HMIS) Data Requests – Elizabeth Andrade, Executive Director, 2-1-1 Orange County (211OC), Orange County United Way; Erin DeRycke, Director of Data Analytics, 211OC, Orange County United Way; Bruce D. Meyer, McCormick Foundation Professor, University of Chicago Harris School of Public Policy; and Angela J. Wyse, Assistant Professor of Economics, Dartmouth College

On October 30, 2024, 211OC, received a data request from University of Chicago on behalf of the Orange County CoC. This request includes client-level data for all clients active in any project in HMIS from January 1, 2018, through December 31, 2024, that had an active Release of Information record in HMIS as of the end of the reporting period. According to the University of Chicago, this data will be used for research and analysis as part of their Comprehensive Income Dataset (CID) Project to increase understanding of homelessness in the Orange County CoC.

On November 21, 2024, 211OC submitted a data request to be considered by the CoC Board. This request includes client-level data for all clients active in any project in HMIS from January 1, 2022, through December 31, 2024, that had an active Release of Information record in HMIS as of the end of the reporting period. This data will be used to analyze whether housing referrals from the 211 Contact Center result in housing enrollments in HMIS. Results of this analysis will be shared for 211 Day, an event hosted by 211OC and Orange County United Way. Erin DeRycke shared that the HMIS Privacy Notice lists sources where the client data can be disclosed and one of the sources is academic research purposes.

Bruce D. Meyer provided additional information of the data request and confirmed that the Personally identifiable information (PII) will be removed early in the process and will be transferred over to the U.S Census Bureau as a scrambled social security number after the linkage. Bruce D. Meyer shared that the standard memorandum of understanding would have the data only active for five years and would only be usable for the project as described unless the CoC directs otherwise. Bruce D. Meyer confirmed the data would not be accessible to researchers or the U.S Census Bureau after five years. Bruce D. Meyer emphasized that the U.S Census Bureau takes protecting data seriously because the U.S Census Bureau relies on the data to improve main efforts, therefore, the same procedures and protections would be provided to those experiencing homelessness. Bruce D. Meyer also emphasized that one of the unique and powerful elements from transferring data from HMIS to the U.S Census Bureau data is the ability to look at people from decades before they appeared in homeless response system and shortly after depending on how long the CoC approves the data request for.

Recommended Action a: Approve University of Chicago’s HMIS data request for the period of January 1, 2018, through December 31, 2024, for a one-time export of data for a Comprehensive Income Dataset Project to increase understanding of homelessness in Orange County by considering research questions related to income, employment, safety net programs, housing transitions, and demographics.

Upon further discussion, an amended recommended action was introduced by Sandra Lozeau.

Amended Recommended Action: By next CoC Board meeting, have data request and draft memorandum of understanding (MOU), that includes all 3 parties, including the Orange County CoC, U.S Census Bureau, and the University of Chicago, with inclusion of workflow and client data elements to be removed, and inclusion of checks and balances that will be verified before sent to the University of Chicago. After analysis is complete and final report is done, confirm certification of data disposal and verification. Lastly, include a final report by a certain date with inclusion of benefits to Orange County.

Sandra Lozeau motioned to approve the Amended Recommended Action. Robert “Santa Bob” Morse seconded the motion. Judson Brown, LaVal Brewer, Dr. Kelly Bruno-Nelson, Becks Heyhoe-Khalil, Sandra Lozeau, Melanie McQueen, Nishtha Mohendra, Robert “Santa Bob” Morse, Talesha Payne, Jason Phillips, Maricela Rios-Faust, Ami Rowland, Tim Shaw, and Christina Weckerly Ramirez voted yes. Nichole Gideon voted no. Dr. Shauntina Sorrells abstained. The motion passed.

Recommended Action b: Approve Orange County United Way, 211OC’s HMIS data request for the period January 1, 2022, through December 31, 2024, for a one-time export of data to analyze whether housing referrals from the 211 Contact Center are resulting in housing enrollments in HMIS and a report out to the CoC Board.

Upon further discussion, an amended recommended action was introduced by Nishtha Mohendra.

Amended Recommended Action: Approve Orange County United Way, 211OC’s HMIS data request for the period January 1, 2022, through December 31, 2024, for a one-time export of data to analyze whether housing referrals from the 211 Contact Center are resulting in housing enrollments in HMIS and include a report out to the CoC Board.

Nishtha Mohendra motioned to approve the Amended Recommended Action. Talesha Payne seconded the motion. Judson Brown, Dr. Kelly Bruno-Nelson, Nichole Gideon, Sandra Lozeau, Melanie McQueen, Nishtha Mohendra, Robert “Santa Bob” Morse, Talesha Payne, Jason Phillips, Maricela Rios-Faust, Ami Rowland, Tim Shaw, Dr. Shauntina Sorrells, and Christina Weckerly Ramirez voted yes. Becks Heyhoe-Khalil abstained. The motion passed.

Board Member Discussion:

- Talesha Payne noted that the HMIS Consent Form lists only service providers and organizations of Orange County HMIS and expressed concern of giving out social security numbers and date of birth. Talesha Payne stated that technically, HMIS should not be able to release the social security numbers and date of birth information and that there should be clarification on what the HMIS Lead can and cannot release.
- Vice Chair Dr. Shauntina Sorrells expressed strong concerns about social security numbers and date of birth information being released and noted that there were no other data requests approved other than CalOptima Health that requested such information. Vice Chair Dr. Shauntina Sorrells asked the CoC Board to take the data request with deep consideration. Vice Chair Dr. Shauntina Sorrells asked if the U.S Census Bureau was able to obtain the data from HUD and why the data of Orange County is being requested and what is the rest of the plan. Vice Chair Dr. Shauntina Sorrells thanked Orange County United Way, 211OC for bringing forward the HMIS data request as it shows integrity.
- Christina Weckerly Ramirez noted that not only PII will be included in the data requests, but also personal health information which often takes rapport building with the client before they are willing to provide the information.
- Nishtha Mohendra noted that from the presentation, it sounds like Chicago CoC has allowed for this type of data request before, and asked how the process in Chicago was. Nishtha Mohendra asked in terms of deidentified information, what are some added steps that the research is going to uptake to hold up confidentiality of the data.
- Melanie McQueen shared the understanding of HMIS data being incorporated to the U.S Census Bureau and asked what happens to the data set after the project.

