

**From:** [Romero, Nadine](#)  
**To:** [Orange County](#)  
**Subject:** On behalf of Frank Kim, County Executive Officer  
**Date:** Monday, March 16, 2020 9:44:23 AM  
**Attachments:** [image001.png](#)

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Dear County Family,

The past few weeks have been especially challenging for all of us. From our personal lives to our professional lives, we are constantly reminded of COVID-19 and its far-reaching impacts on our workforce. Please know that you, our most valuable asset, and your needs are not going unnoticed during this time.

Last Friday, I sent out an email with guidance as it relates to COVID-19, school closures and your work here at the County. An additional communication in the form of an FAQ (frequently asked questions) will be distributed later today. I know you have many questions and we are working as quickly as possible to provide you with answers, taking into consideration the guidance we are being given by State and Federal agencies.

In addition, teams from various County departments are working on the broader implications associated with COVID-19 to ensure that you can do your job in a safe and efficient manner with as little disruption as possible. We understand that many of you have loved ones who have been impacted as a result of the need to protect U.S. citizens and response to COVID-19. Your children, young adults and even your elders are affected. We know that many County employees are impacted related to these issues and are keeping this in mind as we move forward. As a precautionary measure, the County is taking steps to increase the cleaning of public spaces within our buildings, as well as closing or reducing public access in County buildings to slow the spread of COVID-19. Essential services and first responders will continue to operate to protect our residents.

So many members of the County family play an essential role in the critical public health and safety needs of our community and your continued efforts are greatly appreciated. We will get through this together.

While the FAQ document will provide you with resource and contact information, in the interim, please continue to work with your direct supervisor/manager related to any questions/concerns. Please keep in mind that supervisors/managers are also awaiting the FAQ document. Alternatively, you may send your questions to [CEOCOM@ocgov.com](mailto:CEOCOM@ocgov.com).

Stay informed on COVID-19 by visiting our website at <http://www.ochealthinfo.com>.

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