

**ORANGE COUNTY CONTINUUM OF CARE
POLICIES, PROCEDURES AND STANDARDS COMMITTEE**

Tuesday, January 14, 2025

3:30 p.m. – 5:00 p.m.

Location:

County Administration South (CAS)

Multipurpose Rooms 103/105

425 West Santa Ana Blvd.

Santa Ana, CA 92701-4599

[Click Here](#) for parking information.

Virtual Meeting Option*:

Zoom Meeting Link: [Click here for meeting link](#)

Join by phone: +1 669 444 9171

Webinar ID: 999 5994 4290

****Listen-in option only***

Committee Chair: Nishtha Mohendra, Families Forward

Committee Members:

Judson Brown, City of Santa Ana

Andrew Crowe, Scholarship Prep

Becks Heyhoe-Khalil, Orange County United Way

Melanie McQueen, PATH

Robert “Santa Bob” Morse, Individual

Maricela Rios-Faust, Human Options

MINUTES

Welcome and Introductions – Judson Brown, Acting Chair

Acting Chair, Judson Brown called the meeting to order 3:33 p.m.

Present: Judson Brown, Andrew Crowe, Melanie McQueen, and Robert “Santa Bob” Morse

Absent Excused: Becks Heyhoe-Khalil, Nishtha Mohendra, and Maricela Rios-Faust

Public Comments – Members of the public may address the Policies, Procedures and Standards (PPS) Committee on items listed within this agenda or matters not appearing on the agenda so long as the subject matter is within the jurisdiction of the PPS Committee. Public comments will be limited to three minutes. If there are more than five public speakers, this time will be reduced to two minutes.

To address the PPS Committee during the Public Comment period, members of the public are to complete a Request to Address the Committee form prior to the beginning of each agenda item and submit it to Continuum of Care (CoC) staff. Staff will call your name in the order received.

Members of the public may also submit public comment by emailing CareCoordination@ocgov.com. All comments submitted via email at least 24 hours before the start of the meeting will be distributed to the PPS Committee members and all comments will be added to the administrative records of the meeting. Please include "PPS Committee Meeting Comment" in the email subject line.

Public Comment:

- A member of the public asked if PPS Committee members are elected to the committee and inquired about the committee's main purpose.

CONSENT CALENDAR

1. Approve the PPS Committee Meeting Minutes from December 17, 2024.
2. Approve the 2025 PPS Committee Meeting Calendar.

Robert "Santa Bob" Morse motioned to approve Consent Calendar Item 1 and 2. Melanie McQueen seconded the motion. Acting Chair Judson Brown issued a voice vote. No nays, no abstentions. Motion passed.

BUSINESS CALENDAR

1. **Coordinated Entry System (CES) for Survivors Assessment Tools Recommendation** – Sarah Jones, CoC Manager, Office of Care Coordination and Daniel Garcia, CES Administrator

Daniel Garcia, CES Administrator and Felicia Boehringer, CoC Administrator provided background on CES Survivor Assessment Tool and Pre-Assessment Screening eligibility updates. Changes included a DV qualifier, assessment type (phone/virtual), client intake, and HUD-aligned questions on family status and minor children.

Recommended action a. Recommend the revised CES Pre-Assessment Screening and CES Survivor Assessment tools for approval by the CoC Board, as recommended by the Domestic Violence Committee.

Andrew Crowe motioned to approve Business Item #1, including updates by the PPS Committee. Robert "Santa Bob" seconded the motion. Judson Brown, Andrew Crowe, Melanie McQueen, and Robert "Santa Bob" Morse voted yes. No nay, no abstention. Motion passed.

Committee Comments:

- Robert "Santa Bob" Morse suggested including survivors of human trafficking in CES Pre-Assessment and assessment options alongside other types of domestic violence survivors.
- Melanie McQueen raised concerns about eligibility changes, highlighting the importance of ensuring survivors in emergency shelters or safe houses are not deemed ineligible for answering "incorrectly" while staying in those settings.
- Andrew Crowe expressed gratitude for the thorough and improved process, acknowledging its value as a more effective guide than before.

2. CoC Updates – Felicia Boehringer, CoC Administrator, Office of Care Coordination

Felicia Boehringer, CoC Administrator, highlighted the 2025 Sheltered Point In Time (PIT) and Housing Inventory Count (HIC), the 2024 Annual Homelessness Assessment Report Part 1, the release of the Youth Homelessness Demonstration Program (YHDP) Notice of Funding Opportunity and upcoming CoC meetings.

Acting Chair, Judson Brown adjourned the meeting at 3:54 p.m.

Adjournment to: Regular meeting on February 11, 2025, from 3:30 p.m. to 5:00 p.m., location to be determined.