- Maricela Rios-Faust asked if the MOU could include detail about the data being scrubbed after 5 years or after the project is completed. Maricela Rios-Faust stated that the data requests never have action about coming back to the CoC and noted that if the CoC Board is going to keep approving these requests then there needs to be action in the recommended action for the entity to come back. Regarding the approval of Orange County United Way, 211OC's HMIS data request, Maricela Rios-Faust asked if there can be a revision to the recommended action to include language on "report out". Maricela Rios-Faust noted that the Orange County United Way, 211OC's HMIS data request creates transparency.
- Dr. Kelly Bruno Nelson stated that if the data request will be considered, how will the effort and energy come back and benefit the people being helped and if the CoC Board is going to take a risk, there needs to be information about a reward for the people that are being helped.
- Secretary Nichole Gideon shared that it is often difficult for people to put their name on paper and that there needs to be a balance with the people that we are being helped. Secretary Nichole Gideon stated that there must be a balance with how much work it takes to be trusted with information in the community.
- Sandra Lozeau suggested that the draft MOU be brought to the CoC Board and asked if there was a way to have checks and balances.
- Chair Tim Shaw highlighted the opportunity to link some of the data with other CoCs and shared that the contrasts are interesting and there is lots to learn.
- Judson Brown noted that there is uncertainty with the current environment and stated that there is trust for the institution and the protection of the data. Judson Brown shared the understanding that one of the goals is to strengthen funding justifications for programs and many CoCs are entering a time that some programs' existence will need to be justified, therefore, the CoC needs all the support that can be provided. Judson Brown stated that there should be a precedence that the HMIS Lead does not have to come to the CoC Board for approval of data.
- Becks Heyhoe-Khalil provided context of the Orange County United Way, 211OC's HMIS data request, including how United Way Orange County acquired 211OC.

5. Orange County Homelessness Updates – Doug Becht, Director of Operations and Sarah Jones, CoC Manager, Office of Care Coordination

- a. System of Care Updates – Doug Becht provided the following System of Care Update:
 - The December 11, 2024, meeting of the Commission to End Homelessness, included updates of the revised bylaws, small scale housing unit ad hoc, and a presentation from representatives of all four Public Housing Authorities in Orange County.
 - The Office of Care Coordination attended the Homeless Court Pop-Up Resource Fair in Chula Vista to learn more about how San Diego County is providing resources and assistance to people experiencing homelessness who are criminal justice involved. The Office of Care Coordination is currently working to align resources in Orange County to host a similar event.
 - To explore the complex issues facing people who are experiencing homelessness for the first time in the past 12 months, the Office of Care Coordination will be focusing the 2025 Survey on this subpopulation to help better understand the causations of homelessness and identify areas for improvement. The Office of Care Coordination anticipates engaging the Orange County CoC Board, the Commission to End Homelessness, and the Lived Experience Advisory Committee in the beginning of the year for feedback on the survey questions.
- b. CoC Updates – Sarah Jones provided the following CoC Updates:
 - The Orange County CoC's 2025 Sheltered Point In Time (PIT) Count will be taking place the night of Monday, January 27, 2025. Orange County United Way's 211OC will be facilitating training for agencies that are required to submit data as part of the Sheltered PIT Count and Housing Inventory Count (HIC).

- The County of Orange, as the Collaborative Applicant for the Orange County CoC, facilitated the collaborative application process for the CoC Builds (CoCBUILDS) Notice of Funding Opportunity (NOFO). On Wednesday, November 20, 2024, the Orange County CoC submitted the final CoCBUILDS Application to the U.S. Department of Housing and Urban Development (HUD) via Grants.Gov.
- The Office of Care Coordination is currently recruiting to fill one (1) Staff Specialist – Extra Help positions to support with CoC and CES projects and initiatives being led by the Office of Care Coordination. If you have any questions pertaining to this recruitment or if you are interested in the employment opportunity, please contact or submit your resume to Aida Lomeli at aida.lomeli@ocgov.com.
- The Office of Care Coordination will provide CoC Board members a calendar of CoC activities for the year at the January 2025 meeting. In the meantime, anticipated, Calendar Year 2025 Quarter 1 highlighted activities and are included in this chart for reference.

Christina Weckerly Ramirez motioned to adjourn the meeting. Maricela Rios-Faust seconded the motion. The motion passed with unanimous consent. Meeting adjourned at 4:48 p.m.

6. Next Meeting: Wednesday, January 22, 2025, from 2:00 p.m. – 5:00 p.m.

SUMMARY ACTION MINUTES



JOINT SPECIAL MEETING OF THE ORANGE COUNTY CONTINUUM OF CARE BOARD AND THE COMMISSION TO END HOMELESSNESS

Thursday, January 16, 2025, 10:30 am

County Conference Center
Room 104/106
425 West Santa Ana Boulevard, Santa Ana, CA 92701

Call to Order

CLERK CALLED THE MEETING TO ORDER AT 10:32 A.M.

Pledge of Allegiance

DIRECTOR OF CARE COORDINATION DOUG BECHT LED THE PLEDGE OF ALLEGIANCE.

Roll Call

CLERK CALLED THE ROLL AND CONFIRMED QUORUM FOR THE JOINT SPECIAL MEETING.

PUBLIC COMMENT

Alan Achterberg – provided public comment on ongoing legal issues he has identified within the Orange County Homeless System and shared his personal experience.

COMMISSION AND CONTINUUM OF CARE BOARD MEMBERS COMMENTS

None

DISCUSSION ITEM

1. 2025 Homeless Survey

DIRECTOR OF CARE COORDINATION DOUG BECHT SHARED KEY INSIGHTS FROM THE 2023 HOMELESS SURVEY THE 2024 POINT IN TIME COUNT AND FACILITATED THE DISCUSSION AND FEEDBACK SESSION REGARDING THE 2025 HOMELESS SURVEY; FEEDBACK FROM COMMISSIONERS AND CONTINUUM OF CARE BOARD MEMBERS INCLUDED: SUGGESTIONS FOR WORDING OF THE QUESTIONS, ANSWER CHOICES AND ADDITIONAL QUESTIONS; TO BE COGNIZANT OF THE LENGTH OF TIME SURVEY WILL TAKE; TO PROVIDE AN INFORMATIONAL HANDOUT WITH THE GIFT CARD; TO ENSURE SURVEY LANGUAGE IS SENSITIVE TO THOSE WITH DISABILITIES; AND TO DEVELOP AN AFTER ACTION STRATEGY.

ADJOURNED: 11:59 a.m.

ORANGE COUNTY
CONTINUUM OF CARE BOARD
Wednesday, January 22, 2025
2:00 p.m. – 5:00 p.m.

Location:

**County Administration South (CAS) Building
Conference Center
425 West Santa Ana Blvd. Room 104/106
Santa Ana, CA 92701-4599
[Click Here](#) for parking information.**

Virtual Meeting Option*:

**Zoom Meeting Link: [Click here for meeting link](#)
Join by phone: +1 669 444 9171
Webinar ID: 948 5702 2698**

****Listen-in option only***

MINUTES

Board Members

LaVal Brewer, South County Outreach
Judson Brown, City of Santa Ana
Dr. Kelly Bruno-Nelson, CalOptima Health
Andrew Crowe, Scholarship Prep
Nichole Gideon, Individual [Secretary]
Shakoya Green Long, Thomas House Family Shelter
Becks Heyhoe-Khalil, OC United Way
Marisol Johnson, Dayle McIntosh Center
Sandra Lozeau, City of Anaheim
Sammie MarTínez, Individual
Melanie McQueen, PATH

Dr. Tiffany Mitchell, Orangewood Foundation
Nishtha Mohendra, Families Forward
Robert “Santa Bob” Morse, Individual
Talesha Payne, Individual
Jason Phillips, Individual
Dawn Price, Friendship Shelter
Maricela Rios-Faust, Human Options
George Searcy, Individual
Tim Shaw, Individual [Chair]
Dr. Shauntina Sorrells, Individual [Vice Chair]

In compliance with the Americans with Disabilities Act, and County Language Access Policy, those requiring accommodation and/or interpreter services for this meeting should notify the Office of Care Coordination 72 hours prior to the meeting at (714) 834-5000 or email CareCoordination@ocgov.com. Requests received less than 72 hours prior to the meeting will still receive every effort to reasonably fulfill within the time provided.

Supporting documentation is available for review by the public at least 72 hours prior to regular meetings and at least 24 hours prior to special meetings of the CoC Board. Those wishing to review supporting documentation can visit the CoC Webpage [here](#) or the lobby of the CAS Building, located 601 N. Ross Street., Santa Ana, CA 92701-4599, and request a copy of the meeting materials from the Office of Care Coordination during normal business hours of 8:00 a.m. – 5:00 p.m. Monday through Friday (excluding holidays).

Call to Order – Dr. Shauntina Sorrells, Vice Chair

Vice Chair Dr. Shauntina Sorrells called the meeting to order at 2:02 p.m.

Board Member Roll Call – Nichole Gideon, Secretary

Present: Judson Brown, Andrew Crowe, Nichole Gideon, Shakoya Green Long, Marisol Johnson, Sandra Lozeau, Sammie MarTínez, Melanie McQueen, Dr. Tiffany Mitchell, Nishtha Mohendra, Robert “Santa Bob” Morse, Jason Phillips, Dawn Price, Maricela Rios-Faust, George Searcy, and Dr. Shauntina Sorrells.

Absent Excused: LaVal Brewer and Tim Shaw, and Becks Heyhoe-Khalil.

Absent: Dr. Kelly Bruno-Nelson and Talesha Payne.

Public Comments: Members of the public may address the CoC Board on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board. Members of the public may address the CoC Board with public comments on agenda items in the business calendar after the agenda item presentation. Comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes.

To address the CoC Board, members of the public who are attending in person are to complete a Request to Address the CoC Board form prior to the beginning of each agenda item and submit it to CoC Board staff. Staff will call your name in the order received.

Members of the public, including those listening in via the virtual meeting option, may also submit public comment by emailing CareCoordination@ocgov.com. All comments submitted via email at least 24 hours before the start of the CoC Board meeting will be distributed to the CoC Board members for their consideration and all comments submitted prior to the meeting will be added to the administrative records of the meeting. Please include “CoC Board Meeting Comment” in the email subject line.

- No Public Comments

Board Member Comments: Members of the CoC Board may provide comments on matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the CoC Board.

- No Board Member Comments

BUSINESS CALENDAR

1. Continuum of Care Update – Sarah Jones, CoC Manager, Office of Care Coordination

On Friday, January 17, 2025, the U.S. Department of Housing and Urban Development (HUD) released the first of two award announcements. The initial award is for \$3.6 billion in FY 2024 CoC Competition Awards to approximately 7,000 local homeless housing and service programs across the United States and its territories. The Office of Care Coordination will provide additional information to the CoC Board once the second FY 2024 CoC award announcement is released.

2. Homeless Housing, Assistance and Prevention Program (HHAP) Recommendations – Sarah Jones, CoC Manager, Office of Care Coordination

At the end of Fiscal Year 2023-2024, the Office of Care Coordination as the Administrative Entity for the

Orange County CoC identified unspent HHAP-CoC Round 1 funds as a contracted provider did not fully spend the allocated HHAP-CoC funds by the end of their contract term. The budget modification as detailed in the Recommended Action and the programming of the HHAP-CoC Round 1 unspent funds is being recommended to support the current HHAP-CoC funded Contracts for Rapid Rehousing Services with Covenant House California, Families Forward and PATH.

Recommended Action a: Approve the following recommendations for the programming of HHAP funding allocated to the Orange County CoC:

- 1) Authorize the Office of Care Coordination to submit a HHAP-CoC Round 1 budget modification to the California Interagency Council on Homelessness to reallocate \$190,000.00 in unspent funding from the Landlord Incentives and \$105,303.54 in unspent funding from Outreach & Coordination eligible use categories to the Rental Assistance and Rapid Rehousing eligible use category, for a total of \$295,303.54.
- 2) Authorize the Office of Care Coordination to renew the current HHAP-CoC funded contracts for Rapid Rehousing Services for a two-year term, from July 1, 2025, to June 30, 2027, utilizing HHAP-CoC Rounds 1, 3, 4 and 5 funds under the Rental Assistance and Rapid Rehousing eligible use category and HHAP-CoC Round 4 Rental Assistance and Rapid Rehousing Youth Set-Aside eligible use category.
 - (1) Rapid Rehousing Services for Transitional Age Youth (TAY) with Covenant House California for \$380,040
 - (2) Rapid Rehousing Services for Individuals with People Assisting the Homeless (PATH) for \$1,067,143.42
 - (3) Rapid Rehousing Services for Families with Families Forward for \$846,185.29

Sandra Lozeau motioned to approve recommended action a. Robert “Santa Bob” Morse seconded the motion. Judson Brown, Andrew Crowe, Nichole Gideon, Shakoya Green Long, Marisol Johnson, Sandra Lozeau, Sammie MarTínez, Dr. Tiffany Mitchell, Robert “Santa Bob” Morse, Jason Phillips, Dawn Price, Maricela Rios-Faust, George Searcy, and Dr. Shauntina Sorrells voted yes. Melanie McQueen and Nishtha Mohendra recused themselves during discussion and abstained from voting. The motion passed.

CoC Board Member Discussion:

- Sandra Lozeau provided context for new members regarding the unspent funds for HHAP funding.
- Judson Brown asked if Recommended Action a went through the HHAP ad hoc.
- Dawn Price asked for further clarification and asked if the continuing services were initial recommendations of the HHAP ad hoc.

3. 2025 CoC Board Appointments – Sarah Jones, CoC Manager, Office of Care Coordination

The Orange County CoC Board and its committees are chaired by members of the CoC Board to ensure the sustained vision and support of CoC Board initiatives. Sarah Jones provided an overview of the available CoC Board Officer positions and representatives, as well as a roles and responsibilities.

Recommended Action a: Elect CoC Board Officers for the upcoming term:

- Robert “Santa Bob” Morse motioned to nominate Dr. Shauntina Sorrells to the position of CoC Board Chair. Dawn Price seconded the motion. Dr. Shauntina Sorrells accepted the nomination. The motion passed unanimously.

- Dr. Shauntina Sorrells motioned to nominate Nishtha Mohendra to the position of CoC Board Vice Chair. Maricela Rios-Faust seconded the motion. Nishtha Mohendra accepted the nomination. The motion passed unanimously.
- Dawn Price motioned to nominate Nichole Gideon to the position of CoC Board Secretary. Nishtha Mohendra seconded the motion. Nichole Gideon accepted the nomination. The motion passed unanimously.

Recommended Action b: Appoint CoC Committee Chairs to fill current vacancies:

- Nishtha Mohendra motioned to nominate Maricela Rios-Faust to the position of Chair the Domestic Violence Committee. Melanie McQueen seconded the motion. Maricela Rios-Faust accepted the nomination. Judson Brown, Andrew Crowe, Shakoya Green Long, Marisol Johnson, Sandra Lozeau, Melanie McQueen, Dr. Tiffany Mitchell, Nishtha Mohendra, Robert “Santa Bob” Morse, Jason Phillips, Dawn Price, Maricela Rios-Faust, George Searcy, and Dr. Shauntina Sorrells voted yes. Nichole Gideon and Sammie MarTínez abstained. The motion passed.
- Substitute Motion b.1: Sammie MarTínez self-nominated for the position of Chair the Domestic Violence Committee. Jason Philips seconded the motion. Sammie accepted the nomination. The main motion passed; therefore, the substitute motion was not voted on.
- Nishtha Mohendra motioned to nominate Melanie McQueen to the position of Chair the Service Provider Forum. Dawn Price seconded the motion. Melanie McQueen accepted the nomination. The motion passed unanimously.
- Nishtha Mohendra motioned to nominate Judson Brown to the position of Chair of the Housing Opportunities Committee. Melanie McQueen seconded the motion. Judson Brown accepted the nomination. The motion passed unanimously.
- Dr. Shauntina Sorrells motioned to nominate Dr. Tiffany Mitchell to the position of Chair of the Transitional Aged Youth Collaborative Committee. Nishtha Mohendra seconded the motion. Dr. Tiffany Mitchell accepted the nomination. The motion passed unanimously.

Recommended Action c: Appoint a CoC Board member to the Policies, Procedures and Standards (PPS) Committee as an at-large member.

Maricela Rios-Faust motioned to nominate Dawn Price to the position of at large member of the PPS Committee. Nishtha Mohendra seconded the motion. Dawn Price accepted the nomination. The motion passed unanimously.

CoC Board Member Discussion:

- Maricela Rios-Faust provided background on their experience as it relates to domestic violence.
- Sammie MarTínez provided background on their experience as it relates to domestic violence.
- Andrew Crowe asked if the Domestic Violence Committee has a vice chair.
- Secretary Nichole Gideon shared their experience as the seat with lived experience of homelessness and stated that it is amazing to get involved in the system processes and would encourage anyone to sit on the Committee, and then sit on a Chair position. Secretary Nichole Gideon shared that they would love to see more individuals with lived experience to sit and learn and would encourage it.

4. PPS Committee Recommendation – Sarah Jones, CoC Manager, and Daniel Garcia, Coordinated Entry System (CES) Administrator, Office of Care Coordination

Sarah Jones provided background on the CES Pre-Assessment Screening and CES Survivor Assessment Tool recommendation. The public feedback period for the revised draft of the CES Pre-Assessment Screening and CES Survivor Assessment Tool occurred from September 26, 2024, through October 9, 2024. On October 15,

2024, the updated CES Pre-Assessment and Survivor Assessment tools were presented to the Domestic Violence Committee for review and feedback.

Due to quorum not being reached at the October 2024 Domestic Violence Committee meeting, the Office of Care Coordination committed to review feedback and bring proposed revisions to each assessment tool to the next Domestic Violence Committee meeting. At the December 17, 2024, Domestic Violence Committee meeting, the revised CES Pre-Assessment tool (Attachment A) and CES Survivor Assessment tool (Attachment C) were reviewed and approved.

The PPS Committee reviewed the tools at the January 14, 2025, meeting, asking clarifying questions regarding the assessment and how it relates to survivors of human trafficking and requesting a disclaimer be added to the CES Pre-Assessment tool and Survivor Assessment tool noting emergency shelter stays would not impact someone's eligibility for CES for Survivors. The PPS Committee approved the revised tools, and the Office of Coordination committed to incorporating feedback into the tools. The CoC Board is being asked to approve the revised CES Pre-Assessment and Survivor Assessment tools, as recommended by the PPS Committee and the Domestic Violence Committee.

Recommended Action a: Approve the revised CES Pre-Assessment Screening and CES Survivor Assessment tools for approval by the CoC Board, as recommended by the PPS Committee and Domestic Violence Committee.

George Searcy motioned to approve recommended action a. Andrew Crowe seconded the motion. Judson Brown, Andrew Crowe, Nichole Gideon, Shakoya Green Long, Marisol Johnson, Sandra Lozeau, Sammie MarTínez, Melanie McQueen, Dr. Tiffany Mitchell, Nishtha Mohendra, Robert "Santa Bob" Morse, Dawn Price, Maricela Rios-Faust, George Searcy, and Dr. Shauntina Sorrells voted yes. Jason Phillips stepped out of the room and did not vote. The motion passed.

CoC Board Member Discussion:

- Maricela Rios-Faust thanked staff as there was a lot of feedback and rich discussion from the Domestic Violence Committee.
- Robert "Santa Bob" Morse asked for question 1 of the eligibility question as to why "human trafficking" was not listed.
- Marisol Johnson asked if there can be a review of the wording regarding disabilities to ensure updated terminology is being utilized.

5. CoC Strategic Plan Update – Dr. Shauntina Sorrells, Vice Chair

Vice Chair Dr. Shauntina Sorrells provided an update on the CoC Strategic Plan on behalf of Chair Tim Shaw.

CoC Board Member Discussion:

- Sandra Lozeau asked if there was a scheduled time for the potential working session.
- Secretary Nichole Gideon asked for the timeline of when presentations would go to Committees and working groups.
- Judson Brown asked if the presentation will be consistent for all Committees and if Committees would be able to revise the language of the strategies.

6. Orange County Homelessness Updates – Sarah Jones, CoC Manager, Office of Care Coordination and Felicia Boehringer, CoC Administrator, Office of Care Coordination

- a. System of Care Updates – Sarah Jones provided the following System of Care Update:

- The state is committed to addressing homelessness, continuing to allocate \$100 million in General Fund grants for Encampment Resolution. However, future funding will be tied to stronger accountability measures. Local governments must comply with Housing Element requirements and adopt encampment policies aligned with state guidelines to qualify for funding. Priority will be given to areas with Pro-Housing Designations. Funding will be directed to local governments that show proactive efforts and progress in addressing homelessness.
 - The state will monitor local governments' reports through the Homeless Data Integration System (HDIS) and require progress on HHAP activities before releasing additional funds, taking corrective action when necessary. The state will partner with select local governments to review their housing and homelessness programs, identifying best practices and growth opportunities to drive continued local progress.
 - California Department of Housing and Community Development (HCD) will hold regional convenings to strengthen data reporting, improve the creation and implementation of regional MOUs, and challenge regions to meet their homelessness reduction goals. These convenings aim to enhance coordination and progress across HHAP regions in addressing homelessness. The Housing and Homelessness Accountability, Results, and Partnership Unit will review HHAP Rounds 5 and 6 regional MOUs to ensure local governments fulfill their regional and coordinated homelessness commitments.
 - To explore the complex issues facing people who are experiencing homelessness for the first time in the past 12 months, the Office of Care Coordination will be focusing the 2025 Homeless Survey on this subpopulation to help better understand the causations of homelessness and identify areas for improvement. The County of Orange (County) has been working closely with City Net to formulate the survey questions and designing the survey implementation methodology.
 - The County facilitated a joint special meeting of the Commission to End Homelessness and the Orange County CoC Board on Thursday, January 16, 2025, to present the 2025 Homeless Survey for discussion and feedback. Collaboration with the Commission to End Homelessness and the Orange County CoC Board in addressing homelessness is essential, and committee and commission members provided valuable feedback during a successful joint meeting—the first of its kind.
 - The Office of Care Coordination attended the Homeless Court Pop-Up Resource Fair in Chula Vista to learn more about how San Diego County is providing resources and assistance to people experiencing homelessness who are criminal justice involved. The Office of Care Coordination is currently working to align resources in Orange County to host a similar event.
- b. CoC Updates – Felicia Boehringer provided the following CoC Updates:
- The Orange County CoC's 2025 Sheltered Point In Time (PIT) Count will be taking place the night of Monday, January 27, 2025. Orange County United Way's 211OC will be facilitating training for agencies that are required to submit data as part of the Sheltered PIT Count and Housing Inventory Count (HIC).
 - The Orange County CoC's 2025 Sheltered Point In Time (PIT) Count will be taking place the night of Monday, January 27, 2025. On, January 22, 2025, Orange County United Way's 211OC (211OC), as the Homeless Management Information System (HMIS) Lead Agency, facilitated a training for agencies that are required to submit data as part of the Sheltered PIT Count and Housing Inventory Count (HIC) is holding the PIT and HIC training this morning and materials from the training will be posted on the Orange County HMIS website for reference.
 - On January 13, 2025, HUD announced the release of the FY2024 YHDP NOFO. The Office of Care Coordination, as the Collaborative Applicant, will be working closely with the CoC Board as well as our Transitional Age Youth (TAY) Collaborative Committee and other local partners on the planning and completion of the YHDP NOFO application for the Orange County CoC. The YHDP application is due on April 17, 2025.

- The Annual Homelessness Assessment Report (AHAR) is a Department of Housing and Urban Development (HUD) report to the U.S. Congress that provides nationwide estimates of homelessness, including information about the demographic characteristics of homeless persons, service use patterns, and the capacity to house homeless persons. The 2024 AHAR: Part 1 outlines the key findings of the Point-In-Time (PIT) count and Housing Inventory Count (HIC) conducted in January 2024. Review the report here: [2024 AHAR: Part 1 – PIT Estimates of Homelessness in the U.S.](#)
- The Office of Care Coordination will provide CoC Board members with updates regarding upcoming CoC activities. Calendar Year 2025 Quarter 1 and early Quarter 2 activities were highlighted in the PowerPoint.

CoC Board Member Discussion:

- Secretary Nichole Gideon asked for clarification regarding the Governor’s budget.
- Nishtha Mohendra asked for detail on the feedback received at the joint special meeting of the Commission to End Homelessness and the Orange County CoC Board.
- Andrew Crowe shared some feedback received at the joint special meeting of the Commission to End Homelessness and the Orange County CoC Board, including feedback on the length of the 2025 Homeless Survey and user fatigue. Andrew Crowe would like to have another joint meeting after the data of the survey has been finalized.
- Melanie McQueen emphasized on the importance and consideration of after care and the immediate offer of services for the 2025 Homeless Survey.
- Maricela Rios-Faust suggested to review both the 2025 Homeless Survey and 2023 Homeless Survey data to identify any trends.
- Vice Chair Dr. Shauntina Sorrells shared that the 2025 Homeless Survey is asking a lot and there are not resources to assist the people. Vice Chair Dr. Shauntina Sorrells noted that HMIS can track homelessness of the first time. Vice Chair Dr. Shauntina Sorrells asked if there are strategies to reach populations such as Transitional Age Youth (TAY) and Families and whether City Net is connected to agencies serving those populations. Vice Chair Dr. Shauntina Sorrells emphasized that a youth action board is what is holding the community back from YHDP funding and emphasized the need for funding a youth action board.
- Nishtha Mohendra noted that the goal of the 2025 Homeless Survey is to distinguish first homelessness and shared that most people that will be approached have not been homelessness for the first time.
- Sandra Lozeau asked if there was any information on the allocation of HHAP round 6. Sandra Lozeau shared that the City of Anaheim is interested in collaborating for the YHDP application as Anaheim has been awarded with a state grant for youth homelessness, there is housing coming onboard for TAY, and Anaheim has a youth commission.

Maricela Rios-Faust motioned to adjourn the meeting. Andrew Crowe seconded the motion. The motion passed with unanimous consent. Meeting adjourned at 3:40 p.m.

7. Next Meeting: Wednesday, February 26, 2025, from 2:00 p.m. – 5:00 p.m.

Date: February 26, 2025

Subject: Homeless Housing, Assistance and Prevention (HHAP) Program

Recommended Actions:

- a. Approve the following recommendations for the programming of HHAP funding allocated to the Orange County CoC:
 - 1) Authorize the Office of Care Coordination to renew the current HHAP-CoC funded contracts for Emergency Shelter Operations and Services for a two-year term, from July 1, 2025, to June 30, 2027, utilizing HHAP-CoC Rounds 3, 4 and/or 5, funds under the Operating Subsidies Interim Housing and Operating Subsidies Interim Housing Youth Set-Aside eligible use categories.
 - (1) Emergency Shelter Operations and Services for Transitional Aged Youth (TAY) with Covenant House California for \$539,539.56.
 - (2) Emergency Shelter Operations and Services for Families with Family Assistance Ministries for \$400,000.00.
 - (3) Emergency Shelter Operations and Services for Individuals in the South Service Planning Area with Friendship Shelter, Inc. for \$302,063.51.
 - (4) Emergency Shelter Operations and Services for Families with The Illumination Foundation for \$304,600.00.
 - (5) Emergency Shelter Operations and Services for Survivors of Domestic Violence with Interval House for \$151,600.00
 - (6) Emergency Shelter Operations and Services for Individuals in the North Service Planning Area with Mercy House Living Centers for \$191,600.00.
 - (7) Emergency Shelter Operations and Services for Families with Pathways of Hope for \$305,423.08.
 - (8) Family Care Center Operations and Services with Shelter Providers of Orange County, Inc. dba HomeAid Orange County for \$344,600.00.
- b. Establish a HHAP Program ad hoc to be appointed by the CoC Board Officers to support the Office of Care Coordination with the planning and programming of HHAP Program Round 5 funds allocated to the Orange County CoC.
- c. Update on the CoC Board-approved release of a Request for Proposals to program remaining HHAP CoC Rounds 3 and 4 funds in the following Eligible Use Categories: Services Coordination, Services Coordination Youth Set-Aside, Permanent Housing Delivery, Permanent Housing Delivery Youth Set-Aside and Prevention and Shelter Diversion.

Background and Analysis

Emergency Shelter Operations and Services Contract Renewals

At the March 27, 2024, meeting, the CoC Board approved the establishment of a HHAP Program ad hoc to support the Office of Care Coordination with the planning and programming of HHAP Rounds 1 - 4 remaining funds allocated to the Orange County CoC. The HHAP Program ad hoc recommendations to allocate available HHAP-CoC funding were approved at the May 22, 2024, CoC Board meeting. Reference **Attachment A**.

The programming of funds in the Operating Subsidies Interim Housing and Operating Subsidies Interim Housing Youth Set-Aside eligible use categories for HHAP-CoC Rounds 3, 4 and 5 is being recommended to allow for renewals of Emergency Shelter Operations and Services contracts for a two-year term, from July 1, 2025, to June 30, 2027, maintaining current funding levels. This will support the continued provision of emergency shelter services in the Orange County CoC. Approval of this recommended action will also help ensure that the Orange County CoC meets established obligation deadlines and expenditure deadlines to receive subsequent disbursements of HHAP Rounds 4 and 5. Reference **Attachment B**.

The following is a summary of the HHAP-CoC Rounds and funding amounts that will be utilized to support Recommended Action 2.a.1).

- Round 3 – Operating Subsidies Interim Housing – \$1,043,463.51
- Round 3 – Operating Subsidies Interim Housing Youth Set-Aside – \$259,269.78
- Round 4 – Operating Subsidies Interim Housing – \$838,210.44
- Round 4 – Operating Subsidies Interim Housing Youth Set-Aside – \$280,269.78
- Round 5 – Operating Subsidies Interim Housing – \$118,212.64

Approval of the recommended actions for programming the remaining HHAP Rounds 3 and 4 funding, and a small portion of HHAP Round 5 allocated to the Orange County CoC will support a strategic and thoughtful approach to addressing needs presenting in the Homeless Service System for current HHAP-CoC-funded Emergency Shelter projects and allow for the renewals of contracts currently serving a variety of special populations, including TAY and families.

HHAP Program Ad Hoc

The previous HHAP Program Ad Hoc met from April 17, 2024, through May 13, 2024, resulting in recommendations for the programming of HHAP Round 1 – 4 remaining funds going to the CoC Board at the May 22, 2024, meeting, as stated above. Presently, there is a need to support the Office of Care Coordination with the planning and programming of the additional HHAP Round 5 funds allocated to the Orange County CoC, with a recommendation to appoint a new HHAP Program ad hoc to take on this task. The HHAP Program ad hoc is to be comprised of non-conflicted CoC Board members and local partners and will assist the Office of Care Coordination in providing unbiased recommendations to the CoC Board regarding the programming of HHAP Round 5 funding. The CoC Board Officers will work with the Office of Care Coordination to confirm the HHAP Program ad hoc membership, should the CoC Board approve the establishment of the ad hoc.

Request for Proposals

At the May 22, 2024, CoC Board meeting, the CoC Board authorized the Office of Care Coordination to issue a Request for Proposals (RFP) to program remaining HHAP Rounds 3 and 4 funds allocated to the Orange County CoC in the following Eligible Use Categories:

- Services Coordination
- Services Coordination Youth Set-Aside
- Permanent Housing Delivery
- Permanent Housing Delivery Youth Set-Aside
- Prevention and Shelter Diversion

Further detail regarding the recommended RFP can be referenced in Attachment A. For details on the HHAP Program eligible use categories, please reference **Attachment C**. The Office of Care Coordination is working to finalize the RFP before the end of the February 2025, to be released shortly thereafter.

Attachments

Attachment A – HHAP-CoC Approved Recommended Actions by the CoC Board

Attachment B – HHAP-CoC Emergency Shelter Operations and Services Contract Renewal Budgets

Attachment C – HHAP Eligible Use Category Descriptions

Item 2. Attachment A

Homeless Housing, Assistance and Prevention (HHAP) Program

Approved Recommended Actions by the Continuum of Care (CoC) Board

At the May 22, 2024, CoC Board meeting, the following recommended actions were approved for the programming of remaining HHAP Program Rounds 1, 3 and 4 funding allocated to the Orange County CoC, as recommended by the HHAP Program Ad Hoc:

- a. Authorize the Office of Care Coordination to issue a Request for Proposals (RFP) to program the remaining HHAP Rounds 3 and 4 funds under Services Coordination and Services Coordination Youth Set-Aside eligible use categories, to solicit proposals for supportive services only projects with a multiple year contract that will preferably leverage CalAIM funding, and serve individuals and/or families experiencing homelessness, prioritizing any of the following special populations: youth (ages 18 – 24), survivors of domestic violence, Black/African American households experiencing homelessness, Native American/Indigenous households experiencing homelessness and older adults.
- b. Authorize the Office of Care Coordination to issue a RFP to program the remaining HHAP Rounds 3 and 4 funds under the Permanent Housing Delivery and Permanent Housing Delivery Youth Set-Aside eligible use categories, to solicit proposals for permanent housing projects with a multiple year contract that will preferably leverage CalAIM funding, and serve individuals and/or families experiencing homelessness, prioritizing any of the following special populations: youth (ages 18 – 24), survivors of domestic violence, Black or African American households experiencing homelessness, Native American or Indigenous households experiencing homelessness and older adults.
- c. Authorize the Office of Care Coordination to program the remaining HHAP Rounds 1 funds under the Prevention and Shelter Diversion eligible use category to Covenant House California, to augment the current Emergency Shelter Operations and Services for Transitional Age Youth (TAY) contract for Operating Subsidies/Youth Set-Aside.
- d. Authorize the Office of Care Coordination to issue a RFP to program the remaining HHAP Round 4 funds under the Prevention and Shelter Diversion eligible use category to solicit proposals for prevention and diversion services.
- e. Approve the Office of Care Coordination to request a budget modification from the California Interagency Council on Homelessness (Cal ICH) to move remaining HHAP Round 1 funds under the Landlord Incentives and Outreach and Coordination eligible use categories to the Operating Subsidies eligible use category, to combine with remaining HHAP Round 4 funds under the Operating Subsidies and Operating Subsidies Youth Set-Aside eligible use categories and current allocated funding, to ensure sustained funding for HHAP CoC-funded emergency shelter contracts through years four and five.
- f. Program the remaining HHAP Round 4 under the Rental Assistance/Rapid Rehousing and Rental Assistance/Rapid Rehousing Youth Set-Aside eligible use categories to PATH, Families Forward and Covenant House California, to support with renewal of current HHAP CoC-funded Rapid Rehousing contracts for a third year.
- g. Program the remaining HHAP Round 1 funds under the Infrastructure Development eligible use category to Friendship Shelter, Inc. for the Coordinated Entry System (CES) for Individuals project.
- h. Program the remaining HHAP Round 3 and 4 funds under the System Support eligible use category to system support activities for the Orange County CoC, with the following prioritization of activities to be funded:

Item 2. Attachment A

- 1) Compensation for people with lived experience partnering with the Orange County CoC
- 2) Homeless Management Information System (HMIS) User Fees
- 3) Additional relevant system support activities

At the January 22, 2025, CoC Board meeting, the following recommended actions were approved for the programming of remaining HHAP Program funding allocated to the Orange County CoC:

- a. Approve the following recommendations for the programming of HHAP funding allocated to the Orange County CoC:
 - 1) Authorize the Office of Care Coordination to submit a HHAP-CoC Round 1 budget modification to the California Interagency Council on Homelessness to reallocate \$190,000.00 in unspent funding from the Landlord Incentives and \$105,303.54 in unspent funding from Outreach & Coordination eligible use categories to the Rental Assistance and Rapid Rehousing eligible use category, for a total of \$295,303.54.
 - 2) Authorize the Office of Care Coordination to renew the current HHAP-CoC funded contracts for Rapid Rehousing Services for a two-year term, from July 1, 2025, to June 30, 2027, utilizing HHAP-CoC Rounds 1, 3, 4 and 5 funds under the Rental Assistance and Rapid Rehousing eligible use category and HHAP-CoC Round 4 Rental Assistance and Rapid Rehousing Youth Set-Aside eligible use category.
 - (1) Rapid Rehousing Services for Transitional Age Youth (TAY) with Covenant House California for \$380,040
 - (2) Rapid Rehousing Services for Individuals with People Assisting the Homeless (PATH) for \$1,067,143.42
 - (3) Rapid Rehousing Services for Families with Families Forward for \$846,185.29

Item 2. Attachment B

Emergency Shelter Operations and Services Renewal Budgets

2-year proposed renewal term (FY25/26 and FY26/27)

Provider and Contract	Funding Source					Total	HHAP-CoC Total	% HHAP-CoC Funded
	HHAP-3 CoC	HHAP-4 CoC	HHAP-5 CoC	HHAP-4 County	State ESG			
Covenant House - Emergency Shelter Operations and Services for TAY	\$ 259,269.78	\$ 280,269.78			\$ 97,000.00	\$ 636,539.56	\$ 539,539.56	85%
Family Assistance Ministries - Emergency Shelter Operations and Services for Families	\$ 200,000.00	\$ 81,787.36	\$ 118,212.64			\$ 400,000.00	\$ 400,000.00	100%
Friendship Shelter - Emergency Shelter Operations and Services for Individuals in South SPA	\$ 163,463.51	\$ 138,600.00		\$ 47,368.87	\$ 98,546.12	\$ 447,978.50	\$ 302,063.51	67%
Illumination Foundation - Emergency Shelter Operations and Services for Families	\$ 166,000.00	\$ 138,600.00		\$ 48,400.00	\$ 97,000.00	\$ 450,000.00	\$ 304,600.00	68%
Interval House - Emergency Shelter Operations and Services for Survivors	\$ 66,000.00	\$ 85,600.00		\$ 1,400.00	\$ 97,000.00	\$ 250,000.00	\$ 151,600.00	61%
Mercy House - Emergency Shelter Operations and Services for Individuals in North SPA	\$ 91,000.00	\$ 100,600.00		\$ 11,400.00	\$ 97,000.00	\$ 300,000.00	\$ 191,600.00	64%
Pathways of Hope - Emergency Shelter Operations and Services for Families	\$ 166,000.00	\$ 139,423.08		\$ 47,576.92	\$ 97,000.00	\$ 450,000.00	\$ 305,423.08	68%
HomeAid Orange County - Family Care Center Operations and Services	\$ 191,000.00	\$ 153,600.00		\$ 58,400.00	\$ 97,000.00	\$ 500,000.00	\$ 344,600.00	69%
	\$ 1,302,733.29	\$ 1,118,480.22	\$ 118,212.64	\$ 214,545.79	\$ 680,546.12	\$ 3,434,518.06	\$ 2,539,426.15	74%

HHAP-CoC funds proposed to support contract renewals.

Homeless Housing, Assistance, and Prevention (HHAP) Grant Program

Comparison of HHAP Rounds 1 - 5

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IV. Eligible Uses

	HHAP-1 (Round 1)	HHAP-2 (Round 2)	HHAP-3 (Round 3)	HHAP-4 (Round 4)	HHAP-5 (Round 5)
Eligible Uses	<p>Rental assistance and rapid rehousing.</p> <p>Incentives to landlords, including, but not limited to, security deposits and holding fees.</p> <p>Delivery of permanent housing and innovative housing solutions such as hotel and motel conversions.</p> <p>Prevention and shelter diversion to permanent housing.</p>	<p>Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees.</p> <p>Delivery of permanent housing and innovative housing solutions, such as hotel and motel conversions.</p> <p>Prevention and shelter diversion to permanent housing, including rental subsidies.</p>	<p>Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees.</p> <p>Delivery of permanent housing and innovative housing solutions, such as hotel and motel conversions.</p> <p>Prevention and shelter diversion to permanent housing, including rental subsidies.</p>	<p>Rapid rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees.</p> <p>Delivery of permanent housing and innovative housing solutions, such as hotel and motel conversions.</p> <p>Prevention and shelter diversion to permanent housing, including rental subsidies.</p>	<p>Rapid Rehousing, including rental subsidies and incentives to landlords, such as security deposits and holding fees.</p> <p>Delivery of Permanent housing and Innovative Housing Solutions, such as services for people in permanent housing programs.</p> <p>Prevention and Shelter Diversion to permanent housing, including homelessness prevention through rental assistance, rapid rehousing and other programs.</p> <ul style="list-style-type: none"> • HHAP-5 Changes: change of eligible population to include "at-risk" of homelessness, and prioritization of households with incomes at or below 30 percent of the area median income, who pay more than 50 percent of their income in housing costs, and who meet criteria for being at highest risk of homelessness through data-informed criteria.
	<p>Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.</p>	<p>Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.</p>	<p>Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.</p>	<p>Operating subsidies in new and existing affordable or supportive housing units, emergency shelters, and navigation centers. Operating subsidies may include operating reserves.</p>	<p>Operating Subsidies - Permanent Housing, including operating costs for programs such as Homekey.</p> <p>Operating Subsidies - Interim Housing, including subsidies that support ongoing operation and availability of existing interim housing.</p>
	<p>New navigation centers and emergency shelters based on demonstrated need.</p>	<p>New navigation centers and emergency shelters based on demonstrated need.</p>	<p>Interim housing, limited to newly developed clinically enhanced congregate shelters, new or existing non-congregate shelters, and operations of</p>	<p>Interim housing, limited to newly developed clinically enhanced congregate shelters, new or existing non-congregate shelters, and operations of existing navigation</p>	<p>Interim Housing, including acquisition of land and improvement or renovation of land or building being used as interim housing.</p> <ul style="list-style-type: none"> • HHAP-5 Changes: No HHAP-5 resources may be used to fund new interim housing solutions, until both of the following occurs: (1) the

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		<p>existing navigation centers and shelters based on demonstrated need</p> <p>Any new interim sheltering funded by round 3 funds must be low barrier, comply with Housing First as provided in Chapter 6.5 (commencing with Section 8255) of Division 8 of the Welfare and Institutions Code, and prioritize interventions other than congregate shelters.</p> <p>Improvements to existing emergency shelters to lower barriers and increase privacy.</p>	<p>centers and shelters based on demonstrated need</p> <p>Any new interim sheltering funded by round 4 funds must be low barrier, comply with Housing First as provided in Chapter 6.5 (commencing with Section 8255) of Division 8 of the Welfare and Institutions Code, and prioritize interventions other than congregate shelters.</p> <p>Improvements to existing emergency shelters to lower barriers and increase privacy.</p>	<p>applicant has demonstrated that the region has dedicated sufficient resources to long-term permanent housing solutions and (2) the applicant has received written permission from Cal ICH (HSC §50236(c).) This limitation does not apply to new interim housing solutions for youth under the 10% youth set-aside.</p> <p>Improvements to Existing Interim Housing, including maintenance of an interim housing facility and minor/major rehabilitation or renovation of an interim housing facility.</p>
<p>Outreach and coordination, which may include access to job programs, to assist vulnerable populations in accessing permanent housing and to promote housing stability in supportive housing.</p> <p>Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations including families and homeless youth.</p> <p>Up to 5 percent of an applicant's program allocation may be expended for the following uses that are intended to meet federal requirements for housing funding: (1) Strategic homelessness plan, as defined in section 578.7(c) of Title 24 of the Code of Federal Regulations.</p>	<p>Street outreach to assist persons experiencing homelessness to access permanent housing and services.</p> <p>Services coordination, which may include access to workforce, education, training programs, or other services needed to promote housing stability in supportive housing.</p> <p>Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations including families and homeless youth.</p> <p>Up to 5 percent of an applicant's round 2 program allocation may be expended for the following uses that are intended to meet federal requirements for housing funding: (1) Strategic homelessness plan, as defined in Section 578.7(c) of Title 24 of the Code of Federal Regulations.</p>	<p>Street outreach to assist persons experiencing homelessness to access permanent housing and services.</p> <p>Services coordination, which may include access to workforce, education, training programs, or other services needed to promote housing stability in supportive housing.</p> <p>Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations, including families and homeless youth.</p>	<p>Street outreach to assist persons experiencing homelessness to access permanent housing and services.</p> <p>Services coordination, which may include access to workforce, education, training programs, or other services needed to promote housing stability in supportive housing.</p> <p>Systems support for activities necessary to create regional partnerships and maintain a homeless services and housing delivery system, particularly for vulnerable populations, including families and homeless youth.</p>	<p>Street Outreach, including services for people experiencing unsheltered homelessness, including, but not limited to persons experiencing homelessness living in encampment sites and being engaged through the Encampment Resolution Grant program to help them transition to permanent housing with services attached.</p> <p>Services Coordination, including access to workforce, education, and training programs and other services needed to promote housing stability in supportive housing.</p> <p>Systems Support, including incorporating regional data into housing needs, collaborating on regional housing strategies, funding HMIS and HHAP-5 regional planning and application process.</p> <ul style="list-style-type: none"> HHAP-5 Changes: The 1% Planning Allocation may be used to support the regional application process. These funds are available to Eligible Applicants as a retroactive reimbursement upon approval of the Regionally Coordinated Homelessness Action Plan and HHAP-5 application. Allowable costs are reimbursable back to the date of NOFA publish (9/29/2023) OR as an advance for eligible applicants that do not have any available funds to cover the planning period. <p>If an applicant does not require funds for the application process, these funds will still be included in the grantee's HHAP-5 initial allocation for use on any other HHAP-5 eligible activity.</p>

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<p>(2) Infrastructure development to support coordinated entry systems and Homeless Management Information Systems.</p>	<p>(2) Infrastructure development to support coordinated entry systems and Homeless Management Information Systems.</p>			
<p>The applicant shall not use more than 7 percent of a program allocation for administrative costs incurred by the city, county, or continuum of care to administer its program allocation. For purposes of this subdivision, "administrative costs" does not include staff or other costs directly related to implementing activities funded by the program allocation.</p>	<p>The applicant shall not use more than 7 percent of a program allocation for administrative costs incurred by the city, county, or continuum of care to administer its program allocation. For purposes of this subdivision, "administrative costs" does not include staff or other costs directly related to implementing activities funded by the program allocation.</p>	<p>The applicant shall not use more than 7 percent of a program allocation for administrative costs incurred by the city, county, or continuum of care to administer its program allocation. For purposes of this subdivision, "administrative costs" does not include staff or other costs directly related to implementing activities funded by the program allocation.</p> <p>"Initial" allocation may be used for technical assistance or contracted entities to support the completion of the homeless action plan.</p> <p>Priority for initial funds, above the costs of completing the application, shall be for systems improvement, including, but not limited to, all of the following:</p> <p>(A) Capacity building and workforce development for the jurisdiction's administering staff and providers, including technical assistance to culturally specific providers.</p> <p>(B) Funding existing evidence-based programs serving people experiencing homelessness.</p> <p>(C) Investing in data systems to meet reporting requirements or strengthen the recipient's</p>	<p>The applicant shall not use more than 7 percent of a program allocation for administrative costs incurred by the city, county, or continuum of care to administer its program allocation. For purposes of this subdivision, "administrative costs" does not include staff or other costs directly related to implementing activities funded by the program allocation.</p>	<p>The applicant shall not use more than 7 percent of a program allocation for administrative costs incurred by the city, county, or continuum of care to administer its program allocation. For purposes of this subdivision, "administrative costs" does not include staff or other costs directly related to implementing activities funded by the program allocation.</p> <p>Additional 1% for HMIS, to be transferred directly to the HMIS lead entity to cover expenses including system licenses, training, system operating costs, and costs associated with carrying out related activities.</p> <ul style="list-style-type: none"> • HHAP-5 Changes: The Council may authorize applicants to allocate an additional one percent of funds to the HMIS lead entity to cover expenses associated with the HMIS. See below for more information.

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			Homeless Management Information System. (D) Improving homeless point-in-time counts. (E) Improving coordinated entry systems to eliminate racial bias or to create a youth-specific coordinated entry system.		
Youth Set Aside	At least 8% of the allocation must be expended on services for unaccompanied youth between 12 and 24 years old experiencing homelessness	At least 8% of the allocation must be expended on services for unaccompanied youth between 12 and 24 years old experiencing homelessness	A program recipient shall use at least 10% of the funds allocated under this section for services for homeless youth populations	A program recipient shall use at least 10% of the funds allocated under this section for services for homeless youth populations	A program recipient shall use at least 10% of the funds allocated under this section for services for homeless youth populations. The limitations on new interim housing options does not apply to the 10% youth set aside. This limitation would apply to any dollars spent over the 10% youth set aside amount.
Demonstrated Need for New Shelters / Interim Housing, Based On:	The number of available shelter beds; shelter vacancy rate in the summer and winter months; percentage of exits from emergency shelters to permanent housing solutions; and a plan to connect residents to permanent housing	The number of available shelter beds; shelter vacancy rate in the summer and winter months; percentage of exits from emergency shelters to permanent housing solutions; and a plan to connect residents to permanent housing	The number of available shelter beds; <i>number of people experiencing unsheltered homelessness in the PIT count</i> ; shelter vacancy rate in the summer and winter months; percentage of exits from emergency shelters to permanent housing solutions; and a plan to connect residents to permanent housing	The number of available shelter beds; <i>number of people experiencing unsheltered homelessness in the PIT count</i> ; shelter vacancy rate in the summer and winter months; percentage of exits from emergency shelters to permanent housing solutions; and a plan to connect residents to permanent housing	The number of available shelter beds; <i>number of people experiencing unsheltered homelessness in the PIT count</i> ; percentage of exits from emergency shelters to permanent housing solutions; and a plan to connect residents to permanent housing

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